The ASC Cabinet convened a regular meeting on Wednesday, July 16, in the Nielsen Library, Room 104.

Call to Order:
Dr. Mumper called the meeting to order at 2:37 p.m. President Svaldi announced that the search for the Diversity and AAO Officer has concluded. Two individuals have been hired to occupy positions in the Office of Equal Opportunity. Mr. Joel Korngut will serve as the Director, and Ms Isabel Medina-Keiser will serve as the Diversity Officer.

Roll Call of Members:
Dr. Benita Brink- Present
Ms Heather Heersink-Present
Dr. Bruce Landis-Present
Mr. Bill Mansheim- Present
Mr. Ken Marquez- Present
Mr. Larry Mortensen-Present
Dr. Michael Mumper-Facilitator

Mr. Mike Nicholson-Present
Dr. Frank Novotny-Present
Ms Judy Phillips-Present
Mr. Mark Schoenecker-Present
Dr. Dave Svaldi-Present
Ms Diana Wenzel-Present
Mr. Erik van de Boogaard-Absent

Guest: Mr. James Trujillo, Executive Assistant to the President.

Reading of Minutes of Last Meeting:
MOTION: With minor corrections, Mr. Bill Mansheim moved to approve the minutes of the July 2, 2008 meeting. Mr. Mike Nicholson seconded. Motion passed unanimously.

Agenda:
Cabinet Retreat:
Cabinet discussed the retreat needs and wants survey feedback that was distributed by Dr. Wenzel. A continuation planning process to focus on specific goals with team building activities was discussed. It was suggested that *Goals* could be separated out into substantive and non-substantive categories, and that the *Planning Process* could serve as the launch for future planning throughout the year. IT WAS AGREED THAT the retreat planning team prepare the retreat agenda for review at the next Cabinet meeting.

The following ideas were explored:
What is our decision-making process?
What is our mission-what do we do?
What is our role in planning?
Where are we with regard to the Strategic plan?
Team building activities.
How do we prioritize?
Discussions on Retention/enrollment/budget.
Mr. Trujillo commented that the venue for the retreat is set for Mt. Princeton in Buena Vista, he inquired as to how many would need lodging accommodations. It was also mentioned that transportation has been arranged: All will meet at 7:00 on the morning of August 12 and travel by bus.

Adjournment:
MOTION: A motion was made by Mr. Ken Marquez to adjourn. Dr. Frank Novotny seconded the motion and it passed unanimously. The meeting adjourned at 4:12 P.M.

Respectfully Submitted,
Donna L. Griego, Program Assistant
Provost Office