ADAMS STATE COLLEGE
Cabinet Summary
March 5, 2007
President’s Conference Room – 9:00am

The members of the Adams State College Cabinet convened in a regular meeting on Monday, March 5, 2007 on the campus of Adams State College, President’s Conference Room.

Attendance:

Guy Farish – Present
Georgia Grantham – Present
Bill Mansheim – Present
Ken Marquez – Present
Teri McCartney – Present
* Larry Mortensen – Present

Mike Nicholson – Present
Frank Novotny – Excused
David Svaldi – Present
Sandra Starnaman – Present
James Trujillo – Present
Julie Waechter – Present

(*Facilitator)

Guest(s): “I’m Billy” recipients.

Approval of Summaries

The February 19 & 26, 2007 Cabinet summaries were approved.

Announcements:

Georgia Grantham informed Cabinet that members form the American Association of State Colleges and Universities, (AASCU), will be on campus March 8 – 9, 2007. Adams State College was recognized by AASCU as having one of the highest retention rates of Hispanic students among its member institutions.

Ken Marquez announced that the Adams State College Career Fair and Senior Day will take place March 5th in the Student Union Building. Over 30 employers are expected to attend the fair to recruit and answer questions, and special workshops for seniors will be offered.
Mike Nicholson announced that two finalists have been selected for the Institution Research Senior Analyst position.

Bill Mansheim updated Cabinet regarding his recent trip to Washington, D.C. He was very optimistic that the Agriculture Business program and the proposed solar project for Plachy Hall could be funded through the Farm Bill.

Guy Farish thanked everyone who helped with the recent HLC site visit. He also announced that he has accepted a position as Associate Academic Dean at Baldwin-Wallace College in Ohio and will be leaving Adams State at the end of the spring semester. Cabinet expressed their thank to Dr. Farish for everything he has done for ASC and wished him the very best in his new position.

Larry Mortensen was pleased to announce that the Adams State College men’s basketball team qualified to compete at the NCAA National Competition on March 10, 2007.

Cabinet members were reminded of the Cabinet Planning meeting scheduled for Wednesday, March 8th at 2:30.

Mike Nicholson will be out of the office March 6th.

Guy Farish will be out of the office March 12th – 16th.

Sandy Starnaman will be out of the office March 9th.

Larry Mortensen will be out of the office March 9th

**Policy**

The voting on the Independent Study, Individual Study, Late Adds, Late Drops, and Late Withdraws policies was tabled.

**Action Items**

**Naming of ES 338**

Cabinet continued discussion from a previous meeting regarding the naming of ES computer lab, room 338, after former Professor Dr. John Holmes. Bill Mansheim moved that ES 338 be officially named “The Dr. John Holmes Memorial Computer Lab”. Ken Marquez seconded. The motion passed unanimously.

**Work-study Issue**

Cabinet was asked for direction on a proposal to reduce the current work-study allocation amount. Currently most work-study eligible student do not use their full allocation
amount. By reducing the current allocation amount, approximately fifty new work-study positions could be created. Concern over how reducing the student’s allocation amount might be perceived was discussed. The consensus reached by Cabinet was not to change the current amount and to evaluate the effects of the new minimum wage increase for a full year.

**Information Items**

**“Who’s Billy” Presentation**

As part of the “Who’s Billy” campaign, several members of the Adams State College Faculty and Staff were invited to join Cabinet to be presented with a special “I’m Billy” citation. Those in attendance were:

- Betsy Chacon, Administrative Assistant, Nursing Department
- Bernadine Hostetter, Guest Service Coordinator, Housing/Residence Life Office
- Marty Jones, Professor of Chemistry
- Ken Marquez, Dean of Student Affairs
- Frank Novotny, Interim Provost
- Maxine Rodriguez, Administrative Assistant, Office of Admissions
- Ruby Sanchez, Administrative Assistant, Department of Teacher Education
- Connie Tabeling - Sodexho
- James Trujillo, Executive Assistant to the President/Board of Trustees

**BOT Agenda**

Cabinet briefly discussed the recent Board of Trustees meeting that was held February 26 – 27, 2007.

**Richardson Hall Auditorium**

Cabinet discussed the need to re-evaluate the usage fee charged for the use of various venues on campus and the need to ear-mark those funds collected towards the upkeep and repair of said venues. William Lipke, Paul Newman, Berna Hostetter, and Kat Olance will be asked to meet and discuss such issues as usage agreements, fees, etc. Further discussion will continue at a future Cabinet Planning Meeting.

**Colorado Mission of Mercy**

Julie Waechter briefed Cabinet on the progress in preparing for the upcoming *Colorado Mission of Mercy Dental Clinic* that will be hosted by Adams State College and held in Plachy Hall auditorium. Ms. Waechter distributed sign-up sheets and asked that Cabinet members distribute them throughout the campus and community. Discussion continued regarding logistical concerns and the need for a large number of volunteers.
KENY-TV

Julie Waechter discussed the possibilities of utilizing the Valley’s local television station, KENY-TV, for local advertising and public service announcements for campus events.

CELT

Cabinet briefly discussed the possibility of re-creating/institutionalizing CELT.

Next meeting of Cabinet

There will be NO Cabinet meeting on March 12, 2007. The facilitator for the March 19, 2007 Cabinet meeting will be Bill Mansheim.

Adjournment

The meeting adjourned at 10:09am.