The members of the Adams State University President’s Executive Council convened in a regular meeting on November 18, 2013 in the President’s Conference Room.

**Call to Order:** President Svaldi called the meeting to order at 9:34 a.m.

**Attendance:**
- Carol Guerrero-Murphy – Present
- Heather Heersink – Present
- Lori Laske – Present
- Tammy Lopez – Present
- Bill Mansheim – Present
- Ken Marquez – Present
- Larry Mortensen – Present
- Michael Mumper – Present
- Frank Novotny – Present
- Tracy Rogers – Present
- David Svaldi – Present
- Julie Waechter – Excused
- James Trujillo – Present
- Tracy Doyle, Chair of the Department of Music
- Don Miller, Assistant Professor of Music/Director of Bands

**Approval of Summary**

The November 4, 2013 meeting summary was approved by consent.

**Agenda Items**

**ASU Marching Band**

Tracy Doyle, Chair of the Department of Music, and Don Miller, Assistant Professor of Music/Director of Bands, discussed issues and concerns regarding the current Marching Band program and asked for feedback and direction. Council discussed at length the direction of the program, possibly increasing the size of the marching band, student/faculty retention issues, academic and external communications issues, funding, lack of instruments, teaching loads, academic requirements, non-music major recruitment, community impacts, etc.

Dr. Svaldi asked that a smaller group consisting of Larry Mortensen, Don Miller, Michael Mumper, and Tracy Doyle meet separately to continue discussions. Recommendations are to be presented to members of the President’s Cabinet at their December 11, 2013 meeting.

**Richardson Hall Renovation Update**

Bill Mansheim, Vice President for Finance and Governmental Relations, informed Council that over the weekend, the GH Phipps construction crew preformed some structural investigations.
throughout Richardson Hall which required the removal of ceiling tiles and the punching of holes into the plaster walls and ceilings. They were supposed to cover areas with plastic and clean up behind themselves which the crew failed to do. He apologized for not informing the building’s occupants that the work was going to be done, and for their poor performance in cleaning up various areas.

He then informed Council that the Department of Extended Studies is moving today to their new temporary location at East Campus. The system that the movers had used to mark and move boxes, furniture, etc. to offices or long term storage was not effective and will be revamped for the remaining departments in the building.

The next department to move will be the Department of Communications who will be moving into the Community Partnerships Building, followed by the packing of items in the Luther Bean Museum, and the preparation of the third floor north to receive the Department of Financial Aid.

He also informed Council that the renovation project is already behind schedule with the latter part of February 2014 as the new construction starting date.

Council then briefly discussed what should be done with any “unused” furniture after the renovation is complete. It was decided that the most equitable solution would be to hold a silent auction to give everyone interested the opportunity to purchase items. The proceeds of the sale will benefit the Adams State University Foundation. Logistics will be worked out as the needed.

**National Student Exchange Discussion**

Ken Marquez, Vice President for Student Affairs, addressed a concern regarding the National Student Exchange (NSE) program and the request of the program’s current administrator to have the program transferred to another department. Council discussed at length the request including the program’s inception on campus, the cost-benefit to students/institution, recruitment/retention, and budgetary concerns. It was concluded that there was no valid reason for the request, and additional information would be needed to make a decision for the transfer of the program to another department.

**Student Fee Proposal**

Bill Mansheim, Vice President for Finance and Governmental Relations, informed Council that he recently met with student Benjamin Evans to discuss a student fee that AS&F is considering proposing. A $50 student fee would be used to generate funds to support the Rex Activity Center. Council was concerned that the fee was too high and suggested that the student body be surveyed for their opinion prior to presenting for approval. No action was taken.

**Field House Update**

Bill Mansheim, Vice President for Finance and Governmental Relations, was pleased to announce that the renovations to the Field House floor at Plachy Hall are nearly complete. The floor consists of a new wood basketball floor, rubberized straight-away section of track, and areas of artificial turf. He was concerned that the area would not be able to be used for the
upcoming fall undergraduate commencement processional line-up and post ceremony reception because the protective tarp for the wood floor will most likely not arrive in time. Council discussed several options and decided to allow the undergraduate commencement committee present a recommendation to the President for approval.

**Adjournment**

The meeting adjourned at 11:17 a.m.