The ASC Cabinet convened a regular meeting on Thursday, November 6, in the Student Union Building, Room 315.

Call to Order:
Provost Mumper called the meeting to order at 2:39 p.m.

Roll Call of Members:
Dr. Benita Brink- Present  Dr. Michael Mumper-Facilitator
Ms Heather Heersink-Present  Mr. Mike Nicholson-Present
Dr. Don Johnston-Present  Dr. Frank Novotny-Absent
Dr. Anthony Laker-Absent  Ms Tracy Rogers-Absent
Dr. Bruce Landis-Present  Mr. Mark Schoenecker-Present
Mr. Bill Mansheim-Present  Dr. Dave Svaldi-Present
Mr. Ken Marquez-Present  Dr. Diana Wenzel-Present
Mr. Larry Mortensen-Present  Mr. Erik van de Boogaard-Present

Guests: Mr. Masood Ahmad-Director of Student Engagement, Ms Andrea Benton-Maestas-Director of Institutional Research, Mr. Joel Korngut-Director of Office of Equal Opportunity.

Approval of Previous Meeting Summary:
The October 2 and the October 16 meeting summaries were distributed prior to the meeting.

MOTION: Mr. Bill Mansheim moved to approve both meeting summaries. With no objections, they were approved.

Approval of Agenda:
Hearing no objections, the agenda was amended to present the NSSE topic first.

Action Items:
Strategic Planning Meeting Schedule:
IT WAS AGREED TO proceed with the quarterly Strategic Planning Meeting schedule. Upcoming dates are January 8, 2009 and April 9, 2009.

Scheduling of Visioning Session:
The Cabinet discussed the importance of setting aside a time to discuss ASCs mission. The book, Making Vision Stick by Andy Stanley will be used as a guide for this discussion. President Svaldi and Mr. Mike Nicholson will meet to plan the discussion agenda prior to the January 8 meeting.
Discussion Items:

Strategic Planning Focus Items:
Mr. Nicholson AGREED TO distribute a copy of the Cabinet Focus Items document for editing, so that each individuals can identify their item of choice. Each lead will present a status update at the November 20 Cabinet meeting on their topic. IT WAS ALSO AGREED THAT HLC and shared governance reporting occur at Cabinet meetings.

Review Budget Timeline:
Ms Heersink indicated that the deadline to submit next fiscal year’s supplemental budget items is November 14. The all campus meeting, where budget items will be presented to the campus is scheduled for the first week in December. IT WAS AGREED THAT any remaining supplemental budget requests for the current year be submitted to Ms Heersink by November 10. Ms Heersink will forward these items to Ms Griego by Wednesday the 12th for inclusion into the November 20 meeting agenda.

Provost Mumper announced that the reassigned Visiting Assistant Professor of Business position will be converted to a Tenure Track faculty position for the MBA Program to begin in the 09-10 Academic year. This action requires only a $5000 increase in salary to the base budget; the AY 08-09 salary is currently $40,000. One substantial benefit from this appointment will be an increase to revenue as this program is operated on a cash funded basis. Another benefit is a decrease to the overload salaries that have had to occur because this position did not exist.

Marketing Overview:
Mr. Schoenecker gave a presentation on the new media campaigns. A video on our new bus bench, radio spot, and theatre advertising was shown.

NSSE:
Ms Benton-Maestas gave a presentation on the 2008 NSSE Survey. It was mentioned that student engagement is correlated to student success. Students were given an incentive this year to participate in the survey. Those that participated were entered into a drawing for several gift cards worth $100 each. Based on results, ASC had a 44% response rate, which mirrored ASC’s population demographically. The total sample size was 433. Two hundred thirteen first year students were surveyed with 83 responding. Two hundred twenty senior students were surveyed with 108 responding. Student comments were overall positive. Five benchmark categories were surveyed and our highest performing areas were in the Student Faculty Interaction, Enriching Educational Experiences, and Active and Collaborative Learning benchmarks for both first year and senior students. Andrea explained that we are right on target along with all three of our comparison groups. The three comparison group categories are: 1) Rocky Mountain Public, 2) Carnegie Peers, 3) All participating institutions. Mr. Schoenecker indicated that survey results will be placed in a central spot on our website for viewing, and Ms Benton-Maestas will present this as an information item at an upcoming AS&F meeting.

New Business:

Update on Capital Projects:
Mr. van de Boogaard indicated that 23 architectural firms have responded to our bid request for the new housing complex project. The Campus Renewal Committee (CRC) reviewed them all and narrowed the list down to 5 firms. All 5 were interviewed and the consensus was to go with Davis Partnership; which has designed the Art Building, the Theatre Building, and track projects on campus. Davis Partnership will move toward an interactive process that involves campus feedback. Not only building facilities will be designed for this project; but also landscaping and sidewalks, etc. He added that the CRC is
comprised of the following broad-based representation on campus; 1) Athletics; 2) Dean of Students; 3) AS&F student representation; 4) Academic Council; 5) Provost; 6) CFO; 7) Computing Services.

Update on the Bond Market:
Mr. Mansheim reported that the bond market rate has increased from 5 3/4% to 6% and the fixed market is expected to decrease. ASC is currently working with our attorney on official bond statements to be submitted by the end of December or January depending on the status of the market. RFPs for the CMGC project will be considered as soon as possible, and the ES Building RFP has been submitted for final approval. Contracts are now being negotiated, and architects will be contacted as well as the Board of Trustees will be approached for another cash advancement in lieu of bond proceeds.

Update on the Governor’s Budget Message:
President Svaldi explained that Governor Ritter’s message sent prior to the election was clearly political. He stated that out of the $40 million available in state revenues, one half will be set aside for higher education, assuming our current revenue projections. There will be a $250-$300 million shortfall in the budgeting for next year. We’ll know in December what the correct figures are for next year.

Update on the Status of the Nursing Program:
Provost Mumper gave a status update on the Nursing Program. He indicated that the State Board of Nursing gave the directive to make some changes with the Phase II documentation, and return it for approval in January. The directive was specific enough that we are hopeful Phase II will be approved; which will allow ASC to start the program. A consultant has been hired to review the documents in preparation for submittal. A site visit will not be scheduled in between Phase II and Phase III as previously thought. This means that facilities would not need to be ready until August.

Provost Mumper stated that he will talk with Dr. Novotny regarding budgetary implications with regard to the proposed two new nursing faculty.

Faculty Senate Update:
Dr. Brink indicated that the Senate is busy working on its Charter; discussions with Academic Council will begin soon.

Adjournment:
MOTION: Mr. Mortensen moved to adjourn the meeting. Mr. Marquez seconded. All were in favor.

Respectfully Submitted,
Donna L. Griego,
Program Assistant-Provost Office