The members of the Adams State University President’s Executive Council convened in a regular meeting on June 2, 2014 in room 315E, Porter Hall.

**Call to Order:** President Svaldi called the meeting to order at 9:02 a.m.

**Attendance:**

- Carol Guerrero-Murphy – Excused
- Heather Heersink – Present
- Lori Laske – Present
- Tammy Lopez – Present
- Bill Mansheim – Present
- Ken Marquez – Present
- Larry Mortensen – Present
- Michael Mumper – Excused
- Frank Novotny – Present
- Tracy Rogers – Present
- David Svaldi – Present
- Julie Waechter – Excused
- James Trujillo – Present

**Guest(s):** None

**Approval of Summary**

The May 19, 2014 meeting summary was approved by consent.

**Miscellaneous Items**

It was suggested and agreed that during the summer months, the starting time for Executive Council meetings will be 8:00 a.m. The location will remain the same. Normal meeting times will resume fall semester. James Trujillo will send the updates to Council members via their respective Google calendars.

President Svaldi reminded all Executive Council members to make certain that their campus Google calendars were up-to-date with their summer schedules.

**Agenda Items**

**Personnel Contract Recommendations**

Tracy Rogers, Human Resources Director, presented Personnel Contract Recommendations from the Department of Student Support Services, Department of Extended Studies, Department of Nursing, Department of Student Life and Recreation, Department of Facilities, and the Department of Athletics.
After extensive review of the requests, including funding sources and logistics, Council unanimously agreed to approve the requests as presented.

**Lacrosse Update**

Larry Mortensen, Athletic Director, briefly updated Council on the restructuring of the Lacrosse program.

**Department of Local Affairs Audit**

Tracy Rogers, Human Resources Director, informed Council that her office recently received a notice of a random audit from the Department of Local Affairs, DOLA. She briefly explained the nature of the request and noted the need for additional office support to process the audit by the deadline indicated. Council agreed to the additional support. Director Laske from the Office of Alumni Relations, offered the use of her summer student assistant as needed.

**Alternative Graduation Measurement Tool**

Frank Novotny, Vice President for Academic Affairs, presented information regarding a proposed method of tracking graduation rates called "Student Achievement Measures" (SAM). He explained that SAM tracks student movement across postsecondary institutions to provide a more complete picture of undergraduate student progress and completion within the higher education system. He then briefly explained the various models included in SAM. Council discussed the proposal and agreed to move forward with its implementation.

**East Campus Program Plan Update**

Bill Mansheim, Vice President for Finance and Governmental Relations, and Ken Marquez, Vice President for Student Affairs, briefly discussed the program planning for East Campus and the possible composition of the East Campus Program Planning Committee. It was decided to wait until the fall semester to hold forums and campus town hall meetings to gather input from the campus community on the needs/wants for East campus.

**Institutional Advancement & Alumni Office Update**

President Svaldi, Lori Laske, Director of Alumni Relations, and Tammy Lopez, Executive Director, Adams State University Foundation, updated Council on recent decision by the Adams State University Foundation Board to provide resources for the restructuring of the Alumni Office and the Office of Institutional Advancement, including restoring the entry level administrative position. The intent of the change is to rebuild a staff that would allow for the growth of the department and beneficial to the institution overall. Additionally, the ASU Foundation is providing the institution $50,000 in unrestricted support.

**Willis Fassett, Jr. Award**

Tammy Lopez, Executive Director of the Adams State University Foundation, informed Council of possible recipients of the prestigious Willis Fassett, Jr. award, which is the Adams State
University Foundation’s only award, given to people or organizations who have made large financial contributions to the institution.

North Campus Observatory Construction Update

Bill Mansheim, Vice President of Finance and Governmental Relations, informed Council that the construction of the new campus observatory, located on the north end of the campus known as the “North Campus Complex”, is nearly complete and will be ready for use soon. The observatory will house three permanently mounted, state-of-the-art telescopes, house most of the planetarium's current telescopes, and will be the site of all public viewing sessions. The roof of the observatory is designed to roll off to the north, exposing the telescope room to the open sky.

The restroom facility for the North Campus Complex, which will be shared by the observatory, lacrosse, softball and baseball patrons, is under construction and will be available for use soon.

Adjournment

The meeting adjourned at 10:01 a.m.