The members of the Adams State College President’s Executive Council convened in a regular meeting on August 16, 2010 in the President’s Conference Room.

**Call to Order:** President Svaldi called the meeting to order at 9:00 a.m.

**Attendance:**
- Don Johnston – Present
- Joel Korngut – Present
- Lori Laske – Present
- Tammy Lopez – Present
- Judy Phillips – Present
- Bill Mansheim – Present
- Ken Marquez – Present
- Isabel Medina-Keiser – Present
- Larry Mortensen – Present
- Michael Mumper – Present
- Frank Novotny – Excused
- Tracy Rogers – Present
- David Svaldi – Present
- James Trujillo – Present

**Guest(s):** Dr. Mark Manzanares – Director of Academic Instructional Technology
Jenny Yund – Budget Analyst

**Approval of Summary**

The August 2, 2010 meeting summary was approved.

**Agenda Items**

**Office of Equal Opportunity Presentation**

Isabel Median-Keiser, Diversity Officer, gave a presentation entitled “Students with Disabilities and Post-secondary Education – The Law” and explained the requirements the institution must comply with to accommodate individuals with disabilities which include all staff and students. After lengthy discussion, it was decided it would be in the best to form an “ADA Grievance/Veterans with Disabilities Committee” to address matters of compliance with regard to disabled needs/requests. The Office of Equal Opportunity will form and head the committee.
Housing Update

Ken Marquez, Dean of Student Affairs informed Council that all students with housing needs have been addressed. Some students are temporarily double-occupied in on campus apartments or with resident assistants/directors or are being temporarily housed at area hotels. Shuttle vans have been arranged to run to and from campus for those living in the hotels. The Housing Office has communicated to all students and parents about the temporary arrangements and of the ongoing construction “detours” and “off-limit zones” that everyone needs to be aware of for their own safety. Additionally, the renovation of the La Mesa Dining Hall is nearing completion and should be ready for service on August 19, 2010 with the exception of some carpeting that is scheduled to arrive on August 23, 2010.

All Campus Meeting

Council briefly discussed the agenda for the all-campus meeting scheduled to take place August 20, 2010 in the Adams State College Theatre of Performing Arts Building.

Board of Trustees Meeting

Council briefly discussed the agenda for the Adams State College Board of Trustees meeting scheduled to take place August 26 – 27, 2010 on the Adams State College campus.

Vacancy Savings & Reserve Balance

Jenny Yund, Budget Analyst, and Bill Mansheim, Vice President for Finance and Administration, presented a vacancy savings and reserve balance report as of July 31, 2010.

Vacancy Update

Council reviewed a list of current vacancies for purposes of future budgetary planning.

Neighborhood Meetings

President Svaldi announced that two “Neighborhood Meetings” are scheduled for Monday, August 16, 2010 at 6:00 p.m. and on Tuesday, August 17, 2010 at 12:00 p.m. in the Student Life Center at the Student Union Building. The purpose of the meetings is to discuss ongoing campus construction projects with area residence.

Adjournment

The meeting adjourned at 11:25 a.m.