The members of the Adams State University President’s Executive Council convened in a regular meeting on April 1, 2013 in the President’s Conference Room.

Call to Order:  President Svaldi called the meeting to order at 9:07 a.m.

Attendance:

Lori Laske – Present
Tammy Lopez – Present
Bill Mansheim – Present
Ken Marquez – Present
Larry Mortensen – Present
Michael Mumper – Present
Frank Novotny – Present
Tracy Rogers – Present
David Svaldi – Present
Julie Waechter – Excused
James Trujillo – Present

Guest(s):  None

Approval of Summary

The March 18, 2013 meeting summary was approved by consent.

Miscellaneous

Council was reminded of the Adams State University CASA Open House that is scheduled for Monday, April 1, 2013 from 11:30 - 1:30 p.m.  All are invited to attend.

Heather Heersink, Assistant Vice President for Budget and Technology, reminded Council that there will be three Budget Meetings offered during the week of April 1, 2013, and encouraged everyone to attend.

Agenda Items

Building Security

Bill Mansheim, Vice President for Finance and Governmental Relations, and Ken Marquez, Vice President for Student Affairs, updated Council regarding a recent meeting that they had with Rodney Martinez and Joel Schults regarding the unlocking and locking of campus buildings for staff and student access.  Council was informed that a student employee is charged with unlocking exterior doors to designated campus buildings in the morning during the weekdays,
and that custodians lock up exterior doors in the evening. ASUPD reports people in different buildings throughout campus all days of the week, including weekends, and at any given time, day or night. There was discussion about implementing an “official” closing time for the campus in an attempt to limit and control access to campus buildings. Also discussed was the need for valid usage agreements for the use of various venues, designating individuals to be responsible for their individual areas and making sure areas are locked, and the possibility of re-implementing the use of late passes for students who are in buildings after “regular business hours.” Ken Marquez, Vice President for Student Affairs, will send an e-mail to the campus regarding increasing campus security, and will check with other institutions to see what policies/practices they use.

**Academic Calendar Discussion**

Council was informed that there has been concerns of the school year starting too early and what options would be available. Dr. Frank Novotny, Vice President for Academic Affairs, reviewed the current calendar and presented some options for the next academic calendar. Council discussed at length the logistics and impacts changes would have to the institution, staff, and students. It was decided that it would not be feasibly possible to change the calendar at this point.

**Adjournment**

The meeting adjourned at 9:56 a.m.