ADAMS STATE COLLEGE
President's Executive Council Summary
February 16, 2009

The members of the Adams State College President’s Executive Council convened in a regular meeting on February 16, 2009 in the President’s Conference Room.

Call to Order:  President Svaldi called the meeting to order at 9:03 a.m.

Attendance:

Joel Korngut – Present  Michael Mumper – Present
Bill Mansheim – Present  Tracy Rogers – Present
Isabel Medina-Keiser – Present  David Svaldi – Present
Larry Mortensen – Present  James Trujillo – Present

Guest(s):  Heather Heersink, Budget Director
           Jenny Yund, Budget Analyst
           Frank Novotny – Associate Provost

Approval of Summary

The February 3, 2009 summary was approved.

Vacancy Savings & Reserve Balance

Jenny Yund, Budget Analyst, and Heather Heersink, Budget Director, presented a vacancy savings and reserve balance report as of January 31, 2009.

Agenda Items

Personnel Contract Recommendations

Tracy Rogers, Human Resources Director, present several Personnel Contract Recommendations for Councils approval. After extensive review of each request including funding sources, Council unanimously agreed to approve all presented.

Early Separation Update

In the most recent meeting, the Board of Trustees took action allowing the institution to
move forward with a Voluntary Separation Incentive Plan, Tracy Rogers, Human Resources Director, briefed Council on the next steps need to implement the plan. She informed Council that a communication would need to be sent to those who expressed interest in the plan letting them know that the Board approved us moving forward. The next step would be to determine all the requirements and details.

Council discussed the options for separation rates and application deadlines. The last time the plan was implemented, the incentive was one week of severance pay for every full year of service to the institution for a maximum of 13 weeks, faculty also received an additional health insurance stipend. The maximum that can be allowed, at this time, under the state rules is 18 weeks. The Council decided to shoot for an application deadline of March 18, 2009, it is going to depend on when the details are finalized. Council will meet again to discuss the details of the program.

**Budget Meeting**

Council briefly discussed the need to convene a budgetary meeting. It was agreed that Heather Heersink, Bill Mansheim, Frank Novotny, Larry Mortensen, Ken Marquez, Diana Wenzel and President Svaldi will meet within the next several days to discuss approved budgetary cuts and freezes.

**Adopt-a-Flower Bed Program Proposal**

Frank Novotny, Associate Provost for Academic Affairs, addressed the proposal submitted on the Virtual Suggestion Box regarding an “Adopt-a-Flower Bed” program. The proposal would give the opportunity for the campus and community members alike to adopt various flower beds across campus in an effort to reduce to costs associated with maintaining the beds. The adoptee would cover the cost of the flowers and maintain the area throughout the growing season. Council agreed to the proposal in general and discussed the need for specific guidelines to be set on what types of plants should be allowed.

**Pizza with the President Update**

President Svaldi updated Council with regard to the “Pizza with President” student forum that was held on February 11th at the Food Court in the Student Union Building. 41 students participated in discussions on a wide variety of topics. Of great concern to students was the food service provided by Sodexo. Complaints ranged from the quality, variety and cost of the food served, to the hours of operation and a lack of customer service. Discussions will continue at a later Council meeting.

**Adjournment**

The meeting adjourned at 10:39 a.m.