The ASC Cabinet convened a regular meeting on Wednesday, March 19, in the Nielsen Library, Room 104.

**Call to Order:**
Mr. Mansheim called the meeting to order at 2:30 P.M.

**Roll Call of Members:**
Dr. Benita Brink - Present  
Ms Heather Heersink - Present  
Dr. Bruce Landis - Present  
Mr. Bill Mansheim - Facilitator  
Mr. Ken Marquez - Absent  
Dr. Teri McCartney - Present  
Ms Andrea Benton-Maestas - Present  
Mr. Larry Mortensen - Present  
Dr. Michael Mumper - Present  
Mr. Mike Nicholson - Present  
Dr. Frank Novotny - Present  
Dr. Sandra Starnaman - Absent  
Mr. Mark Schoenecker - Present  
Dr. Dave Svaldi - Absent

**Guests:** Mr. Eric Carpio, Director of Admissions. Ms Bea Martinez, Director of Student Business Services

**Reading of Minutes of Last Meeting:**
Mr. Mansheim asked for corrections to the minutes of March 5, 2008, which were distributed via email prior to the meeting. Dr. Landis conveyed minor changes.

**Agenda:**
Mr. Mansheim indicated the need to discuss the campus water situation and called for a motion to table the Tuition/Fee discussion.

**MOTION:** Dr. Landis MOVED TO table the Tuition/Fee discussion. Mr. Nicholson seconded the motion. **MOTION PASSED.**

Mr. Mortensen moved to MODIFY the agenda to allow for such a discussion. Dr. Landis seconded the motion. **MOTION PASSED.**

**New Business:**

**Campus Water Contamination:**
Discussion occurred about the city’s water contamination. It was decided that the Incident Management Team take lead role in the planning process. Julie Waechter will contact the Public Health Office to find out specifics, and then post an ABM announcement to the campus communicating the situation, with periodic updates on the ASC Portal. The E2 Grizzly Alert System will also be used to convey pertinent information to the campus. There were concerns with student access to water and it was decided to notify and educate everyone in the SUB, in Housing, and in all buildings that water will be brought in for food preparation and consumption. It was decided that signs be placed on all water fountains notifying everyone not to drink the water, and there would be limited food items available in the food court and Jazzmine’s will not be open for business.
**Tuition/Fees:**
Mr. Mansheim and Ms Heersink distributed copies of the *Resident and Non-Resident Full-time Undergraduate and Graduate Tuition Rates* as well as copies of the *Board of Trustees for Adams State College Summary Chart Series 2008*, and the *ASC Tuition and Fee Schedule for the 07-08 AY*.

Mr. Mansheim referred to the $350,000 deficit amount in line item 41 of the *ASC Tuition and Fee Schedule for the 07-08 AY*. This amount is based on a 0% increase in enrollment and tuition and includes one time monies in Teacher Education of $74,000.

In an attempt to correct the deficit, members of Cabinet suggested various ways to increase tuition/fees as well as incorporate the Good Neighbor Scholarship. Also mentioned was the $80,000 allocation toward sophomore retention.

Cabinet discussed increasing resident tuition by 7.5% for all students. For those students who receive PELL monies, a 5% increase will be reflected and a 2.5% scholarship will be granted to meet the overall 7.5% increase.

Cabinet discussed increasing non-resident tuition by 7.5% and that the Good Neighbor Scholarship not be included.

**MOTION:** Dr. Mumper MOVED THAT resident undergraduate tuition rates be increased by 7.5% AND THAT the Good Neighbor Scholarship remain the same. Mr. Mansheim seconded the motion. **MOTION PASSED.**

Cabinet discussed not adjusting fees this year due to the passing of the Capital Fee proposal. It was stated that 20% of the new capital fee monies will go toward scholarships. There was also discussion regarding an increase to the Off Campus Delivery Fee. After much deliberation the following was adopted:

**MOTION:** Mr. Mansheim MOVED THAT mandatory fees and technology fees will not be increased along with tuition rates. Dr. Novotny seconded the motion. **MOTION PASSED.**

**MOTION:** Mr. Mortensen MOVED THAT the Athletics Scholarships be adjusted along with the tuition increase. Dr. Novotny seconded the motion.

Mr. Mortensen MODIFIED this motion to exclude capital fee monies from the Athletics Scholarships. Dr. Novotny seconded as modified. **MOTION PASSED.**

**MOTION:** Ms. Heersink MOVED THAT the Off Campus Delivery Fee increase to $14.00.

Dr. Novotny MODIFIED this motion to include a minimum of $7.50 of the fee be allocated to the Academic Instructional Technology Office budget, pending a discussion with them. **MOTION PASSED.**
MOTION: Dr. Mumper MOVED THAT the New Student Orientation Fee remain the same. MOTION SECONDED AND PASSED.

MOTION: Dr. Mumper MOVED TO eliminate the Basic Skills Fee AND instead use the $80,000 in scholarship monies to offset costs. Dr. Novotny seconded the motion.

This motion was MODIFIED TO eliminate the Basic Skills Fee AND TO discuss finding a way to make up the loss at another time. Dr. Novotny seconded the motion. MOTION PASSED.

There was discussion regarding graduate resident tuition.

MOTION: Dr. Mumper MOVED THAT both resident and non-resident graduate tuition rates be increased to 7.5% AND THAT this topic be revisited at a later date. Mr. Mortensen seconded the motion. MOTION PASSED.

Other Business:
After a call to discuss other business, Ms Heersink asked for a discussion of the Good Neighbor Scholarship. After deliberation, the following was adopted:

MOTION: Ms Heersink MOVED THAT the undergraduate Good Neighbor Scholarship amount be increased from $175 per credit hour up to $2100 for those students who are enrolled in 12 or more credit hours. Mr. Nicholson seconded the motion. MOTION PASSED.

MOTION: Dr. Novotny MOVED TO postpone discussions of the graduate Good Neighbor Scholarship to another time. MOTION SECONDED AND PASSED.

Cabinet members AGREED THAT tuition and fee rates be presented to the Board of Trustees at the May meeting, and perhaps a special meeting of the Board be held to approve next year’s budget in June.

Adjournment:
MOTION: Dr. Mumper MOVED TO adjourn the meeting. Dr. Landis seconded the motion. MOTION PASSED.

With no further business, the meeting adjourned at 4:20 P.M.

Respectfully Submitted,
Donna L. Griego, Program Assistant
Provost Office