The ASC Cabinet convened a regular meeting on Wednesday, October 14, in the Student Union Building, Room 315.

Call to Order:
Provost Mumper called the meeting to order at 3:06 P.M.

Roll Call of Members:
Dr. Stephen Aldrich–Present
Professor Margaret Doell–Present
Ms Heather Heersink–Present
Dr. Don Johnston–Present
Ms Lori Laski–Absent
Ms Tammy Lopez–Absent
Mr. Bill Mansheim–Present
Mr. Ken Marquez–Present
Mr. Larry Mortensen–Present

Dr. Michael Mumper–Facilitator
Mr. Mike Nicholson–Present
Dr. Frank Novotny–Present
Ms Tracy Rogers–Present
Mr. Mark Schoenecker–Present
Dr. Dave Svaldi–Present
Dr. Diana Wenzel–Absent
Mr. Erik van de Boogaard–Absent

Guest: Mr. Joel Korngut, Director of Equal Opportunity.

Approval of Previous Meeting Summary:
The summary of the September 23 meeting was distributed electronically prior to the meeting. Provost Mumper asked those who had corrections to contact Ms Griego.

Approval of Agenda:
The agenda was amended to include two Information Items: 1) Draft Definitions of Events/Categories, and 2) Entitlement Scholarship Proposal.

Action Items:
Adding the Name of the Degree to the Graduate Diploma:
Dr. Johnston distributed a proposal recommendation to change graduate student diplomas by adding the name of the program (field of study) and emphasis. This proposal has passed through the Graduate Council and is brought forth by the Graduate School in hopes that the change could begin with the Fall, 2009 semester. The Cabinet questioned whether there would be technological issues related to this change, and whether the Records Office has agreed to make this change. Dr. Johnston indicated that Ms Maestas, has agreed that this change would not present any problems.

MOTION: Mr. Mansheim moved to approve adding the name of the program (field of study) and emphasis to the graduate diploma. Mr. Marquez seconded the motion. Motion passed.
Supplemental Budget Request for the HCA Program at PCC:
Provost Mumper distributed a request to cover salaries, benefits, and expenses for the Healthcare (HCA) Program taught at Pueblo Community College (PCC), a PCC Revenue Report was also distributed. Healthcare faculty worked diligently this past summer to establish a program in agreement with the PCC system. Revenue generated from the program will be used to pay expenses. The costs associated with the program are currently $25,191.10. Revenue has been generated in the amount of $25,200.

The Cabinet discussed issues related to the amounts allocated for directors fees, and that they are higher than those that we currently pay for our on campus department chairs and program directors. It was determined that there isn’t a policy that identifies new program costs, etc.

MOTION: Dr. Novotny moved to approve the HCA/PCC budget as a one-time request with the caveat that director’s fees need to be revised. Mr. Nicholson seconded the motion. Motion passed.

Provost Mumper will convene a small group to establish a new program policy. The following individuals were identified: Professor Margaret Doell, Dr. Frank Novotny, Dr. Stephen Aldrich, and Ms Heather Heersink.

Discussion Items:
Day of Reflection:
President Svaldi distributed a Day of Reflection Schedule of Events prepared by the CELT program. The day will begin with a keynote address by Victor Villasenor. Following are three discussion sessions scheduled. The first session incorporates two roundtable discussions: 1) Student Support: Assessment, Learning, and Teaching, and 2) Campus Expectations. The second session incorporates two roundtables: 1) Diversity, and 2) Campus Outreach. Session three includes a roundtable discussion on Technology, and one on Budget in the Future.

HLC Visit Update:
President Svaldi reported a positive visit by HLC. We are sincerely trying to address issues related to governance and planning and we are headed in the right direction. HLC has required us to submit a report on assessment in the spring of 2013; which will show a complete cycle of assessment. We need to document that we are tying assessment back to our planning and our budget. He went on to say that assessment of student learning outcomes is the focus of every regional accreditation body.

Budget:
Mr. Mansheim reported that the state fiscal climate is a bit more positive now than it had been before. There seems to be very few pessimistic remarks that are being made at this time. A Blue Ribbon Panel is being established by the Governor to work with the commission. A request was made to the JBC for the 2010-11 budget year that the $80 million be backfilled with General Fund monies. This assumes that monies are available.

Information Items:
Mental Health/Suicide Prevention Policy:
Mr. Marquez referred to the ASC Mental Health and Suicide Prevention Policy that was distributed to the Cabinet. He stated that Attorney General Nancy Wall has reviewed it and given approval. He asked all to read through it, as he will be putting the policy into the proper format to bring back to the Cabinet for action.
ASC Name Change:
President Svaldi announced that a special Board meeting will take place tomorrow to discuss the name change proposal. A research packet was put together and sent to the Board for this meeting.

ASC Talk Straight:
President Svaldi also announced that a Talk Straight will be held tomorrow night to discuss the state’s budget. ASC, Marguerite Salazar, and representatives from the hospital will be there.

Definitions of Events/Categories:
Mr. Marquez referred to a Draft Definitions of Events/Categories of Building Usage that has been put together by a subcommittee that has been working the past year. The policy identifies room rates, and room priority usage, as well as defines event categories, etc. The group meets every Tuesday at 1:00 to discuss the process. Mr. Mansheim and Ms Heersink AGREED TO attend the next meeting to discuss budgets, etc.

Entitlement Scholarship Proposal:
Provost Mumper presented an Outline of a New Entitlement Merit Scholarship Program proposal to the Cabinet. The plan dramatically increases and recast’s ASC’s undergraduate scholarship program. The program will have a more direct impact on recruitment, because students will know in advance the level of scholarship they will receive based on their previous academic performance. The program was designed to increase the quality of the entering freshman class; therefore will have an impact on retention and graduation rates.

New Business:
None.

Adjournment:
With no further business, the meeting adjourned at 4:50 PM.

Respectfully Submitted,
Donna L. Griego,
Program Assistant-Provost Office