The members of the Adams State College President’s Executive Council convened in a regular meeting on Monday, September 15, 2008 in the President’s Conference Room.

**Call to Order:** President Svaldi called the meeting to order at 9:08 a.m.

**Attendance:**

Joel Korngut – Present
Bruce Landis – Present
Bill Mansheim – Present
Isabel Medina-Keiser - Present
Larry Mortensen – Excused

Michael Mumper – Present
Tracy Rogers – Excused (Shannon Heersink)
David Svaldi – Present
James Trujillo – Present

Guest(s):
Heather Heersink, Budget Director
Jenny Yund, Budget Analyst

**Approval of Summary**

The September 1, 2008 summary was approved.

**Vacancy Savings & Reserve Balance**

Jenny Yund, Budget Analyst, and Heather Heersink, Budget Director, presented a brief vacancy savings and reserve balance report. Council discussed at length the findings of the report and agreed to freeze all vacancy savings expenditures, with the exception of emergency needs, until further notice. Only general funded position expenditures will be allowed if approved by the council member who overseas the respective area.

**Human Resources Update**

Shannon Heersink, Benefits Coordinator & Customer Relations Specialist, gave a report on behalf of Ms. Rogers who was unable to attend the meeting. She informed Council that Ms. Rogers will be attending a CHEIBA rate setting meeting with the intent of keeping any rate increase to a minimum. For the past several years, the College has absorbed any rate increases and not passed them on to its employees. Council asked for information on what the cost would be to employees if the institution paid half of any rate
increase. Also it was suggested that a letter to employees be drafted informing them of the institution absorbing said increases.

**Agenda Items**

**Board of Trustees Meeting**

Council discussed agenda items for the upcoming board meeting including personnel items, planning reports and enrollment updates. All agenda items need to be sent to James by end of business on Monday, September 29th.

**Men’s Golf**

Larry Mortensen, Interim Athletic Director, proposed the addition of Men’s Golf to the ASC Athletic Program. He noted that the addition of this program would be favorable in the community, increase enrollment and require no additional locker room space. It would however require a separate men’s golf coach. Although Council agreed to the proposal in principal, financial projections were requested.

Mr. Mortensen also asked Council to consider the introduction of a Men’s Soccer team to the athletic program. Both Mr. Mortensen and Provost Mumper commented on the number of potential student athletes that inquire about a competitive men’s soccer team. The addition of men’s soccer would require locker room facilities and the possibility of converting a vacant floor into a men’s soccer lock room in Girault Hall was discussed. Council agreed to the proposal in principal and asked that it be taken to Cabinet for their feedback.

**Adjournment**

The meeting adjourned at 10:51 a.m.