The members of the Adams State College President’s Executive Council convened in a regular meeting on July 19, 2010 in the President’s Conference Room.

Call to Order: President Svaldi called the meeting to order at 9:07 a.m.

Attendance:

- Don Johnston – Present
- Joel Korngut – Excused
- Lori Laske – Excused
- Tammy Lopez – Present
- Judy Phillips – Present
- Bill Mansheim – Present
- Ken Marquez – Present
- Isabel Medina-Keiser – Excused
- Larry Mortensen – Present
- Michael Mumper – Present
- Frank Novotny – Present
- Tracy Rogers – Present
- David Svaldi – Present
- James Trujillo – Present

Guest(s): None.

Approval of Summary

The July 6, 2010 meeting summary was approved.

Agenda Items

Capital Construction/Housing Update

Council discussed the ongoing capital construction projects on campus. Of particular concern was the completion status of the new residence hall and the renovations of Girault Hall, south wing, and Coronado D-wing. Dean Marquez informed Council that Coronado D-wing is complete and Girault Hall is scheduled for completion mid-August. The new residence hall building was set for completion/move-in during the first week in August, however at a recent construction update meeting, it was announced that it will not be completed by that date. Council discussed alternate locations for housing the students until such time that the building is complete. No action was taken.
Board of Trustees Meeting

Council briefly discussed the agenda items for the upcoming of the Board of Trustees special meeting.

Hazardous Materials Storage/Disposal

A concern was brought to Council’s attention regarding the proper storage and disposal of hazardous materials from various departments around campus. Council discussed safety, liability and logistic concerns. Frank Novotny will follow-up with short and long-term storage and disposal plan and report his findings at a later meeting.

Cabinet Meeting Follow-up

Bill Mansheim, Vice President for Finance and Administration, reviewed with Council the budget approvals by Cabinet and informed the President that the Cabinet passed a recommendation for the President’s consideration of approval of a one-year moratorium on all supplemental budget requests. After discussion, President Svaldi formally rescinded the moratorium request.

TouchNet Update

Bill Mansheim, Vice President of Finance and Administration, and Don Johnston, Associate Provost for the Graduate School, presented an update on the new TouchNet System. They informed Council that there were a few glitches in the transition however those problems have been resolved.

ESS & Music Building Move/Renovation

Frank Novotny, Associate Provost, briefed Council on the relocation plan for offices and classrooms during the remodeling project of the ESS and Music buildings. He noted that the ESS will need to be completely vacated during the remodel. Offices and classroom will be temporarily located in buildings throughout the campus during the renovation. The Music building remodel will be done in sections and will not require the building to be vacated.

Revised Reporting Structure and Titles

Members of the Executive Council reviewed proposals from various departments to further reorganize their divisions and make necessary CUPA adjustments. Council discussed the proposals in detail and agreed to approve each as presented.

Personnel Contract Recommendations

Tracy Rogers, Human Resources Director, presented several Personnel Contract Recommendations from the Department of Financial Aid and Facilities Services for Councils consideration of approval. After extensive review of each request including funding sources, Council unanimously agreed to approve all presented.
Adjournment

The meeting adjourned at 10:52 a.m.