The members of the Adams State University President’s Executive Council convened in a regular meeting on October 20, 2014 in room 315E, Porter Hall.

**Call to Order:** President Svaldi called the meeting to order at 9:05 a.m.

**Attendance:**

Carol Guerrero-Murphy – Present
Heather Heersink – Present
Lori Laske – Present
Tammy Lopez – Present
Bill Mansheim – Present
Ken Marquez – Present
Larry Mortensen – Present

Michael Mumper – Present
Frank Novotny – Present
Tracy Rogers – Present
David Svaldi – Present
Julie Waechter – Excused
James Trujillo – Present

**Guest(s):** None

**Approval of Summary**

The October 6, 2014 meeting summary was approved by consent.

**Agenda Items**

**Executive Council Retreat**

Members of Council were informed that an “Executive Council Retreat” is being planned and would focus discussion on equity, diversity, and transition to new leadership. Council discussed possible dates and decided that the latter part of May or early June would be the best time for the one and a half day retreat. James Trujillo will take the lead on scheduling and convey logistics accordingly.

**Personnel Contract Recommendations**

Members of Executive Council reviewed a Personnel Contract Recommendation from the Department of Counselor Education – Online Plus program.

After review of the request, including funding sources and logistics, Council unanimously agreed to approve the request as presented.
Supplemental Budget Request

Ken Marquez, Vice President for Student Affairs, presented a supplemental budget request for an estimated $6,200 to fund federally required trainings for staff and students as it relates to the Campus Save Act, Title IX, and Clery reporting. He explained that every higher education institution that receives federal aid must provide training for their staff and students. After discussion, including funding sources, Council unanimously agreed to approve the request pending additional cost information. Mr. Marquez will gather more information regarding costs and report at a later Council meeting.

Presidential Search Discussion

Bill Mansheim, Vice President for Finance and Governmental Relations, requested an update from Michael Mumper, Senior Vice President of Enrollment Management and Program Development, and professional staff representative on the Presidential Search Committee member.

Dr. Mumper reported that the Presidential Search Committee has been meeting regularly and briefly explained the search process to date. The next search committee meeting is scheduled for November 11, 2014 on the Adams State University campus.

Diversity Meeting Update

Carol Guerrero Murphy, Inclusive Excellence Liaison, and Chair, Community for Inclusive Excellence, Leadership, and Opportunity (CIELO), reported that she recently attending a “Chief Diversity Officer (CDO) for Colorado meeting that focused on development work around diversity and inclusion. 18 schools from around Colorado participated in the meeting including representation from the United States Olympic Training Complex in Colorado Springs. A reception is scheduled to take place January 24, 2014 in Denver, CO and will focus on affinity groups and how to interact and support each other.

Richardson Hall Construction/Renovation Update

Bill Mansheim, Vice President for Finance and Governmental Relations, updated members of Council on the progress of the Richardson Hall construction/renovation project. He reported that the roofing contractor is behind schedule and that the finish roofing materials will be delayed until the latter part of November. Overhead protective entrances have been installed on the east main entrance, as well as the south entrance. ADA access can be gained via the east entrance. A recent fire code inspection failed due to a malfunctioning generator which has since been replaced, and another inspection will be conducted soon and is anticipated to pass. Furniture delivery is scheduled to occur within the next few weeks, and a moving company will be onsite to assist with the move. The rekeying of the existing locks in the building will be done shortly, and all telephones are scheduled to be replaced with new “Voice Over IP” (VOIP) units/service once the move is complete. Additionally, a meeting to discuss exterior landscaping will be scheduled soon with installation to be done in the spring/summer of 2015.
Adjournment

The meeting adjourned at 10:08 a.m.