The members of the Adams State College President’s Executive Council convened in a regular meeting on April 16, 2012 in the President’s Conference Room.

Call to Order: President Svaldi called the meeting to order at 9:03 a.m.

Attendance:

Joel Korngut – Excused
Lori Laske – Present
Tammy Lopez – Present
Judy Phillips – Present
Bill Mansheim – Present
Ken Marquez – Present
Isabel Medina-Keiser – Excused
Larry Mortensen – Present

Michael Mumper – Present
Frank Novotny – Present
Walter Roybal – Present
Tracy Rogers – Present
David Svaldi – Present
Julie Waechter – Present
James Trujillo – Present

Guest(s): Heather Heersink – Assistant Vice President for Budget and Technology

Approval of Summary

The April 2, 2012 meeting summary was approved by consent.

Agenda Items

Campus Renewal and Planning Committee Update

Ken Marquez, Assistant Vice President for Student Affairs, briefly updated Council on the recent allocation of office space on the main campus and East Campus to various departments across campus. It was noted that all moves/allocations, with the exception of the Department of Human Performance and Physical Education, are on a temporary basis based on enrollment and the need for flex space.

Richardson Hall Update

Bill Mansheim, Vice President for Finance and Governmental Relations, updated Council on the status of the $21 million Richardson Hall renovation project. The Capital Development Committee requested that Adams split the project into 3 phases, with the first being $5.9
million. He explained that there is a push to reallocate the current Federal Mineral Lease funds, approximately $6 million to various higher education controlled maintenance projects across the state, which could put the first phase of the Richardson Hall project in jeopardy of being funded this year.

Vacancy Savings & Reserve Balance Report

Heather Heersink, Assistant Vice President for Budget and Technology, presented a brief vacancy savings and reserve balance report. No action was taken.

Classified Employee Salary Adjustment Update

Bill Mansheim, Vice President for Finance and Governmental Relations gave a brief update on the proposal for a one-time pay adjustment for Classified employees. No action was taken.

Foundation Scholarship Update

Tammy Lopez, Executive Director of the Adams State Foundation, updated Council on the Foundation’s effort to increase the establishment of new student scholarships. Director Lopez was pleased to report that new scholarships establish total $38,000 in endowments and $24,500 in annually funded scholarships. Additionally, five donors were inducted into the Legacy Society which recognizes individuals who have included Adams State in their will.

Higher Learning Commission Conference Update

Frank Novotny, Vice President for Academic Affairs, updated Council on a recent Higher Learning Commission conference that he and several other staff members recently attended. He briefly explained the steps the institution needs to take to continue to be accredited including the Commission’s newly implemented on-line processes. The next HLC accreditation site visit is scheduled for 2016-17.

Name Change Celebration Proposal

Ken Marquez, Assistant Vice President for Student Affairs, proposed scheduling a “pre-name change celebration” on May 7, 2012. Council discussed timing and logistics and agreed to move forward with the event. Ken Marquez will be the lead person for the event and information will be communicated to the campus community soon.

McDaniel Hall Grand Opening Celebration

Lori Laske, Director of Alumni Relations, offered to assume the lead on organizing the grand opening celebration for the newly remodeled/renamed McDaniel Hall. She asked for feedback on dates and logistics. It was decided that the date of the celebration would be Friday, August 17, 2012 which coincides with the annual new student orientation barbecue.

Personnel Contract Recommendations

Tracy Rogers, Human Resources Director, presented Personnel Contract Recommendations from the Department of English, Theatre, and Communications, the Department of Computing
Services, Department of Student Life & Recreation, and the Academic Instructional Technology Center. After extensive review of the requests, including funding sources, Council unanimously agreed to approve the requests as presented.

Council further discussed requests from Student Support Services and the Office of Student Affairs for a proposed “Campus Events Coordinator” position. No action was taken on these items.

**Athletics Logo Development**

Larry Mortensen, Athletic Director, briefed Council on the development of a new athletic logo. A survey will be sent to the campus for feedback. Once decisions are finalized which will include colors, fonts, etc., all materials including printed, merchandise, etc., will be held to these design standards to ensure a strong and consistent identity.

**Adjournment**

The meeting adjourned at 10:22 a.m.