The members of the Adams State College President’s Executive Council convened in a regular meeting on Monday, March 3, 2008 in the President’s Conference Room.

**Call to Order:** President Svaldi called the meeting to order at 9:05 a.m.

**Attendance:**
- Bruce Landis – Present
- Bill Mansheim – Present
- Larry Mortensen – Present
- Michael Mumper – Present
- David Svaldi – Present
- James Trujillo – Present
- Guest(s): None

**Approval of Summary**

The February 18, 2008 summary was approved.

**Miscellaneous Items**

President Svaldi informed the Council of a “Faculty Awards Ceremony” being scheduled for April 5, 2008 which would include emeritus honors being awarded to various faculty and the student-nominated “President Teacher’s Awards” also be presented. Specifics of the event will be announced within the week.

President Svaldi announced that he has decided against having two separate commencement ceremonies, one for undergraduates and one for masters candidates, for spring 2008. The proposal will be readdressed for future ceremonies.

An updated list of this years goals and an assessment was requested of the Council by President Svaldi to be turned in by Monday, March 31, 2008.

Provost Mumper updated the Council on the search processes for the Chair of the Department of Teacher Education and the Director for the Graduate School. On-campus interviews are being scheduled for the Department of Teacher Education. The Director for the Graduate School search has not yielded enough applications and the deadline has been extended.

Bill Mansheim, Vice President for Finance and Administration informed Council that 6 applications have been received for the Director of Facilities Services position.
Larry Mortensen, Interim Athletic Director, informed Council that the Strategic Alliance Matching Diversity Grant has been awarded to Adams State College. The Grant provides funding for Division II institutions and conference offices to enhance diversity and inclusion through full-time professional administrative positions in athletics administration.

**Agenda Items**

**Decision Making Structure**

The Council discussed a proposed revision to the decision making structure of the institution. The purpose of the structure is for discussing and making important decisions on campus. It is intended to ensure that the correct individuals are brought together regularly to develop and implement the mission, vision and goals of the college. In addition, it will serve to encourage and facilitate communication across campus and clarify which groups are responsible for making decisions. Final authority for all decisions rests with the President. All Executive Council members were in favor of the proposed change.

**Tuition Setting**

Bill Mansheim, Vice President for Finance and Administration, gave a brief update on tuition figure setting. He will be attending the JBC meeting Friday, March 7, 2008 and will give an update at the next Cabinet meeting.

**Out-of-state Tuition**

Provost Mumper addressed a concern regarding the current tuition for out-of-state students being too low and resources spent in recruiting these students not being fiscally beneficial to the institution. Bill Mansheim and Provost Mumper will meet to reevaluate out-of-state tuition, making certain to include athletics in the discussion, and report back to the Council at a later date.

**Fundraising Update**

Bruce Landis, Vice President of Institutional Advancement, presented a comparative report on gift giving to the institution over several years. A steady increase in both the number of donors and amounts pledged/received was noted.

**Adjournment**

The meeting adjourned at 10:28 a.m.