CABINET
Summary of Meeting
November 20, 2009
9:00-10:00 AM
SUB 315

The ASC Cabinet convened a regular meeting on Friday, November 20, in the Student Union Building, Room 315.

Call to Order:
Provost Mumper called the meeting to order at 9:10 AM.

Roll Call of Members:
Dr. Stephen Aldrich–Absent
Professor Margaret Doell–Present
Ms Heather Heersink–Present
Dr. Don Johnston–Present
Ms Lori Laski–Present
Ms Tammy Lopez–Absent
Mr. Bill Mansheim–Absent
Mr. Ken Marquez–Present
Mr. Larry Mortensen–Present

Dr. Michael Mumper–Facilitator
Mr. Mike Nicholson–Present
Dr. Frank Novotny–Present
Ms Tracy Rogers–Absent
Mr. Mark Schoenecker–Present
Dr. Dave Svaldi–Absent
Mr. Erik van de Boogaard–Present
Dr. Diana Wenzel–Absent

Approval of Previous Meeting Summary:
The summary of the November 11 meeting was distributed electronically prior to the meeting. Provost Mumper asked those who had corrections to contact Ms Griego.

Approval of Agenda:
The agenda was approved as distributed.

Action Items:
Administrative Policy Process:
Mr. Nicholson stated that there have been no changes made to the policy since the last meeting. The only piece of the process that hasn’t been defined is the policy numbering system. Since James Trujillo will take on the role of the Policy Coordinator, Mr. Nicholson will work with him to establish that piece.

Mr. Nicholson explained that as of this passing, all policies will now require two reviews by the Cabinet. On the second review a vote will take place for approval.

MOTION: Dr. Novotny moved to approve the Administrative Policy Process. Dr. Johnston seconded the motion. Motion passed.

Discussion Items:
Voting Status of Communications Director:
In the spring of 2008, the Decision-Making Structure document was circulated to the campus for feedback. It was determined that there were too many representatives on the Cabinet. Taking this feedback into consideration, Cabinet representation was cut. The Communications Director remained
on the Cabinet as a non-voting member. And since then, there have been other voting members added. Provost Mumper asked the Cabinet to reconsider the voting status of the Communications Director.

MOTION: Ms Heersink moved to change the voting status of the Communications Director. Dr. Novotny seconded. Motion passed.

Enrollment Proposal:
Mr. Mortensen presented a proposal for a Junior Varsity Sports Program. He explained that the NCA does recognize Jr. Varsity programs. Graduate Assistants will basically be running these programs. Freshman students can participate and play all four years if they wish. There will be six to ten games played with practice time set aside. It was stated that this program will definitely help student retention, and it will also help grow the club sports program as well.

The following sport additions were proposed:
- Lacrosse (30 athletes)
- Men’s Basketball (15 athletes)
- Women’s Basketball (15 athletes)
- Volleyball (15 athletes)
- Softball (15 athletes)
- Women’s Cross Country (10 athletes)
- Women’s Track (10 athletes)
- Men’s Volleyball – club (15 athletes)

The following General Fund Revenues were calculated based on a 65% roster:
- 125 Total Number of Athletes
- 81.25 Total Headcount
- $124,434 Total Resident Tuition/Fees (assuming a 7% increase)
- $60, 450 Total COF
- $321,425 Total Non Resident Tuition (assuming a 9% Experience Colo net $5000)
- $506,309 Total General Fund Revenues

The following General Fund Expenses were calculated:
- $35,750Coaching expenses
- $55,000 Budget
- $110,020 Scholarships
- $(42,120) Room and Housing Waivers
- $158,650 Total General Fund

Administration/Other Expenses:
- $84,500 Total Budget
- $52,000 Salary
- $134,000 Totals

$213,659 Year One Net General Fund
$253,659 Thereafter Net General Fund

Additional Revenues:
- $30,063 Technology Fee (assumes flat tech fee)
- $63,005 Capital Fee (assumes capital fee at 32.31/credit hour)
Graduate Assistants:
- 6 Graduate Coaching Assistants
- 3 Graduate Training Room/Eligibility Assistants
- 18 Total Graduate Assistants
- $53,136 Graduate Tuition Revenue (if resident)
- ($53,136) Resident Graduate Tuition Waivers
- 0 Net

A few concerns regarding the duplication of resources, and the possibility of creating student confusion between Varsity, Jr. Varsity, and Club Sports were expressed. Mr. Mortensen reported that new students will be recruited into either the Varsity, the Jr. Varsity, or Club Sports first before tryouts for existing students are held. Cabinet also inquired about the status of the previous sports proposal and wondered whether an evaluation of that had occurred. It was stated that metrics would not be available until next semester. Mr. Mortensen also reported that there were no issues that he knew of that would prohibit this proposal from going forth if it were approved.

Concerns on Campus Security/Role of Campus Police:
Dr. Adrich inquired as to when the role of the Campus Police changed in that they no longer lock up buildings at night. He stated that the Faculty Technology Advisory Committee expressed concerns with building security, etc. The Cabinet clarified that when the name change from Campus Security to Campus Police was implemented, is when the Neighborhood Program was proposed. This transition proposed that buildings appoint personnel to be in charge of locking up and opening up, as well as provide neighborhood type security. It was also stated that Custodians had been taking on this responsibility since they were cleaning buildings on the night shift. Dr. Aldrich stated that the Faculty Technology Advisory Committee was concerned about securing equipment located within unlocked buildings, etc. The Cabinet discussed the Card Swipe System and that it would remedy this situation. Mr. Marquez AGREED TO revisit this issue with Campus Police Chief Joel Shults. IT WAS ALSO SUGGESTED THAT Mr. Shults be invited to a future Faculty Technology Advisory Committee meeting.

Information Items:
Reserves Report:
No report given.

Budget:
No report given.

New Business:
None.

Adjournment:
With no further business, the meeting adjourned at 10:15 AM.

Respectfully Submitted,
Donna L. Griego,
Program Assistant-Provost Office