The members of the Adams State University President’s Executive Council convened in a regular meeting on November 19, 2012 in the President’s Conference Room.

Call to Order: President Svaldi called the meeting to order at 9:05 a.m.

Attendance:

Joel Korngut – Excused
Lori Laske – Present
Tammy Lopez – Present
Judy Phillips – Excused
Bill Mansheim – Present
Ken Marquez – Present
Isabel Medina-Keiser – Excused
Larry Mortensen – Present

Michael Mumper – Present
Frank Novotny – Present
Walter Roybal – Excused
Tracy Rogers – Excused
David Svaldi – Present
Julie Waechter – Present
James Trujillo – Present

Guest(s): Heather Heersink, Assistant Vice President for Budget and Technology
Patti Ortiz, Customer Support Coordinator and CO WINS representative

Approval of Summary

The November 5, 2012 meeting summary was approved by consent.

Agenda Items

Restructuring Update

Ken Marquez, Vice President for Student Affairs, presented a restructuring proposal for Executive Council, President’s Cabinet, Campus Renewal and Planning Committee, and the Budget Policy and Process. Council then reviewed each component including its purpose, meeting times, and membership, and agreed to the proposed new membership of each structure effective January 1, 2013. (See attached support document)

Extended Studies Issues

Bill Mansheim, Vice President for Finance and Governmental Relations, explained to Council that over several years an enrollment-based fee has been collected from the Adams State Extended Studies program as well as from other institutions across the state offering similar courses. The fees have been accumulating for several years and held in a trust account at the
University of Northern Colorado for the benefit of the group. A proposal has been presented to eliminate the fee and disperse said accumulated fees among the contributing institutions. Mr. Mansheim will meet with the CFOs from the other institutions to discuss a fair disbursement of the money in the fund and report back to Council at a later date.

**CO WINS Update**

Patti Ortiz, Customer Support Coordinator and CO WINS representative, presented a brief CO WINS update. She reported that Pat Roybal, IT Professional and Vice President for the CO WINS District 1 Region, recently attended a retreat to discuss the mission of serving CO WINS members and to meet with the Governor to discuss issues regarding health benefits and wages. He also attended the Health Benefits Partnership meeting to begin the process of developing an RFP for state employee health insurance benefits.

**Alumni Update**

Lori Laske, Director of Alumni Relations, briefly updated Council on issues she’s been experiencing with her direct mailing piece. She explained that the name change to university has to be done at a national level to match the non-profit bulk mailing permit. Since the name change was only done at the local post office it caused delays with the mailing.

**Adjournment**

The meeting adjourned at 9:30 a.m.