The members of the Adams State University President’s Cabinet convened in a regular meeting on May 27, 2014 in the Student Union Building, Room 309.

Call to Order: Facilitator Ken Marquez called the meeting to order at approximately 3:00 p.m.

ROLL CALL

<table>
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<tr>
<th>Present</th>
<th>Absent</th>
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<tr>
<td>Eric Carpio</td>
<td>Margaret Doell</td>
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<td>Michael Mumper</td>
<td>Frank Novotny</td>
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<td>Kevin Daniel</td>
<td>Heather Heersink</td>
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<td>Matt Nehring</td>
<td>Patti Ortiz</td>
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<td>Margaret Doell</td>
<td>Carol Guerrero</td>
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<td>Michael Mumper</td>
<td>Judy Phillips</td>
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<td>Kevin Daniel</td>
<td>Larry Joe Hunt</td>
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<td>Matt Nehring</td>
<td>Tracy Rogers</td>
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<td>Margaret Doell</td>
<td>Lori Laske</td>
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<td>Frank Novotny</td>
<td>Walter Roybal</td>
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<td>Heather Heersink</td>
<td>Michelle Little</td>
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<td>Patti Ortiz</td>
<td>Mark Schoenecker</td>
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<td>Carol Guerrero–Murphy</td>
<td>Tammy Lopez</td>
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<td>Judy Phillips</td>
<td>David Svaldi</td>
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<td>Larry Joe Hunt</td>
<td>Bill Mansheim</td>
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<td>Tracy Rogers</td>
<td>Scott Travis</td>
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<td>Lori Laske</td>
<td>Kenneth Marquez</td>
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APPROVAL OF AGENDA

Facilitator Ken Marquez called for a motion to approve the agenda.

Kevin Daniel, Computing Services Director, requested that the following item be added as an Information Item: *Google Drive*

Lori Laske moved to approve agenda as amended. Tammy Lopez seconded. The motion passed unanimously

CONSENT AGENDA

Facilitator Ken Marquez called for further discussion on consent agenda items

Tammy Lopez had a question on Consent item C. (ITA: Promoting Post-BA Opportunities at ASU (US Dept. of Ed) regarding Adams State University absorbing cost in 2017 for salaries and benefits which adds up to the amount of $111,000 and how that works in year six with budget.

Michael Mumper said in response that it involves one staff position, one GA, and a variety of library and AITC services. Adams State University will follow the pattern that has been established previously with
Title V grants in which the intuition will provide 25% in the fourth year, 50% in the fifth year, and absorb all of the cost the year after the grant.

Heather Heersink stated that there will be a conversation in the budget planning process the year before discussing revenue generated, cuts that will be made, or if there is not enrollment that can be generated from programs that have contingent enrollment than ASU. can opt out.

Matt Nehring moved to approve consent items. Carol Guerrero –Murphy seconded. The motion passed unanimously.

**ACTION ITEMS**

**A. 2nd Reading - Academic Policies (100:)


Frank Novotny stated that he had not received any additional information regarding these policies and recommended that they be approved.

Matt Nehring moved to approve action item A. Tammy Lopez seconded. The motion passed unanimously.

**B. Academic Policy Forms/Requirements Related to Academic Policy changes**

1. 100-02-04  Grad Apps-Degree Checks
2. 100-05-04  Catalog Applicability
3. Grad Application-(Fall, Spring, Summer) Variable Catalog Year (3 docs.)
4. Graduation-Requirements

Frank Novotny explained that since we approved changes in the policies we have to change the forms. This came from academic council, and gives the ability to the student as to which degree plan they want to graduate under. Major will separate from Gen Ed. This has been vetted through academic council and the records office.

Chirsty Miller asked how we would get the information to advisor because this information is not commonly known.

Frank Novotny explained that Faculty Senate and the representatives from the President’s Cabinet will get the word out to campus. He recommended that Action item VI. B. 1- 4 be approved.
DISCUSSION ITEMS

A. 1st Reading - Academic Policy 100-15-02: General Education Development (GED)

Frank Novotny, explained that Matt Nehring brought to his attention that the GED requirements had changed and was not reflective of Adams State University policies.

Matt Nehring, discussed, in 2014 the G.E.D. test was changed as well as all the scoring. He felt that it didn’t seem right to have the test score of 450 which was the bench mark in the existing policy when the score the equivalent of a high school diploma is 150, the recommendation a score of 170 is college and career ready. Academic council recommends the Adams State University have that requirement at 170. This will not affect many students, and CCHE recommends a score of 150 as the bench mark state wide until they collect more data.

Ken Marquez asked if this had to be approved by CCHE or does each institution make its own mark?

Eric Carpio explained that ASU admission directors have been evaluating the statewide admission policy specifically the GED sections. When the change was made they then went back to CCHE to ask how this would reflect on the institution and the policy. He was a part of the CCHE discussions and their response was until more data is gathered the state requires the score of 150, until December 2014 in which it will be reevaluated.

Matt Nehring felt the state has not been exactly accurate historically with hitting the right target with respect to test scores and other benchmarks. He explained for example, with the Accuplacer math test everything the state has said with respect to placement goes exactly counter to everything that the Educational Testing Service says in respect to placement for students. On one hand it seems the we can abide by the state recommendations on the other hand it seems strange for an institution to say that a score of170 is college and career ready, but we are going to accept well under that with a score of 150.

Frank Novotny mentioned, that typically at the state level it is just recommended we have to at least do the minimum, but we can do higher. If it says must then we have to meet it. With this particular requirement as far as he can tell it is just a recommendation. He agreed with Dr. Nehring that ASU should not accept a requirement that is less than college and career ready.

B. East Campus

Michael Mumper explained at our last meeting Bill Mansheim reminded everyone that East Campus is on the state funding list. A decision has not been made at this time, and in August of this year we could hear that we have 6.5 million dollars to renovate the campus. If that is the case ASU needs to figure out what department is going to be put there and who is going to decide. This item will be placed on the agenda ongoing so that the can be more detailed discussion on this. When Richardson is completed we will have more vacate space in the building.
Ken Marquez asked what should be our next action?

Frank Novotny mentioned that there will be a three year funding period, so a plan does not have to be in place immediately.

Heather Heersink suggested that a program plan be created, and to make a decision on what departments should needs to be in East Campus. She also suggested that the Campus Renewal and Planning Committee be used as a resource.

Ken Marquez suggested that a sub-committee be made so that it has proper representation from the different departments on campus. An action item will be placed on the next agenda as the committee how will form a committee and get suggestions.

Michael Mumper added that the monies could also possible be used for site improvements as well.

INFORMATION ITEMS

A. EMPOWER U 2013-2014 (Walter Roybal)

Walter Roybal explained that they finished the academic year with the Empower U initiatives and accomplishments which was shared in a hand out to the Board of Trustees. Empower U defined mission vision and goals participation a blog was created to promote all groups involved. Empower U participated in health fair east campus grand opening, healthy eating dance competition sponsored the healthy garden expo Facebook Instagram and Twitter accounts were made. They also participated in Autumn and Adams and established walking loops. Walter explained that one major goal is to engage more in orientation so that students gain an awareness that they exist, and that Empower U is a 100% volunteer organization.

B. Summer 2014 (& Aug) Cabinet Meeting Schedule:

(All meetings will be in SUB 309 from 2:30pm – 4:30pm)

Mondays:

1. June 16, 2014: Facilitator / Michael Mumper
2. July 21, 2014: Facilitator / Frank Novotny
3. August 11, 2014: Facilitator / Tracy Rogers

C. Google Drive

All meeting information will be in Google Drive. This includes the agenda, minutes, and any to other supporting documents. Some cabinet members expressed that they can only gain access to Google Drive through the link. Kevin will work on any problems from here on out.

NEW BUSINESS
No new business was presented.

**CAMPUS RENOVATION PROJECT REPORT**

No representative present.

**AS&F REPORT**

Student Government is summer recess.

**COLORADO WINS REPORT**

There was no report.

**STRATEGIC PLANNING UPDATE**

Carol Smith stated the last activity involved sub-groups each responsible for the high level objectives. The large sheets of information and hand notes collected were all consolidated and fed to the President’s office for more consolidations.

Carol Guerrero - Murphy and Carol Smith volunteered to assist with further editing of these documents and information which will be presented to the Board of Trustees at the August meeting.

**SUMMARY OF ACTIONS**

- Meeting agenda - *Approved as amended.*
- Consent Agenda - *Approved*
- Action items:
  - 2nd Reading - Academic Policies - *Approved*
  - Academic Policy Forms/Requirements Related to Academic Policy changes - *Approved*
- Cabinet will formally invite comments for the East Campus program plan discussion June 16, 2014 at 2:30.
- Meeting times will be changed Mondays 2:30 to 4:30

**ADJOURNMENT**

Respectfully Submitted,

Meagan Smith

Assistant to the Vice President of Finance and Governmental Relations