ADAMS STATE COLLEGE
Cabinet Summary
April 30, 2007
President’s Conference Room – 9:00 a.m.

The members of the Adams State College Cabinet convened in a regular meeting on Monday, April 30, 2007 on the campus of Adams State College, President’s Conference Room.

Attendance:

Guy Farish – Present
Georgia Grantham – Present
Bill Mansheim – Excused
Ken Marquez – Present
Teri McCartney – Present
Larry Mortensen – Present

Mike Nicholson – Excused
* Frank Novotny – Present
David Svaldi – Present
Sandra Starnaman – Excused
James Trujillo – Present
Julie Waechter – Excused

(*Facilitator)

Guest(s): Gary Jones – Director of Facilities and Procurement

Approval of Summaries

The April 23, 2007 Cabinet summary was approved.

Announcements:

Guy Farish reminded everyone of the Cabinet Planning Session scheduled for Wednesday, May 2, 2007 at 2:30 p.m. in the President’s Conference Room.

Larry Mortensen invited everyone to attend a free BBQ on Wednesday, May 2nd on the north end of Plachy Hall. Also, he announced that the Altitude Channel will be on campus May 6th – 8th covering the RMAC Track Meet and doing a featured segment on Adams State that will be aired the remaining month of May.

Georgia updated Cabinet on the SLV Teacher of the Year event she attended. All but two of those recognized were Adams State College graduates.
President Svaldi announced that the Bachelor of Fine Arts degree was officially approved by the Department of Higher Education.

Ken Marquez will be out of the office May 2\textsuperscript{nd}.

Georgia Grantham will be out of the office May 2\textsuperscript{nd} and 7\textsuperscript{th}.

Larry Mortensen will be out of the office May 7\textsuperscript{th} – 18\textsuperscript{th}.

**Policy**

The voting on the *Independent Study, Individual Study, Late Adds, Late Drops*, and Late Withdraws, policies was tabled.

**ASC IT Acceptable Use Policy** – Second reading/vote

Tabled

**Mobile Computing Policy** – Second Reading

Tabled.

**Action Items**

**Grizzly Grove Proposal**

Cabinet discussed a proposal brought by the *Future Alumni Club*, formally the *Senior Club*, to establish a multi-year, multi-phased “Meditational” landscape or garden area designed to address the spirit of future students and the greater ASC community. The identified as a possible location for the proposed landscaping would be adjacent to the School of Business on the north side. Cabinet discussed the long term maintenance, longevity of funding, and the wish to see cost projections. The concept in principle was approved.

**Fall 2007 Graduation**

Larry Mortensen addressed a conflict with two RMAC games for the fall of 2007 that conflict with the commencement graduation date. He proposed holding one game on the Thursday before graduation, and the seconded game Saturday evening after commencement and leave Friday open for graduation setup. There was concern of the short timeframe Facilities Services will have to tear-down the graduation setup before the game that evening. Cabinet approved holding the games of Thursday and Saturday, and leaving Friday free for graduation preparations.
**Information Items**

**Board of Trustees Agenda Discussion**

The Cabinet briefly discussed the agenda for the May 2007 Adams State College Board of Trustees regular meeting. The meeting has been shortened to a one-day business meeting with commencement activities. He also informed Cabinet that a newly appointed Trustee, Ramon Montoya, will be joining the Board at the meeting and encouraged everyone to take time to meet him, schedules permitting.

**Enrollment Management**

Georgia Grantham briefly discussed the Financial Aid *Connections Program*, designed to help with retention and recruitment of students, the status of the Document Imaging project, and the Student Withdrawal Process and the need for the institution to be Federally compliant.

**Next meeting of Cabinet**

The facilitator for the May 7, 2007 Cabinet meeting will be Bill Mansheim.

**Adjournment**

The meeting adjourned at 9:40 a.m.