The ASC Cabinet convened a regular meeting on Wednesday, June 24, in the Student Union Building, Room 315.

Call to Order:
Provost Mumper called the meeting to order at 9:04 AM.

Roll Call of Members:
Dr. Benita Brink- Present
Ms Heather Heersink-Present
Dr. Don Johnston-Present
Dr. Anthony Laker-Absent
Ms Lori Laski-Absent
Ms Tammy Lopez-Absent
Mr. Bill Mansheim-Absent
Mr. Ken Marquez-Absent
Mr. Larry Mortensen-Absent

Dr. Michael Mumper-Facilitator
Mr. Mike Nicholson-Absent
Dr. Frank Novotny-Absent
Ms Tracy Rogers-Absent
Mr. Mark Schoenecker-Present
Dr. Dave Svaldi-Absent
Dr. Diana Wenzel-Present
Mr. Erik van de Boogaard-Present

Approval of Previous Meeting Summary:
The summary of the May 14 meeting was distributed prior to the meeting. Changes or revisions are to be submitted to Ms Griego.

Approval of Agenda:
The agenda was amended to add two discussion items: the Alumni Focus Group and Campus Parking.

Action Items:
Graduate Student Full Time Status Change:
After researching and discussing the ramifications of this change with stakeholders, the Graduate School is proposing that a change in full time status from 9.0 credit hours to 6.0 credit hours take place immediately. The following offices were consulted: Institutional Reporting, Records, and Financial Aid. While they didn’t seem to think that this change should not take place, they thought there would be positive impacts to the students. If the status were to change, many part time students would be eligible for Financial Aid. Because of their jobs, many students can only complete their degree program one class at a time (3 credit hours).

Since there isn’t a quorum present at this meeting, IT WAS DECIDED TO conduct an electronic vote to the entire Cabinet via email.

Summer Bridge Program Supplemental Budget Request:
Mr. Brian Rauscher, Director of Student Support Services submitted a $3500 supplemental budget request for the Summer Bridge Program. Shortly after planning program activities, he received his budget and realized it was lower than anticipated. Rather than cut out planned activities, he has
submitted a budget request for additional monies, an increase to the annual budget. A supplemental budget request was distributed via email prior to this meeting.

Since there isn’t a quorum present at this meeting, IT WAS DECIDED TO conduct an electronic vote to the entire Cabinet via email.

**Discussion Items:**

*Update Strategic Planning Committee:*

Dr. Johnston stated that since the Strategic Planning Sub-Committee met to plan out the activities associated with the College’s name change, a decision was made to disband the sub-committee once the recommendation is made to the President and the Board of Trustees. After the June Enrollment Management Retreat, business plans will be developed the sub-committee will follow through with retreat initiatives; sub-committee structure will be changed to suit these needs. This will all be included in the HLC report.

*Budget:*

Ms Heersink reported that the 2009-2010 budget has been approved by the Board of Trustees and loaded into Banner. The Board also approved parking lot, nursing renovation, and swimming pool capital investments. Expenses for the Library Information Commons, Housing Four-Plex, and the architects for the new housing building will all be paid from Institutional Reserve monies. She stated that at the State-level, a revenue shortfall has been forecasted.

*HLC Preparation:*

No report given.

*Information Items:*

*Counselor Education New Cohort Notification:*

Dr. Johnston reported a new Counselor Education hybrid cohort to begin in Pueblo this fall.

*ASC Blog Presentation:*

Mr. Schoenecker distributed a blogs.adams.edu document to the Cabinet. He explained that a new campus wide blog platform has been created. The Communications Office will provide blogs on demand. These can be for individuals, departments, or topic-specific, as in the case of the Virtual Suggestion Box, which solicited over 110 comments, and twice that many responses regarding the college budget crisis. This website will be used to solicit feedback regarding the College’s name change, and Vision. A meeting has been scheduled this afternoon to discuss the functionality of this project.

*ASC Parking:*

Mr. van de Boogaard announced that the groundbreaking ceremony for the new building will be held on July 9. At a recent meeting with the community, parking was the number one concern. A suggestion resulted from that meeting that ASC designate a free parking area. The ideal spot for this experiment would be the north lot of Plachy Hall. One half of the lot could be reserved for free parking. After discussion, the Cabinet thought this would be a great idea; there were concerns with a decrease in revenue. Everyone was complimentary of President Svaldi and Erik’s coordination of the meeting. The City was very positive. Erik reported that a bid for the development of a one hundred twenty one space parking lot west of the Nielsen Library will be out June 30. Work should begin mid July, and will take approximately two months to complete.
Alumni Focus Group:
Provost Mumper inquired with the group as to the best method for contacting ASC Alumni. A focus
group is being planned to engage them in discussion and feedback regarding the proposed change to the
ASC name. IT WAS SUGGESTED THAT we contact Ms. Lori Laske to ask what the best method is.
There is an alumni data base that could provide us with contact information should we desire to go this
route. An announcement in the A-Stater will also encourage alumni to participate in our blog website.
An announcement can also be posted to the Alumni homepage.

New Business:
None

Adjournment:
Meeting adjourned at 9:43 AM.

Respectfully Submitted,
Donna L. Griego,
Program Assistant-Provost Office