ADAMS STATE COLLEGE
President’s Executive Council Summary
November 3, 2008

The members of the Adams State College President’s Executive Council convened in a regular meeting on Monday, November 3, 2008 in the President’s Conference Room.

Call to Order: President Svaldi called the meeting to order at 9:01 a.m.

Attendance:

Joel Korngut – Present 
Bruce Landis – Present 
Bill Mansheim – Present 
Isabel Medina-Keiser - Present 
Larry Mortensen – Present

Michael Mumper – Present 
Tracy Rogers – Present 
David Svaldi – Present 
James Trujillo – Present

Guest(s): None

Approval of Summary

The October 20, 2008 summary was approved.

Office of Equal Opportunity Updates

Joel Korngut, Director of the Office of Equal Opportunity, and Isabel Medina-Keiser, Diversity Officer, informed Council of a “Diversity Week” event scheduled for the week of November 3rd – 7th. The OEO will have a table setup in the SUB atrium for the purpose of promoting the idea of understanding, appreciating and ultimately managing differences and similarities. Additionally, Mr. Korngut and Ms. Medina-Keiser also reported that the sexual harassment questionnaire that will be distributed to students next semester has been approved by the AG’s office; the workgroup on Job Searches and Recruitment is progressing; and they encouraged all to attend a Martin Luther King, Jr. event being planned for January 19th. Council noted that classes are cancelled on the 19th and suggested holding the event on another day to improve attendance.

Human Resources Update

Tracy Rogers, Director of Human Resources, reported that the 2008 ASC Wellness Fair had approximate 70 participants, which was slightly down from the previous year, and reminded Council that open enrollment for changes to employee health benefit plans can
be made until November 26th. She also reported that she has not heard any negative comments regarding the recent employee benefit rate increase. It was suggested that a letter be sent to those employees who are on leave without pay informing them of the rate increase.

**Agenda Items**

**Grant Writing Incentive Policies**

Bill Mansheim, Vice President of Finance and Administration, readdressed previous discussion regarding the possibility of a fulltime grant writing position, employee grant writing incentives and prioritizing the type of grants the institution will pursue. Mr. Mansheim will prepare a draft grant writing job description and policy to be reviewed at a later date.

**Campus Renewal Committee Update**

Bill Mansheim, Vice President of Finance and Administration, informed Council of discussion the Campus Renewal Committee has had with regard to possibly incorporating a retail or academic component on the first two east-facing floors of the new residence hall. Council discussed possible options including relocating the nursing program to that area and collaborations with the San Luis Valley Regional Medical Center. No action was taken.

**Swimming Pool Update**

Council discussed at length a proposal to reopen the swimming pool for institutional instruction and community use next semester. In addition to a venue for a college swim team, the college swimming pool is the only location in the community that could be used for youth swimming lessons, open swimming, emergency rescue training, scuba lessons/certification, etc. Of concern was the need to make repairs to the ceiling which sustained damage during the roof construction, and the need to properly clean/recondition the pool deck. It was suggested that an admission fee be charged for community use to help defray operating costs. Larry Mortensen will provide more information regarding these issues at a later meeting. All agreed to reopen the swimming pool starting the 2009 spring semester.

**Adjournment**

The meeting adjourned at 10:40 a.m.