The members of the Adams State College President’s Executive Council convened a regular meeting on April 19, 2010 in the President’s Conference Room.

Call to Order: President Svaldi called the meeting to order at 9:07 a.m.

Attendance:

Joel Korngut – Excused
Lori Laske – Present
Tammy Lopez – Present
Bill Mansheim – Present
Ken Marquez – Present
Isabel Medina-Keiser – Excused
Larry Mortensen – Present

Michael Mumper – Present
Frank Novotny – Present
Tracy Rogers – Present
David Svaldi – Present
James Trujillo – Present
Diana Wenzel – Present

Guest(s): Heather Heersink – Budget Director

Approval of Summary

The April 5, 2010 summary was approved.

Agenda Items

CO WINS Update

Carol McCann, Administrative Assistant for Counselor Education and the local Colorado WINS representative, informed Council that Pat Roybal and Dodie Day attend a Lobby Day at the Capitol in support of all Colorado Classified Employees. She reported that more than 500 CO WINS members were instrumental in securing affordable insurance premiums for Colorado Classified Employees by calling state legislators and voicing their concern. Additionally she informed council that Karen Melgares, Library Technician, and Patti Ortiz, Customer Support Coordinator, were recently elected to the Adams State College Classified Employees Council.
Summer and Fall Enrollment Update

Frank Novotny, Associate Provost, gave a brief update on summer and fall enrollment numbers. He noted that many summer offerings in various departments have been expanded and that nearly all classes are at capacity. He predicts a very successful summer and a positive outlook for the fall semester as fall class sections are filling up.

Foundation Update

Tammy Lopez, Executive Director of the Adams State College Foundation, reported that new scholarships have been established in the Theatre, Chemistry and Agriculture Business programs and that fundraising efforts towards the new community building are progressing. Additionally, the “Great Stories on Walls in Halls” project is continuing to attract interest.

Alumni Relations Update

Lori Laske, Director of Alumni Relations, informed Council that this year’s spring “Phone-a-thon” was the most successful event to date. More than $25,605 were pledged in the 3-week event that employed 17 students who made calls to alumni nation-wide. Ms. Laske also updated Council on upcoming alumni events.

Probation/suspension Proposal

Ken Marquez, Dean of Students, voiced his concern on the current academic review policy relating to the number of credit hours students are allowed to attempt before they are put on academic probation or suspension. Currently students are allowed to take up to 30 credit hours in an attempt to achieve a 2.0 or above GPA prior to being put on probation or suspension due to poor academic performance. The proposal would be to reduce the number of credit hours to 24. Council discussed the proposal at length including how it would reduce the amount of financial aid abuse and asked that a formal proposal be brought to Cabinet for review and possible approval.

Work-study Allocation

Larry Mortensen, Athletic Director, inquired about work-study allocation for the upcoming year. He noted that due to the program growth in the Athletic Department, more work-study help is needed. Vice President Bill Mansheim informed Council that allocation from the state for work-study funds has been significantly reduced state wide. Provost Mumper will call a meeting together to specifically discuss work-study allocation for the upcoming academic year and report back to Council. No action was taken on the matter.

Board of Trustees Meeting

Council briefly discussed agenda items for the May 2010 Adams State College Board of Trustees meeting which will be held on campus. James Trujillo asked that all agenda items be e-mailed to him by end of business on May 5, 2010.
Licensing & Registration Fees

Bill Mansheim, Vice President of Finance and Administration, informed council that he was recently approached by a department inquiring about the institution covering the costs of State required licensing, membership dues and registrations in order to maintain their instructor’s certifications. This particular department was recently informed that changes in licensing and certification requirements have added unexpected expenses to their budgets. Council discussed the matter at length and asked that more research be done on the matter. It will be readdressed at a later date.

Academic Advising Proposal

Provost Mumper reminded Council that a Graduate Assistant was added as a 6-month temporary position in Academic Advising to assist with student advisement. Demand for advising continues and the current individual is performing well. Provost Mumper noted that it is a very difficult and lengthy process to find a qualified advisor and proposed that the current individual be appointed to a 1-year temporary appointment, with the possibility of extended the appointment upon review, to continue assisting with advisement duties. Council agreed to the temporary appointment and asked Provost Mumper to prepare a PCR to be presented to President Svaldi for his consideration.

Personnel Issues

Guests were excused and Council had an in depth discussion regarding specific personnel issues.

Adjournment

The meeting adjourned at 11:12 a.m.