The members of the Adams State College President’s Executive Council convened in a regular meeting on Monday, December 1, 2008 in the President’s Conference Room.

**Call to Order:** President Svaldi called the meeting to order at 9:07 a.m.

**Attendance:**

- Joel Korngut – Present
- Bruce Landis – Present
- Bill Mansheim – Present
- Isabel Medina-Keiser – Present
- Larry Mortensen – Present
- Michael Mumper – Present
- Tracy Rogers – Present
- David Svaldi – Present
- James Trujillo – Present

**Guest(s):** Heather Heersink, Budget Director

**Approval of Summary**

The November 17, 2008 summary was approved.

**Agenda Items**

**Office of Equal Opportunity Update**

Joel Korngut, Director of the Office of Equal Opportunity, and Isabel Medina-Keiser, Diversity Officer, informed Council that the student sexual harassment survey is complete and has been approved by the Attorney General’s office. The Office of Equal Opportunity will be working with Faculty Senate to disseminate the surveys to the students during the spring semester. Council was also updated on the progress of the working group that is working on Job Searches and Recruitment and was informed that the ultimate goal is to produce a recruitment manual. Additionally, all council members were invited to participate in this week’s AIDS awareness events and the Martin Luther King Jr. events that are scheduled to take place the week of January 19th, 2009.
Human Resources Update

Tracy Rogers, Director of Human Resources, informed Council of a request from Student Support Services to increase the salary of two of the department’s counselors. The increase in salary would be covered from the Student Support Services grant budget. Additionally, a request from Facilities Services was discussed regarding the reallocation of a current position from a *Structural Trades I* to a *Structural Trades II* with the appropriate increase in salary. It was noted that the individual in the current Structural Trades I position is currently doing the duties of a Structural Trades II position. After brief discussion, Council unanimously agreed to both requests effective December 1, 2008.

Enrollment/Retention Proposal Update

Council readdressed the enrollment/retention proposal which is designed to increase student enrollment and institutional revenues by adding athletic programs such as men’s golf, men’s soccer, men’s and women’s swimming and diving, women’s lacrosse and maintain/improve the quality of existing programs such as cheerleading. Council discussed the proposal at length including updated related finances and agreed to present said proposal to Cabinet for feedback and subsequently to the Board of Trustees for possible approval.

Board of Trustees Meeting

Council briefly discussed the agenda for the December 19th Board of Trustees meeting which will include, among other items, meetings of the *Finance and Audit Committee* and the *Academic and Student Affairs Committee* to be held concurrently, an update from ASC lobbyist Gil Romero, and a luncheon with various student athletes.

Adjournment

The meeting adjourned at 10:37 a.m.