The members of the Adams State College Cabinet convened in a regular meeting on Monday, October 15, 2007 on the campus of Adams State College, President’s Conference Room.

**Attendance:**

- Bruce Landis – Present
- Bill Mansheim – Present
- Larry Mortensen – Excused
- * Michael Mumper – Present
- David Svaldi – Excused
- James Trujillo – Present

(*Facilitator)

**Guest(s):** Jenny Yund, Budget Analyst

**Approval of Summaries**

The October 1, 2007 summary was approved.

**Vacancy Savings & Reserve Balance**

Jenny Yund, Budget Analyst, gave a brief vacancy savings and reserve balance report.

**Agenda Items**

**Board of Trustee Transportation**

Michael Mumper, Provost, addressed a letter that was sent by the Director of Public Safety, Joel Shultz, regarding his desire not to be tasked with the transporting of the Trustees while they are on campus attending meetings. Director Shultz indicated he felt it was not the best use of the department resources and would not continue to provide transportation services. Cabinet agreed to research alternative means of providing transportation for the Trustees such as utilizing work-study students and certified bus drivers through the athletic department. Bill Mansheim offered to transport Trustee member in his personal vehicle when possible.
“The Gardens” Proposal

Cabinet briefly discussed a proposal to develop the area adjacent the north side of the Business Building into a meditation/reflection/multi-use area to be know as “The Gardens”. A detailed proposal will be requested to be reviewed by Cabinet at a future meeting.

SUB Mailroom

Michael Mumper, Provost, informed Cabinet that students have complained about lost mail. He also expressed concerns that work study students were staffing the SUB mailroom with little supervision. Cabinet discussed possible solutions including a review of the mail room staffing and the possibility of relocating the main mailroom in Richardson Hall to the SUB location. No action was taken on the item.

Next meeting of Cabinet

The facilitator for the November 5, 2007 Cabinet meeting was not selected.

Adjournment

The meeting adjourned at 9:48 a.m.