The members of the Adams State College President’s Executive Council convened in a regular meeting on February 20, 2012 in the President’s Conference Room.

**Call to Order:** President Svaldi called the meeting to order at 9:01a.m.

**Attendance:**

- Joel Korngut – Excused  
- Lori Laske – Present  
- Tammy Lopez – Present  
- Judy Phillips – Present  
- Bill Mansheim – Present  
- Ken Marquez – Present  
- Isabel Medina-Keiser – Excused  
- Larry Mortensen – Present  
- Michael Mumper – Present  
- Frank Novotny – Present  
- Walter Roybal – Present  
- Tracy Rogers – Present  
- David Svaldi – Present  
- James Trujillo – Present

**Guest(s):** Heather Heersink – Assistant Vice President for Budget and Technology

**Approval of Summary**

The February 6, 2012 meeting summary was approved by consent.

**Miscellaneous**

Dr. Svaldi informed Council that the annual Boys and Girls Club’s “Youth of the Year Breakfast” is scheduled to take place on March 21, 2012. Invitations will be e-mailed to all Executive Council and Cabinet members. He asked members to strongly consider attending as he would like a good presence from Adams State in support of our area youth.

Dr. Svaldi informed Council that he will be attending an alumni function in Arizona and will be out of the office starting February 23, 2012.

**Agenda Items**

**Vacancy Savings Committee**

Council discussed the possibility of reconvening the Vacancy Savings Group to address possible state budget cuts and fiscal concerns. It was agreed that the committee would start meeting again
on the 4th Monday of each month. Committee membership will include Michael Mumper, Ken Marquez, Bill Mansheim, Larry Mortensen, Frank Novotny, Tracy Rogers, and Heather Heersink. The committee will meet every 4th Monday of each month.

**Classified Employee Healthcare Plans Update**

Bill Mansheim, Vice President for Finance and Governmental Relations, informed Council that he and Pat Roybal, IT Professional and CO WINS Representative, met recently to continue ongoing discussions regarding possible alternative healthcare plans for Classified employees.

**Classified Salary Survey Update**

Bill Mansheim, Vice President for Finance and Governmental Relations, and Heather Heersink, Assistant Vice President for Budget and Technology, updated Council on the Classified Salary Survey. They informed Council that the Joint Budget Committee and the Governor did not recommend any salary survey increases for state classified employees. Council discussed the possibility of cost of living increases for Classified employees. Tracy Rogers, Director of Human Resources, was going to look into allowable actions under the State rules. One time bonuses for all Classified employees ranked either a 2 or 3 was a possibility. She didn't think base building was possible, but was going to look into it further. This will be added to the discussions of the Vacancy Savings Group. It was discussed that decisions on cost of living or one-time bonuses for faculty and exempt staff should match whatever was done for Classified staff.

There were significant changes being recommended for Classified employees' health care premiums. If approved, these will be mandatory. The Joint Budget Committee is recommending increasing the employer contribution. In some plans, this will result in a decrease in the amount the employee will pay, even after rate increases. However, the effects on the different plans vary, and some will still experience an increase in their required contribution.

**Names Change Update**

Bill Mansheim, Vice President for Finance and Governmental Relations, informed Council that the Speaker of the House has agreed to meet with representatives from Adams State regarding the proposed name change to the institution. An update will be given at the next Executive Council meeting.

**Personnel Contract Recommendations**

Tracy Rogers, Human Resources Director, presented Personnel Contract Recommendations from the Department of Athletics, Department of Counselor Education, Extended Campus, Business Office, and a follow-up of a request from the Department of Music. After extensive review of the requests, including funding sources, Council unanimously agreed to approve the requests as presented including the amended request from the Department of Music.

**Personnel Contract Recommendations**

Lori Laske, Director of Alumni Relations reported that 1,347 people made donations last year. A complete donor report is in the process of being finalized.
Adams State Financial Accountability Plan Update

Bill Mansheim, Vice President for Finance and Governmental Relations, reported that the Financial Accountability Plan (FAP) subcommittee met recently and tentatively approved the Adams State Financial Accountability Plan. Final approval will be done in March.

Adjournment

The meeting adjourned at 9:49 a.m.