The members of the Adams State University President’s Executive Council convened in a regular meeting on September 4, 2013 in the President’s Conference Room.

**Call to Order:** President Svaldi called the meeting to order at 8:48 a.m.

**Attendance:**

- Carol Guerrero-Murphy – Present
- Heather Heersink – Present
- Lori Laske – Present
- Tammy Lopez – Present
- Bill Mansheim – Present
- Ken Marquez – Present
- Larry Mortensen – Present
- Michael Mumper – Present
- Frank Novotny – Present
- Tracy Rogers – Present
- David Svaldi – Present
- Julie Waechter – Excused
- James Trujillo – Present

**Guest(s):** None

**Approval of Summary**

The August 21, 2013 meeting summary was approved by consent.

**Miscellaneous**

President Svaldi welcomed Dr. Carol Guerrero-Murphy to the Executive Council group in her expanded role as Interim Liaison to the President for Inclusive Excellence and Chair of CIELO.

President Svaldi informed Council that Faculty Senate is currently without a president and that steps are being taken to fill the position as soon as possible.

President Svaldi announced that in an effort to improve campus communications, monthly roundtable meetings will be held, and will feature members of Executive Council. It was suggested that the meetings be held on Tuesdays at 4:00 p.m. in McDaniel Hall. James Trujillo will check on the availability of the venue and send an e-mail to the campus informing every one of the meetings.

**Agenda Items**
Music Building Conditions

Bill Mansheim, Vice President for Finance and Governmental Relations, informed Council that due to a malfunction in the ventilation system in the Music Building, hot air temperatures are forcing classes to be cancelled and damage is occurring to various temperature-sensitive instruments. Steps are being taken to address the issue. Additionally, Larry Mortensen, Athletic Director, informed Council that the Plachy Hall Gymnasium is also experiencing unusually hot conditions.

Personal Goals

President Svaldi requested Council members to submit their personal goals for the 2013-14 year with a deadline being October 1, 2013.

Holiday Schedule

Tracy Rogers, Human Resource Director, reviewed the proposed holiday schedule for the 2013 calendar year with Council. After brief discussion, Council agreed to approve the holiday schedule as presented.

Adjournment

The meeting adjourned at 9:48 a.m.