The members of the Adams State College Cabinet convened in a regular meeting on
Monday, October 1, 2007 on the campus of Adams State College, President’s Conference
Room.

Attendance:

Bruce Landis – Present  Michael Mumper – Present
Bill Mansheim – Present  David Svaldi – Excused
Larry Mortensen – Present  James Trujillo – Present

(*Facilitator)

Guest(s): None

Approval of Summaries

The September 19, 2007 summary was approved.

Plachy Hall

Cabinet briefly discussed the delay in the start of the Plachy Hall renovation project and
concerns of conflicts with the spring commencement ceremony. Also discussed was the
date for the demolition of the four-plex and if the old Public Safety and Radio Station
building should be kept and not torn down. Further discussion will continue at a future
date.

Agenda Items

CELT

Michael Mumper, Provost, presented a proposal to utilize funds from faculty vacancy
savings or holiday insurance premium savings to support the Center for Excellence in
Learning and Training program, (CELT), for FY07-08 and continue supporting the
program by building it into the budget for FY08-09. Although considered by Cabinet to be
a good idea in principal, there was concern of its priority with other funding request on
campus. It was decided that the proposal would be submitted to the annual budgeting processes for funding consideration.

**CCHE Presentation**

Bill Mansheim, Vice President of Finance and Administration, briefed Cabinet on information he will be presenting at an upcoming hearing of Colorado Commission of Higher Education. The hearing is intended to allow institutions the opportunity to inform the Commission about particular budgetary matters or concerns, to inform the public about the financial conditions faced by Colorado higher education institutions, and to lay some groundwork for the November briefing with the JBC. Cabinet was in favor of the presentation item.

**Naming Policy**

Dr. Bruce Landis, Vice President of Institutional Advancement, discussed the need to establish a campus-wide policy outlining the proper procedures for the naming of buildings, establishment of memorials, dedication of benches, trees, etc., and stressed the need for uniformity across campus. Cabinet agreed and requested that Dr. Landis draft a policy for Board approval that details all the parameters for the naming of buildings, memorials, etc. and addresses the costs associated with long-term maintenance.

**Equity Officer**

Cabinet discussed the proposed title of the affirmative action position, salary, and the possible need for support staff. It was decided that the title of the position would be *Institutional Equity Officer*, the position would be budgeted, would be housed in Richardson Hall as the *Office of Institutional Equity*, and would have one administrative assistant.

**Associate Provost Salary**

Brief discussion on the need to review the salaries of the Associate Provost positions. Dr. Mumper will submit a compensation proposal for Cabinet review at a later date.

**Board of Trustee Meeting**

Cabinet briefly reviewed the agenda and schedule for the October 4, 2007 Board of Trustees meeting and the David Skaggs visit.

**Evaluations**

President Svaldi asked all Cabinet members to submit their goals and report on their progress.
Next meeting of Cabinet

The facilitator for the October 15, 2007 Cabinet meeting is Michael Mumper.

Adjournment

The meeting adjourned at 10:19 a.m.