The members of the Adams State University President’s Executive Council convened in a regular meeting on January 21, 2013 in the President’s Conference Room.

**Call to Order:** President Svaldi called the meeting to order at 9:03 a.m.

**Attendance:**

Heather Heersink – Present
Lori Laske – Present
Tammy Lopez – Present
Bill Mansheim – Present
Ken Marquez – Present
Larry Mortensen – Present
Michael Mumper – Present
Frank Novotny – Present
Tracy Rogers – Present
David Svaldi – Present
Julie Waechter – Excused
James Trujillo – Present

Guest(s): None

**Approval of Summary**

The January 7, 2013 meeting summary was approved by consent.

**Agenda Items**

**Supplemental Budget Request – Emergency Lighting**

Frank Novotny, Vice President for Academic Affairs, presented a supplemental budget request to replace the emergency lighting system in Porter Hall. He informed Council that the existing system has failed beyond the point of repair and needs replacement for health and safety reasons. A bid has been received in the amount of $6,210.80 which will replace 90 emergency lights and various exit signs. Council discussed the request at length, including budgetary concerns, and agreed to move forward with the replacement with funds to be taken from the Health Fund budget.

**Board of Trustees**

Council discussed proposed items for the upcoming Adams State University Board of Trustees meeting that is scheduled to take place February 8, 2013 on the Adams State campus. James Trujillo requested that all agenda item be sent to him electronically by C.O.B. on Friday, February 1, 2013.
Donation Requests

President Svaldi addressed his concern regarding various outside organizations requesting monetary donations of the institution. Council discussed the use of general fund monies and concluded that due to budget constraint, donations will have to be curtailed until such time deemed fiscally prudent.

Enrollment Update

Council briefly discussed current enrollment numbers and the impact it will have on the budget situation. It was noted that there were fewer academic suspensions than last year. Additional discussion was had regarding students who might be eligible for suspension appeal and the best methods to convey to the student the importance of submitting the required documents prior to the beginning of the semester.

Alumni Update

Lori Laske, Alumni Director, was pleased to report that the San Luis Valley Alumni Martini Bar Mixer that was held at the Bistro Rialto on Friday, January 18, 2013 was a huge success. The venue was full to overflowing with alumni and friends of ASU. Additionally, Director Laske reported that a bulk mailing will be sent to individuals informing them of Legacy Society giving opportunities.

Adjournment

The meeting adjourned at 10:20 a.m.