The members of the Adams State College President’s Executive Council convened in a regular meeting on Monday, March 17, 2008 in the President’s Conference Room.

Call to Order: President Svaldi called the meeting to order at 9:02 a.m.

Attendance:

Bruce Landis – Present
Bill Mansheim – Present
Larry Mortensen – Present

Michael Mumper – Present
David Svaldi – Present
James Trujillo – Present

Guest(s): Heather Heersink, Budget Director
Jenny Yund, Budget Analyst

Approval of Summary

The March 3, 2008 summary was approved.

Vacancy Savings & Reserve Balance

Jenny Yund, Budget Analyst, and Heather Heersink, Budget Director, presented a brief vacancy savings and reserve balance report.

Agenda Items

Budget Policy

Bill Mansheim, Vice President of Finance and Administration, presented a proposed Budget Policy that recommends all budget-related decisions made by Cabinet be submitted to the President’s Executive Council for review. It was suggested that a better process would be to review all the requests collectively on a quarterly basis with emergency items to be handled on a case-by-case basis. All requests would be brought to the Council by one Cabinet member. The proposed policy will be updated and brought back to the Council for final approval at a later meeting date.
Board of Trustees Meeting

Council briefly discussed agenda items for the upcoming Adams State College Board of Trustees meeting.

Financing Models

Bill Mansheim, Vice President for Finance and Administration, discussed the possibility of refinancing the institutions existing auxiliary bonds, converting them to a 30 year fixed rate which would reduce the payment amount, extend the payment length and free up funds which would allow for making purchases. Council approved the proposal in principal but requested more information to be presented at a later Council meeting.

Policy Website

Council discussed the need for a “Jobs Coordinator” who would be responsible for organizing and maintaining the institution’s policies in addition to the policy website. No action was taken on the item.

Naming Gift Policy

Bruce Landis, Vice President of Institutional Advancement, presented a “Naming Gift” policy for discussion. The policy addressed criteria for the naming of physical spaces or buildings as well as the gift of memorial trees, benches, etc. on campus. Council suggested specific lengths of time that a building or physical space will remain named needs to be included in the policy. Council agreed to the policy pending approval from the Attorney General’s Office.

Edgemont Boulevard Parking Issues

Council addressed the recent implementation of the City of Alamosa to enforce the posted “2-Hour Parking” along the east side of Edgemont Boulevard. Bill Mansheim agreed to speak to City Manager Nathan Cherpeski regarding the situation and will ask Officer Joel Shults to research why the 2-hour limit was imposed initially. Additionally, Council discussed the conditions of the parking lots and possible solutions.

Adjournment

The meeting adjourned at 10:33 a.m.