The members of the Adams State College Cabinet convened in a regular meeting on Monday, May 7, 2007 on the campus of Adams State College, President’s Conference Room.

**Attendance:**

Georgia Grantham – Excused
* Bill Mansheim – Present
Ken Marquez – Present
Teri McCartney – Present
Larry Mortensen – Excused
Mike Nicholson – Excused

Frank Novotny – Present
David Svaldi – Present
Sandra Starnaman – Present
James Trujillo – Present
Julie Waechter – Excused

(*Facilitator)

Guest(s): Mike Mumper, Provost
Phil Schroeder, Director of Financial Aid

**Approval of Summaries**

The April 30, 2007 Cabinet summary was approved.

**Announcements:**

Ken Marquez gave a brief update on current housing numbers. As of the meeting, new housing applications are up 24 from the same time last year. Students who have reapplied for housing for the upcoming year remains the same as last years figures which is a good indicator of retention of the freshman class.

Sandy Starnaman will be out of the office May 10th – 11th, and the week of May 21st.

Ken Marquez will be out of the office May 8th, 11th, and 21st.

Julie Waechter will be out of the office May 11th and 14th.

Bill Mansheim will be out of the office the afternoon of May 7th – May 11th.
Policy

The voting on the Independent Study, Individual Study, Late Adds, Late Drops, and Late Withdraws, policies was tabled

ASC IT Acceptable Use Policy – Second reading/vote

Tabled

Mobile Computing Policy – Second Reading

Tabled.

Action Items

None

Information Items

“Who’s Billy” – Community Component

Julie Waechter briefly updated Cabinet on the next step of the “Who’s Billy” campaign which involves the surrounding community. The objective of the component is to express appreciation of community efforts and encourage ongoing involvement of community members and emphasize the importance of Adams State College for continued community and economic growth.

“Students of Concern” Taskforce

Ken Marquez informed Cabinet of a new taskforce being assembled designed to provide help to students identified as having behavioral issues. The goal is to ensure the safety of the campus community and provide early intervention to students in need.

ASC Connections Program

Cabinet discussed at length a request from Julie Waechter to designate additional funds to promote the Financial Aid “Connections Program” which is designed to help with retention and recruitment of students. Phil Schroeder, Financial Aid Director, strongly cautioned “over-publicizing” the program due to the limited Federal funds the institution has been allotted for student financial aid and the possibility of overspending. Frank Novotny motioned the allocation of $10,000 to be spent in the promotion of the Connections Program in the southern Colorado region, (from Pueblo south), via print, radio and/or television. Ken Marquez seconded the motion. The passed unanimously.
Board of Trustees Meeting Debriefing

President Svaldi briefed Cabinet regarding the recent May 4th Board of Trustees meeting. Of particular concern of the Board was the institution’s current marketing campaign. The Board has requested that an overall marketing plan for the college be developed.

Next meeting of Cabinet

The facilitator for the May 14, 2007 Cabinet meeting will be Teri McCartney.

Adjournment

The meeting adjourned at 10:40 a.m.