The members of the Adams State University President’s Executive Council convened in a regular meeting on May 19, 2014 in room 315E, Porter Hall.

Call to Order: President Svaldi called the meeting to order at 9:05 a.m.

Attendance:

Carol Guerrero-Murphy – Present  Michael Mumper – Present
Heather Heersink – Present  Frank Novotny – Excused
Lori Laske – Present  Tracy Rogers – Present
Tammy Lopez – Present  David Svaldi – Present
Bill Mansheim – Present  Julie Waechter – Excused
Ken Marquez – Present  James Trujillo – Present
Larry Mortensen – Present

Guest(s): None

Approval of Summary

The May 5, 2014 meeting summary was approved by consent.

Miscellaneous Items

President Svaldi shared a letter sent by the Williams family regarding the passing of their son Adam Williams.

Council briefly discussed the recent commencement ceremonies and related logistics. No action was taken.

Dr. Svaldi reminded Council members of the meetings with the presidential search consultant that are scheduled for May 20-21, 2014 in Porter Hall, room 315E. All were asked to arrive promptly as the meetings are scheduled back-to-back.

Agenda Items

"Just Do It" Updates
Council briefly discussed the steps being taken regarding bookstore vouchers/purchases for students in an attempt to help make them more accessible for students to obtain for their classes. No action was taken.
Vacancy Savings & Reserve Balance Report

Heather Heersink, Assistant Vice President for Budget and Technology, presented a vacancy savings and reserve balance report for period ending April 30, 2014.

Overtime for Custodian Staff Proposal

Bill Mansheim, Vice President for Finance and Governmental Relations, presented a proposal for $12,000 in one-time overtime for custodial services staff for a three-week period due to increased campus summer activities/camps/conventions that requires additional work hours/duties. Council discussed logistics, scheduling, and budgetary concerns and agreed to the proposal, including additional stipends as discussed.

Personnel Contract Recommendations

Tracy Rogers, Human Resources Director, presented Personnel Contract Recommendations from the Department of Student Life and Recreation, School of Business, Department of Teacher Education, and the Upward Bound Program.

After extensive review of the requests, including funding sources, Council unanimously agreed to approve the requests as presented except for the request from the School of Business, which was temporarily approved, extending the current work hours until further information is gathered.

CIELO Update

Carol Guerrero-Murphy, Professor of English, and liaison for the Community for Inclusive Excellence, Leadership, & Opportunity, (CIELO), briefly updated Council regarding fall convocation activities. Additional information will be sent to Council members for feedback. CIELO Climate Surveys have been received from students and staff, and an executive summary will be created and presented to Council in the fall. Additionally, she announced that the official deadline to apply to attend the 2014 Adams State University Summer Equity Retreats has been extended, and encouraged anyone interested to apply.

Future Farmers of America Conventions

Council briefly discussed forthcoming Future Farmers of America events on campus. No action was taken.

Adjournment

The meeting adjourned at 10:27 a.m.