The members of the Adams State University President’s Executive Council convened in a regular meeting on May 20, 2013 in the President’s Conference Room.

Call to Order: President Svaldi called the meeting to order at 9:04 a.m.

Attendance:

- Heather Heersink – Excused
- Lori Laske – Present
- Tammy Lopez – Present
- Bill Mansheim – Excused
- Ken Marquez – Present
- Larry Mortensen – Present
- Michael Mumper – Present
- Frank Novotny – Excused
- Tracy Rogers – Present
- David Svaldi – Present
- Julie Waechter – Excused
- James Trujillo – Present

Guest(s):
- Walter Roybal – Assistant Vice President of Extended Studies - Academics
- Judy Phillips – Assistant Vice President for Extended Studies - Operations

Approval of Summary

The May 6, 2013 meeting summary was approved by consent.

Agenda Items

Salary Adjustments for Classified Staff

Tracy Rogers, Director of Human Resources, presented information regarding upcoming system-wide salary adjustments for Classified employees for FY2013-14, and explained the methods used by the State to calculate the adjustments.

Student Suspension/Probation Update

Ken Marquez, Vice President for Student Affairs, presented data regarding student academic probations and suspensions. Many of these students may also be suspended from financial aid support, however he noted that the suspension process for financial aid is done separately.

Council discussed methods of streamlining the suspension process to include an automatic financial aid suspension processes, however it was determined that the processes are too complex to combine and will be handled separately.
Request from FFA Foundation

Ken Marquez, Vice President for Student Affairs, informed Council of a request from the Colorado FFA Foundation to include Adams State University as one of their stops on a “bus tour” that they are organizing in July 2013, in an attempt to address recruitment and retention issues among new teachers. They want new teachers, (many are from out-of-state), to tour the campus, create a relationship with the correct people, and in turn be able to encourage their students to seek out Adams State University for their training beyond high school. The group is seeking in-kind lodging, computer lab access, and two meals (breakfast and dinner.)

Vice President Marquez informed Council that he checked with the Housing Office, and determined that lodging would be available for the group on either of the days they had requested. After brief discussion, Council agreed that the event would be beneficial to the institution. The Office of the President will cover the costs of the two meals, and Berna Hostetter, Guest Services Coordinator, will make all the other necessary arrangements.

Personnel Contract Recommendations

Tracy Rogers, Human Resources Director, presented Personnel Contract Recommendations from the Department of Athletics, Office of Student Affairs/ASUPD, and the Department of Counselor Education. After extensive review of the requests, including funding sources, Council unanimously agreed to approve the requests as presented.

Adjournment

The meeting adjourned at 10:23 a.m.