The members of the Adams State College President’s Executive Council convened in a regular meeting on November 9, 2009 in the President’s Conference Room.

**Call to Order:** President Svaldi called the meeting to order at 10:04 a.m.

**Attendance:**

- Joel Korngut – Excused
- Lori Laske – Excused
- Tammy Lopez – Excused
- Bill Mansheim – Present
- Ken Marquez - Present
- Isabel Medina-Keiser – Excused
- Larry Mortensen – Present
- Michael Mumper – Present
- Frank Novotny – Present
- Tracy Rogers – Excused
- David Svaldi – Present
- James Trujillo – Present
- Diana Wenzel – Present

**Guest(s):** Heather Heersink – Budget Director

**Approval of Summary**

The October 19, 2009 summary was approved.

**Agenda Items**

**Budget Update**

Bill Mansheim, Vice President of Finance and Administration, gave a brief budget update. He reported that Governor Ritter submitted his budget for FY2010-11 and that his recommendation to the Joint Budget Committee included a 56 million dollar reduction in Federal stimulus funds to Colorado higher education. Adam State’s share of the proposed cuts would be approximately $1.4 million. The projections for the FY2011-12 budget cuts are at $150 million for higher education which would be an additional estimated $1 million cut for Adams State. Mr. Mansheim also reported that the employer PERA contribution has been reduced by 2.5% for one year.

In light of the budget cuts, Council agreed it prudent to review an updated list of current frozen staff positions and academic searches priorities in detail and make recommendations accordingly for the upcoming fiscal year.
AASCU Grants Resource Center Membership

Council considered a request from Mary Hoffman, Director of Community Partnerships, for an institutional subscription to the America Association of State Colleges and Universities Grants Resource Center which would allow the institution access to valuable grant databases and information. The subscription would be prorated at $1,647.00 through June 30, 2010 and would revert to the regular amount the following year.

Council further discussed the need for a grants management/support coordinator. President Svaldi asked that “Grizzly Grants Committee” be assembled comprised of Provost Mumper, Mick Daniel, Bill Mansheim, Jody Mortensen and Ed Crowther to develop a grant writing proposal.

Director of Developmental Education

Council discussed the need for a Director of Developmental Education position. Currently the duties of the director are spread out among several employees. Council agreed it would be prudent to fill the director position and asked that a search start at once.

Nursing Update

Provost Michael Mumper informed Council that the new nursing budget has been prepared and will be presented to Cabinet for review/approval. The search for the Biology professor will start immediately. Provost Mumper also gave a brief update on the proposed renovations to the nursing area and provided timelines and logistics.

Interseession Update

Dr. Frank Novotny, Associate Provost, gave an update on the Interseession program. He informed Council that advertising for the program is underway and that a draft budget is being prepared to be submitted for approval. Council further discussed reporting issues and possible conflicts with Computing Services’ maintenance times. The program is in session during normal campus “down time” which is when computer maintenance is typically performed.

Head Start Cohort Update

Dr. Frank Novotny, Associate Provost, informed Council that the Head Start Cohort is scheduled to start the summer of 2010 in the Colorado Springs, CO area. A draft budget is being prepared for review and approval.

Adjournment

The meeting adjourned at 11:21 a.m.