The members of the Adams State University President’s Cabinet convened in a regular meeting on July 21, 2014 in the Student Union Building, Room 309.

Call to Order: Facilitator Frank Novotny called the meeting to order at approximately 2:35 p.m.

ROLL CALL

Eric Carpio - Present
Michael Mumper - Present
Kevin Daniel - Present
Matt Nehring - Absent
Margaret Doell - Present
Frank Novotny - Absent
Heather Heersink - Absent
Patti Ortiz - Absent
Carol Guerrero –Murphy - Absent
Judy Phillips - Absent
Larry Joe Hunt - Absent
Tracy Rogers – Present

Lori Laske - Absent
Walter Roybal – Absent
Michelle Little - Absent
Mark Schoenecker - Absent
Tammy Lopez - Absent
David Svaldi - Present
Bill Mansheim - Absent
Scott Travis– Present
Kenneth Marquez - Present
Carol Smith - Present
Christy Miller - Present
Demetrius Vigil - Absent

APPROVAL OF AGENDA

Facilitator Frank Novotny called for a motion to approve the agenda.

Christy Miller moved to approve agenda. Ken Marquez seconded. The motion passed unanimously.
CONSENT AGENDA

A. July 21, 2014 meeting summary
B. ITA: Ben Waddell Sociology Dept. Bureau of Land Management (Approved Via email August 26, 2014)

Tracy Rodgers moved to approve agenda. Kevin Daniel seconded. The motion passed unanimously.

ACTION ITEMS

A. No actions items.

DISCUSSION ITEMS

A. HLC criteria 5 (Frank Novotny)

Frank Novotny explained that there will be a committee that will work on each criterion. Criterion 5 seems to match most with the president cabinet. This will be used as a model going forward and a current resource. As each committee gathers information it will then be given to a steering committee which will then create a report. The purpose creating this committee is to fulfill the institution’s mission, improve the quality of its educational offerings, and respond to future challenges and opportunities.

President Svaldi agreed with all the components of the committee and felt that it was the reason that the president’s cabinet was established.

Frank Novotny added that the best way to work on this information is to answer the questions and then collect the data needed. He said that CMU had a good response for using this model. Criterion 5 sub-committee will be cabinet, a steering body will be created to meet outside of cabinet to lead the discussion. This committee will include Mark Schoenecker, President Svaldi, Carol Smith Bill Mansheim Scott Travis, Kevin Daniel, and Christy Miller. The facilitator or chair will be chosen after the first meeting which will be no later than September 15, 2014.

NEW BUSINESS/INFORMATION ITEMS

Discrimination Policy
Carol Guerrero Murphy explained, it was discovered through some staff that were applying for grants that if is did not have certain language in our anti-discrimination policy we could not apply for certain grants. The additions presented have to do with broadening gender expression language. Joel Korngut has been notified as well as Jessica our legal representative. One of the grants requires a letter of inquiry by mid-September. The main changes that will be made to the policy is will be on page 2 number 13 under prohibitions that list what we do not discriminate on the bases of which we will add gender identity and expression, veteran status, and political affiliation. These are compared to the state models. The letter is needed from the Board of Trustees to approve by the 28th of September.

Tracy Rogers added that Trustees policy manual has a statement of what we do not discriminate against; therefor we would want to be consistent throughout all of our materials.

Christy Miller suggested that faculty senate be informed of any changes as well as where the language is coming from to keep us in compliance.

Kevin Daniel added, the policy can be sent to PASC through email.

Ken Marquez asked the definition of genetic information discrimination.

Carol Guerrero Murphy explained that if you have determined you ancestry and or you have a genetic illness or you cannot be discriminated against.

Tracy Rogers added the genetic language that is being added is a executive federal policy, and recently had been added to the Colorado antidiscrimination act. Tracy will write up a response that will be shared with everyone.

**Facilities**

Scott Travis explained the changes being made to the event set up policy. This includes:

- Requests for tables and chairs a minimum of 7 days prior to events.
- Accounts codes will be required with requests.
- Direct approval from the President of ASU will be required for event set that are needed the day of.
- Single tables and chairs for the SUB will be a 48 hour minimum notice.
- No equipment will be removed from the ASU campus without a Director or Department Head permission.
New Student Orientation

Carol Guerrero explained the events the will be going on for new student orientation and how it will be different from other NSO’s in the past. Our speakers Mario Rivas and Thomas Brown will be speaking to the students directly, and there will be workshops for faculty and staff. The change in NSO came from the CIELO group and the President’s office to focus on the fact that we are a Hispanic Serving Institution.

CAMPUS RENOVATION PROJECT REPORT

Bill Mansheim was absent, and was not able to give the report.

Ken Marquez announced the REX renovation is almost complete and will be reopen August 18, 2014. The Coronado renovation is on schedule and will be ready when students start to come in.

Scott Travis announced that there are new restrooms near the baseball field.

AS&F REPORT

Summer Break

COLORADO WINS REPORT

No Report.

STRATEGIC PLANNING UPDATE

Dr. Svaldi explained that the documents and drafts need to be reviewed by the faculty on the steering committee, and is near finalization. He felt that there are individuals needed to keep the plan being created.
SUMMARY OF ACTIONS

Meeting agenda - Approved

Consent Agenda - Approved

Information Items:

Event Set up Policy will be available for review on the Google Shared Drive.

Any other comments for the discrimination policy will be direct to Carol Guerrero Murphy and Tracy will follow up with confirmation of state compliance.

Discussion Items: HLC Criterion 5 Committee will be formed and will be before September 15.

ADJOURNMENT

Respectfully Submitted,

Meagan Smith

Assistant to the Vice President of Finance and Governmental Relations