ADAMS STATE COLLEGE
President’s Executive Council Summary
October 19, 2009

The members of the Adams State College President’s Executive Council convened in a regular meeting on October 19, 2009 in the President’s Conference Room.

Call to Order: President Svaldi called the meeting to order at 9:08 a.m.

Attendance:

Joel Korngut – Excused
Lori Laske – Excused
Tammy Lopez – Excused
Bill Mansheim – Present
Ken Marquez – Present
Isabel Medina-Keiser – Excused
Larry Mortensen – Excused

Michael Mumper – Present
Frank Novotny – Present
Tracy Rogers – Present
David Svaldi – Present
James Trujillo – Present
Diana Wenzel – Present

Guest(s): Carol McCann – Colorado WINS Representative

Approval of Summary

The October 5, 2009 summary was approved.

Agenda Items

Intersession Update

Dr. Frank Novotny informed Council that the proposed Intersession Program is progressing with key personnel meeting regularly to meet a target launch date of December 20, 2009. Nine guarantee transfer courses will be offered in an intensive four-week session ending January 15, 2010. The courses will be cash funded at $300 per credit hour with classes capped at 25 students, but will not have a minimum class size requirement. Dr. Novotny noted that due to timing and completion dates, students participating in the program will receive an “Incomplete” on their grade reports until after the end of the session, at which time their grades will be changed to reflect their earned marks.
Entitlement Merit Scholarship Program Update

Provost Mumper updated Council on the status of the proposed Entitlement Merit Scholarship Program which is being designed to increase and recast the existing undergraduate scholarship program. No action was taken.

Nursing Update

Council discussed personnel and logistical concerns related to the Nursing program. It is anticipated that the program will attract 30 new full-time students necessitating the need for additional lab time and office space for the program. All agreed that a search for an additional Biology professor should start immediately. Logistical concerns will be addressed by the Campus Renewal and Planning Committee (CRaP).

Nielsen Library Hours Update

Concerns from students regarding the closing of the Nielsen Library on Saturdays prompted discussion by Council. The primary reason for the closure was due to a reduction in library staff. Council was informed that AS&F Senate surveyed the students with the majority voicing their wish to have the library open on Saturdays.

Personnel Contract Recommendations

Tracy Rogers, Human Resources Director, present several Personnel Contract Recommendations for Councils approval. After extensive review of each request including funding sources, Council unanimously agreed to approve all presented with the exception of a request for the modification of an in-range salary adjustment. Ms. Rogers has agreed to draft a policy for base building in-range salary movements to be presented at a future meeting for review/discussion.

Program Plans

Council discussed logistics and costs of preparing a program plan for the future renovation of the Music building and the possibility of a stipend for the in-house preparation of said program plan which would be a substantial cost savings to the institution. Council agreed to the in-house preparation of the program plan and a stipend and requested a policy be drafted specifying criteria and justification for doing work outside the scope of normal duties be included.

Adjournment

The meeting adjourned at 10:22 a.m.