The members of the Adams State College Cabinet convened in a regular meeting on Monday, May 14, 2007 on the campus of Adams State College, President’s Conference Room.

**Attendance:**

- Georgia Grantham – Excused
- Bill Mansheim – Present
- Ken Marquez – Present
- * Teri McCartney – Present
- Larry Mortensen – Present
- Mike Nicholson – Excused
- Frank Novotny – Present
- David Svaldi – Excused
- Sandra Starnaman – Present
- James Trujillo – Present
- Julie Waechter – Excused

(*Facilitator)

Guest(s): None

**Approval of Summaries**

The May 7, 2007 Cabinet summary was approved.

**Announcements:**

Sandy Starnaman gave a brief update on several REAP graduations she recently attended. She received very positive feedback from graduates who noted they would not have received their degrees if it had not been for ASC. She also addressed a concern of the Adams State not recognizing AA degree students for their academic achievements.

Cabinet was reminded of a Cabinet Planning Session scheduled for Wednesday, May 16th at 2:30 p.m. in the President’s Conference Room.

Frank Novotny updated Cabinet on recent hires/searches. The Instructional Design position has been filled, the Cellular Biology position was offered to a candidate but was declined, and a new search committee is being assembled to start a new search for the Institutional Research position.
Bill Mansheim gave a brief update on his recent trip to Washington, D.C. The Plachy Hall Solar Project is on the top-three list for projects at Congressman Salazar’s office. Additionally, language for the Adams State College Agriculture Business Program is being written to be incorporated into the Farm Bill as an on-going funded item.

Larry Mortensen was pleased to announce that the ASC men’s and women’s indoor/outdoor track and cross-country teams won all six RMAC Conference titles. Also, Mr. Mortensen informed Cabinet of the hiring of Mr. Dervin Taylor as the new head women’s softball coach.

Larry Mortensen will be out of the office May 21st – 23rd.

Ken Marquez will be out of the office May 19th.

**Policy**

The voting on the *Independent Study*, *Individual Study*, *Late Adds*, *Late Drops*, and *Late Withdraws*, policies was tabled

**ASC IT Acceptable Use Policy** – Second reading/vote

Cabinet discussed and approved the adoption of the *ASC IT Acceptable Use Policy*.

**Mobile Computing Policy** – Second Reading/vote

Cabinet discussed and approved the adoption of the *Mobile Computing Policy*.

**Action Items**

**Pay Phones**

Cabinet discussed the removal of the few remaining payphones located across campus due to increasing rental charges and little or no usage of said phones. There was concern of having phone service available for individuals that do not use cell phones, however it was noted that there are free “courtesy phones” for local and long distance calls, (long distance calls would require the use of a prepaid calling card), located throughout the campus. Cabinet unanimously agreed to the removal of the payphones on campus.
Information Items

Probation and Suspension Number Update

Ken Marquez gave a brief update on current student probation and suspension numbers. As of meeting time, 246 students have been placed on academic probation, up 12 students from the same time last year. 75 students have been place on academic suspension. Of the total combined number of students placed on probation or suspension, 86 students had a term G.P.A. of 0.0 and 35 students had a cumulative G.P.A. of 0.0.

Graduate School Update

Teri McCartney announced that eleven students are currently enrolled in the Masters of Arts in HPPE with an Emphasis in Coaching program with several additional applications still being processed. Additionally, the Masters of Arts in Humanities/History is also attracting a number of students.

Next meeting of Cabinet

The facilitator for the May 21, 2007 Cabinet meeting will be President Svaldi.

Adjournment

The meeting adjourned at 9:37 a.m.