ADAMS STATE UNIVERSITY

President’s Cabinet Summary

September 11, 2014

The members of the Adams State University President’s Cabinet convened in a regular meeting on September 11, 2014 in the Student Union Building, Room 309.

Call to Order: Facilitator Lori Laske called the meeting to order at approximately 2:35 p.m.

ROLL CALL

Eric Carpio - Absent
Michael Mumper - Present
Kevin Daniel - Present
Tracy Doyle - Absent
Margaret Doell - Present
Frank Novotny - Present
Heather Heersink - Present
Patti Ortiz - Present
Carol Guerrero –Murphy - Present
Judy Phillips - Present
Larry Joe Hunt - Present
Tracy Rogers – Present
Leslie Widger - Present

Lori Laske - Absent
Walter Roybal – Present
Joe Schlabach- Absent
Mark Schoenecker - Absent
Tammy Lopez - Present
David Svaldi - Present
Bill Mansheim - Absent
Scott Travis – Present
Kenneth Marquez - Present
Carol Smith - Absent
Christy Miller - Present
Demetrius Vigil - Absent

APPROVAL OF AGENDA

Frank Novotny requested an amendment to the agenda that the academic review process be added to as a discussion item.
Facilitator Lori Laske called for a motion to approve the agenda as amended.

Heather Heersink moved to approve agenda. Kevin Daniel seconded. The motion passed unanimously.

CONSENT AGENDA

A. August 11, 2014 meeting summary

B. ITA: Empower U Assist. Professor Jeremy Yeats CO. Dept. of Personnel

  Heather Heersink moved to approve. Larry Joe Hunt seconded. The motion passed unanimously.

ACTION ITEMS

A. Revised Event Policy 2nd Reading.

  Scott Travis explained that he, Ken Marquez and Heather Heersink all sat on a committee of 14 people to discuss the process of this policy.

  Bill Mansheim asked if the process of reserving a room in an athletic facility differs from the process with Berna Hostetter in Housing.

  Ken Marquez replied that there will be further discussion on the process which would include Dianne in the Athletics department. He went on further to explain that the purpose of the policy is to ensure that people no longer request at the last minute, and so that everyone has an understanding of the process. He requested that everyone pass the information about the policy to all departments.

  Heather Heersink moved to approve. Kevin Daniel seconded. The motion passed unanimously.

C. Academic Policies 1st Reading

  Frank Novotny explained that the presented policies where the most current, and if there were any further questions they should be directed to himself, Tracy Doyle, or Margret Doell.
Margret Doell has a concern about the degree check form that does not match the policy change for catalog applicability.

Frank Novotny explained that the request was made for the change with the registrar and should be updated soon.

Ken Marquez asks about the requirement to have a 2.0 for general education class before in order for each student to graduate, and wanted to make sure that advisors are letting there student know.

Margret Doell added that anyone has graduated after 2011 is grandfathered in under the previous requirements.

Walter Roybal added, Extended Studies use a GPA calculator that they would be willing to share with Academic Council to help with advising.

Michael Mumper said he will remind Debbie Chapman in Student Support of the Gen. Ed. GPA as well.

**DISCUSSION ITEMS**

A. Academic Review Process
   Frank Novotny explained, every year there is an academic council retreat in August. Academic council continues to have fewer and fewer every year. The request is to have a review every other year.

   Bill Mansheim suggested there be a review of the policy and procedures for polices and it comes back for another reading.

**NEW BUSINESS/INFORMATION ITEMS**

Google Drive Cabinet Information (Kevin Daniel)

Kevin Daniel informed everyone from now on we will use Google Drive for all cabinet communication and documents. This will also be created for the HLC committees as well.

**CAMPUS RENOVATION PROJECT REPORT**
Bill Mansheim explained, the state controller will issue a memo on September 1. There was a spill over appropriation of 72 million dollars of spill over revenue from last fiscal year available to get the bottom of East Campus to fund our project. As of last week there was 94 million, currently they are working one Medicaid and run outs. If funded the monies will become available in January and we can begin program planning. If not we have a good chance for next year.

With Richardson Hall there were some issues with available parking for employees and students. Now all of the construction workers are parking near the High Altitude Center, and the old Sonic parking lot. Everything is still on schedule. Turn over for furniture will start the end of October and November.

**AS&F REPORT**

Joe Schlabach student life purpose fee has done well for AS&F, however funds will be short for quarterlies. He also announced that Kaylie Gomez will be replacing Adam Williams as Student Trustee, and he looks forward to working with her.

Bill Mansheim asked what the Campus Impact Fund is.

Joe Schlabach explained the Campus impact fund was something that was written with the purpose fee which was approved by the student body. $675 a semester set aside and those funds will be used only for on campus events and requires a wide spread campus impact. When the Finance committee is established student will be informed of more.

**COLORADO WINS REPORT**

Patti Ortiz explained, the Executive Board of Colorado Wins has made its first round of candidate endorsements in the State Legislation races. The Political education committee interview candidates and make recommendations. They are looking for the best representation for state employees.

**STRATEGIC PLANNING UPDATE**

President Svaldi explained, the draft of the plan was presented to the Trustees on the 28th and 29th of August. He added he has recommended Matt Nehring to be the chair of the steering committee. There needs to be a decision whether planning will take place during the cabinet meeting or otherwise.
SUMMARY OF ACTIONS

Consent Items approved:
August 11, 2014 meeting summary
ITA: Empower U Assist. Professor Jeremy Yeats CO. Dept. of Personnel

Action Items Approved:
Revised Event Policy 2nd Reading
Academic Policies Move to second reading for the next meeting.
Academic Review Process will move to first reading for the next meeting.

ADJOURNMENT

Respectfully Submitted,
Meagan Smith
Assistant to the Vice President of Finance and Governmental Relations