CABINET
Summary of Meeting
SEPTEMBER 12, 2012
1:00-3:00 PM
SUB 302

The ASC Cabinet convened a regular meeting on Wednesday September 12, 2012 in the Student Union Building (SUB), Room 302.

Call to Order:
Mr. Mansheim called the meeting to order at 1:01 P.M.

Roll Call of Members:
Mr. Eric Carpio - Present
Mr. Jeff Cook – Present
Mr. Kevin Daniel - Present
Ms. Heather Heersink – Present
Dr. Brent King - Absent
Ms. Lori Laske - Absent
Ms Tammy Lopez - Present
Mr. Bill Mansheim – Facilitator
Mr. Ken Marquez - Present
Mr. Larry Mortensen - Present

Dr. Michael Mumper – Present
Dr. Matt Nehring - Present
Dr. Frank Novotny – Absent
Ms Judy Phillips - Present
Ms Tracy Rogers - Present
Mr. Walter Roybal - Present
Mr. Mark Schoenecker - Present
Dr. Dave Svaldi - Present
Mr. Erik van de Boogaard - Absent

Approval of Agenda:
There were no changes to the agenda.

Consent Agenda:
- July 12, 2012 Meeting Summary
- August 9, 2012 Meeting Summary

MOTION: Ms. Lopez moved to approve the agenda as presented. Dr. Mumper seconded. All were in favor.

Action Items:
Updated Tuition and Fee Policy:
Ms. Heersink indicated that the Policy is a state requirement that must be submitted to the Colorado Commission on Higher Education (CCHE). Adams State added a final section called, Review of Fund Balances to meet compliance with House Bill 11301. There were also minor changes in the Policy that required the university name change, and some title changes due to administrative changes that occurred in 2010.

MOTION: Mr. Marquez moved to approve the Adams State University Fee Plan as amended. Ms. Lopez seconded. All were in favor.
Discussion Items:
No items were presented.

Information Items:

Upgrade to Campus Internet Bandwidth:
Mr. Daniel reported statistics related to bandwidth usage. On August 1, 2012, there were 3666 unique devices registered on the campus using bandwidth. Of those, 426 were Android, 786 were IOS, 276 were MACs, and 1695 were Windows users. In 2011, there was a total of 8420 unique devices used for the entire year.

On September 22 at 2:00 P.M., the first phase of the bandwidth upgrade will take place. Currently we are using 155 megabits and the upgrade will increase to 200. There will be planned outages on Saturday due to the upgrade. Computing Services will provide communication to the campus prior to the upgrade. The second phase will occur in October, this phase will incorporate services from Skywerks, who ASU has partnered with to increase bandwidth. This phase will provide another 155 megabits of bandwidth bringing ASU to a total of 305 megabits. Mr. Daniel explained that utilizing several methods and vendors provides the campus more security. Banner will also be upgraded on September 22.

Electronic Vote: Intent to Apply for a Grant: Green Bikes Program:
Ms. Griego reported 9 votes approving the Intent to Apply for a Grant for the Sensible Transportation and Bike Advocacy/Green Bike Program. This is the result of an electronic vote that took place the week of August 27, 2012.

Budget:
Mr. Mansheim reported fall enrollment numbers decreasing by 79 Pell-eligible students. This reduction is related to the new federal guidelines for Pell eligibility. Last year, ASU awarded $2.8 million in Pell grants, this year $1.8 million was awarded, which significantly reduced revenue by $600,000 based on last year’s figures. Part of the decrease is due to a lower summer enrollment as well, due to Pell-eligibility. Last year’s freshman class yielded 48% Pell-eligible students, and this year 38%. The disparity is quite significant. In terms of the New Sports Proposals, 120 of 150 or 80% of the students projected actually enrolled in the Competitive Recreational Sports; projections didn’t come through for the Adventure Sports Program. This year’s budget was prepared using a 2% enrollment growth factor. However, we missed our Fall revenue by $800,000. Summer was built using last year’s enrollment numbers. We started off with a lower summer base due to lower enrollment. This problem presents a challenge. We managed to make budget last year, however going into our Cash Reserves for this year by $570,000. Other spending included the acquisition of the Evans Building and marketing and name change allocations. We have limited Reserves moving forward.

With the deficits in the State Budget, many institutions are beginning to plan for no State funding within 5 years. If the State cuts 1/5 of our support, our tuition could likely increase by 40% in the first year, 30% in the second year, and 25% in both years 4 and 5.
Both President Svaldi and Mr. Mansheim agreed that ASU should have planned better for the loss of the Pell. Through Strategic Planning SWOT Analysis, ASU should have observed the Pell issue a threat and prepared for it. However it was unclear at the time. The other comment made was with taking risks with the New Sports Programs. For a long time, the risk proved positive, and there was no indication of when the risk would impact negatively. Had we not taken these risks, we could have been in much worse shape. ASU has been able to manage in an uncertain fiscal climate with little or no cuts.

**Strategic Planning Updates:**
President Svaldi explained that after discussing our budgetary status with the Board of Trustees, a task force will be created. This task force will consist of community members, faculty, and staff. One focus is to gain support from the San Luis Valley community for Adams State University. The other focus is sustainability and to create funding streams for ASU.

Dr. Michael Tomlin has agreed to facilitate Strategic Planning this coming year. More than likely, meetings will take place once in the fall and once in the spring, with a full day retreat in the summer. Currently the campus is in year 3 of a 3-year plan. Tactics will be collapsed into a smaller document and a new plan will need to be written.

President Svaldi will be sending a message to the campus explaining these issues.

Mr. Marquez reported 84 complete withdrawals the first few weeks of school. This is an event that has never happened this soon into the academic year before.

On another note, the Colorado Commission on Higher Education (CCHE) is on the campus today and tomorrow. The main focus is financial aid.

**New Business:**
No items were presented.

**Adjournment:**
The meeting adjourned at 1:32 P.M.

Respectfully Submitted,

Donna L. Griego,
Assistant to the Senior Vice President