The members of the Adams State College President’s Executive Council convened in a regular meeting on Monday, October 6, 2008 in the President’s Conference Room.

**Call to Order:** President Svaldi called the meeting to order at 9:00 a.m.

**Attendance:**

- Joel Korngut – Present
- Bruce Landis – Present
- Bill Mansheim – Present
- Isabel Medina-Keiser - Present
- Larry Mortensen – Present
- Michael Mumper – Present
- Tracy Rogers – Present
- David Svaldi – Present
- James Trujillo – Present

**Guest(s):** None

**Approval of Summary**

The September 15, 2008 summary was approved.

**Office of Equal Opportunity Update**

Joel Korngut, Director of the Office of Equal Opportunity, and Isabel Medina-Keiser, Diversity Officer, briefly informed Council that various ADA issues are being addressed and that a questionnaire for students on sexual harassment is being prepared. Additionally a workgroup on job searches and recruitment is being assembled.

**Agenda Items**

**Hiring Freeze Process Discussion**

Members of the Executive Council discussed at length the implementation of a hiring freeze policy for the campus to ensure that the institution has the fiscal flexibility to respond to the rapidly changing economic environment. Although the Governor’s precautionary state-wide freeze on state hiring does not apply to higher education, Council agreed it prudent to implement a similar policy for Adams State due to the fact
that Colorado state revenues are down and several measures on the November ballot could have a significant impact on the revenue available to higher education. All this uncertainty has yet to impact the fiscal situation at Adams State. Council reviewed current campus vacancies and agreed there is a need to priorities and focus employee resources in a manner that would affect the students the least. Tracy Rogers will prepare a draft policy and exemption form for review and immediate campus-wide dissemination.

**Board of Trustees Meeting**

Council discussed agenda items for the upcoming board meeting.

**Retention Data**

Michael Mumper, Provost, presented data on student enrollment and retention. No action was taken.

**Athletic Advertisement**

Larry Mortensen, Interim Athletic Director, asked for Council’s feedback on a proposal to advertise in a Denver Nugget publication. Council discussed and agreed it would be more beneficial to advertise in high school programs, sponsor high school athletic events and have admissions counselors present to recruit at said events. Council asked that Mark Schoenecker be consulted for specifics on publications.

**Adjournment**

The meeting adjourned at 11:07 a.m.