ADAMS STATE COLLEGE
Cabinet Summary
February 18, 2008
President’s Conference Room – 9:00 a.m.

The members of the Adams State College Cabinet convened in a regular meeting on Monday, February 18, 2008 on the campus of Adams State College, President’s Conference Room.

Attendance:

Bruce Landis – Present
Bill Mansheim – Present
Larry Mortensen – Present

* Michael Mumper – Present
David Svaldi – Excused
James Trujillo – Present

(*Facilitator)

Guest(s): Heather Heersink, Budget Director
         Jenny Yund, Budget Analyst

Approval of Summaries

The February 4, 2008 summary was approved.

Vacancy Savings & Reserve Balance

Jenny Yund, Budget Analyst, and Heather Heersink, Budget Director, presented a brief vacancy savings and reserve balance report.

Miscellaneous Items

Larry Mortensen, Interim Athletic Director, informed Cabinet that the home basketball game this Friday, February 22nd is being designated “Athletic Academic Night”. All student athletes are being encouraged to invite their favorite professor to a social and to be recognized for their support during a short recognition at halftime during the men’s game.

Dr. Landis and Bill Mansheim will be meeting with individuals from the San Luis Valley Regional Hospital to discuss possible grant opportunities to raise funds to build a new building for nursing students.
2008 Spring Commencement

Cabinet discussed at length the need to ensure that the gymnasium, and related areas associated with the institution’s commencement ceremony, are available for the 2008 spring ceremony in lieu of the renovations to Plachy Hall which are scheduled to start in March of 2008. Bill Mansheim informed Cabinet that he is scheduled to meet with the contractors, FCI, on February 19th and will get a confirmation in writing the gymnasium, filed house, tunnel to the field house, lobby and restrooms will be available for the ceremony as well as their commitment to work around other activities such as sporting events and the needs of academics. Additionally, Cabinet discussed the proposal of having two separate commencement ceremonies, one for undergraduate and one for graduate students, and related logistics. Discussion was tabled regarding the proposal until the next meeting of Cabinet. No action was taken.

Grant Submittals

Bill Mansheim, Vice President of Finance and Administration, discussed his concern regarding the salary amounts that are being included in grant proposals from various departments across campus and the need for those submitting grants to include accurate salary figures.

Decommissioned Artwork on Campus

Provost Mumper asked Cabinet for feedback regarding the glass art work that is located on the far southeast end of campus. The artwork was erected when the old science building was renovated into the current art building and was part of the state’s “Art in Public Places” requirement for capital construction projects. Several of the glass pieces are broken or missing and has become an eyesore. The piece has been on display for the required length of time set by the Art in Public Places council and is eligible to be decommissioned. Cabinet agreed to the removal of the piece and suggested contacting the Margaret Doell, Chair of the Art Department for her feedback. Provost Mumper will meet with Ms. Doell and other departments on campus for their feedback and give an update at a future Cabinet meeting.

Unauthorized Fundraising

Bruce Landis, Vice President of Institutional Advancement, shared his concerns of unapproved raffles being held by various departments on campus without prior authorization. Dr. Landis will look into this matter further and report his findings at a future Cabinet meeting.

Institutional Technology Plan

Cabinet briefly discussed the proposed Adams State College Institutional Technology Plan and agreed to table possible approval of the plan until a future meeting.
Next meeting of Cabinet

The facilitator for the March 3, 2008 Cabinet meeting was not selected.

Adjournment

The meeting adjourned at 10:22 a.m.