The members of the Adams State College Cabinet convened in a regular meeting on Monday, January 15, 2007 on the campus of Adams State College, President’s Conference Room.

**Attendance:**

- Guy Farish – Present
- Georgia Grantham – Present
- Bill Mansheim – Present
- Ken Marquez – Present
- Teri McCartney – Excused
- Larry Mortensen – Present
- * Mike Nicholson – Present
- Frank Novotny – Present
- David Svaldi – Present
- Sandra Starnaman – Present
- James Trujillo – Present
- Julie Waechter – Present

(*Facilitator)

Guest(s): Damon Martin, Men's & Women's CC, Track & Field Coach
Chris Day, Associate Athletic Director

**Approval of Summaries**

The January 8, 2007 Cabinet summary was approved.

**Announcements:**

Gina Willis had a baby boy on January 12, 2007

Jody Mortensen had a baby girl, Sophie, on January 11, 2007

Ken Marquez informed Cabinet that the student HLC sessions were well attended with strong student input. 75 students attended the morning session, and 45 students attended the afternoon session. A list of student comments will be provided at the next meeting of Cabinet for review and discussion.
Guy Farish was pleased to report that the all-campus “HLC Day of Reflection” meetings were a success. Both sessions were well attended and provided excellent feedback. Special thanks was given to James Trujillo, Liz Martinez, and Ed Crowther for their help.

President Svaldi informed Cabinet that the lawsuit involving the institutions Board of Trustees and former President Wueste has been settled. Anyone requesting information regarding the particulars of the settlement can contact the Department of Human Resources and submit a public records request.

Julie Waechter, Assistant to the President for Communications, informed Cabinet that she has relocated to RH253B which is located in the old Talent Search area. Her phone number remains the same at x7165.

President Svaldi will be out of the office on January 18th and 19th.

Policy

Student Transportation Policy – Second Reading

The recommendations received from the Risk Management Office were incorporated into the proposed policy. Bill Mansheim moved to approve the Student Athlete Transportation Policy. Ken Marquez seconded. The motion passed. The policy will be posted on the ASC Athletic Website, which is the are of primary responsibility.

Voice Mail Policy – First Reading

Recommendations from the Attorney General have been received and are being incorporated into the proposed policy. An electronic copy of the final draft will be sent to all Cabinet members for review. A vote to approve the policy will be taken at the next Cabinet meeting.

Action Items

Richardson Hall Space Issue

Frank Novotny discussed a concern he had regarding the allocation of the vacant offices in the area formerly occupied by the Talent Search Program. He informed Cabinet that the original intent of rooms 253 A & B were to house the Office of Institutional Research, however Julie Waechter is now occupying one of those designated offices.
Cabinet agreed to have Ms. Waechter relocate to another office within the former Talent Search suite and allow Frank Novotny to designate two offices to house the Department of Institutional Research, and two for the FYEE Department. Additionally, RH217, will be used to house two grant funded employees. The individuals hired to fill these positions will be developing remedial web-based courses for inmate education. Georgia Grantham also informed Cabinet that the Enrollment Management Department will no longer require storage space.

**Information Items**

**FY07-08 Budget Update**

Bill Mansheim discussed the proposed FY07-08 and the Inflation Continuation Budget.

**Athletic Proposal**

Larry Mortensen, Interim Athletic Director, Damon Martin, Men's & Women's CC, Track & Field Coach, and Chris Day, Associate Athletic Director, gave a presentation regarding current funding distribution, opportunities and participants in the various sports.

**Next meeting of Cabinet**

The facilitator for the January 22, 2007 Cabinet meeting will be Georgia Grantham.

**Adjournment**

The meeting adjourned at 10:42am.