The members of the Adams State College Cabinet convened in a regular meeting on Monday, March 26, 2007 on the campus of Adams State College, President’s Conference Room.

**Attendance:**

Guy Farish – Present  
Georgia Grantham – Present  
Bill Mansheim – Present  
Ken Marquez – Present  
Teri McCartney – Present  
Larry Mortensen – Present  
Mike Nicholson – Present  
Frank Novotny – Present  
David Svaldi – Excused  
Sandra Starnaman – Present  
James Trujillo – Present  
Julie Waechter – Present

(*Facilitator)

**Guest(s):** None.

**Approval of Summaries**

The March 19, 2007 Cabinet summary was approved.

**Announcements:**

Larry Mortensen announced that three ASC athletic teams are being featured on the *Altitude Sports* channel’s “RMAC Showcase” program. Additionally, on May 6\(^{th}\) and 7\(^{th}\), the *Altitude* channel will be on campus to film an hour-long spot featuring Adams State College.

Julie Waechter informed Cabinet that she will be sending out another “Campus Newsletter” and requested any submissions for publication be e-mailed to her ASAP.

Georgia Grantham informed Cabinet that many prospective students and their families will be on campus to attend a HEAR workshop which will take place March 27\(^{th}\).
Frank Novotny gave a brief update on several searches across campus. An offer has been made for the Director of Institutional Research position and awaiting an answer. The search for the Academic Computing position is progressing, and an offer has been made for the Chair of HPPE and is awaiting an answer. Additionally, approval has been given to the Masters in Humanities and the online Masters in Coaching programs.

Ken Marquez will be out of the office on March 27th.

Sandy Starnaman will be out of the office on March 28th – 30th.

Mike Nicholson will be out of the office March 28th – 30th.

Bill Mansheim will be out of the office March 26th.

**Policy**

The voting on the *Independent Study, Individual Study, Late Adds, Late Drops, and Late Withdraws* policies was tabled.

**Action Items**

**One-time Expenditures**

The budget director and the VP of finance identified $250,000 of one-time funds availability to be applied toward the campus budget issues prioritization list. The Cabinet made the following decisions based on the monies available and two other assumptions: The first assumption was that there would be adequate fee-for-service funding available at year-end following the CCHE “hold harmless” adjustment to cover retroactive salary corrections for senior faculty should the Board elect to adopt phases 2 and 3 of the faculty salary correction plan. The second assumption was that athletic gender equity issues totaling roughly $160,000 will be primarily addressed in the FY08 budget through fee increases and fee restructuring.

- Computer desktop refresh - $70,000
- Grounds and Custodial Equipment - $70,000 (less $3,100 for container for theatre props)
- Mattresses - $50,000
- Document Imaging System - $55,000
- Athletic uniform rotation - $5,000
**Extended Studies Tuition Increase**

Sandy Starnaman presented a proposal to increase Extended Studies fees related to independent study. Bill Mansheim motioned to approved the increase. Teri McCartney seconded. The motion passed unanimously.

**Information Items**

**“I’m Billy” Awards Presentation**

Cabinet briefly discussed dates to hold the next “I’m Billy” presentation. It was agreed to hold two presentations, one at the beginning of the Cabinet meeting on April 2nd, and one at the Cabinet Planning Meeting on April 5th. The “Billy” nominees will be split into two groups.

**Anti-Discrimination Training for Employees**

Tabled.

**BOT Discussion**

Tabled.

**Planning Meeting Agenda and Schedule**

Tabled.

**New Cohorts in Teacher Education**

The Teacher Education Department is recruiting two new cohorts to begin in the fall of 2007 in Cortez, Colorado. Ft. Lewis College has given its support. The cohorts are Curriculum and Education Leadership.

**Adams State College Connection**

Tabled.

**Next meeting of Cabinet**

The next Cabinet meeting will be held on April 2, 2007.

**Adjournment**

The meeting adjourned at 10:22am.