The members of the Adams State College President’s Executive Council convened in a regular meeting on December 6, 2010 in the President’s Conference Room.

Call to Order: President Svaldi called the meeting to order at 9:00 a.m.

Attendance:

- Don Johnston – Present
- Joel Korngut – Excused
- Lori Laske – Present
- Tammy Lopez – Present
- Judy Phillips – Present
- Bill Mansheim – Present
- Ken Marquez – Present
- Isabel Medina-Keiser – Excused
- Larry Mortensen – Present
- Michael Mumper – Present
- Frank Novotny – Present
- Walter Roybal – Present
- Tracy Rogers – Present
- David Svaldi – Present
- James Trujillo – Present

Guest(s): Carol McCann, Administrative Assistant III – CO WINS Representative
Erik van de Boogaard – Associate Vice President for Facilities Planning,
Design & Construction

Approval of Summary

The November 15, 2010 meeting summary was approved.

Agenda Items

ESS Renovation Update

Erik van de Boogaard, Associate Vice President for Facilities Planning, Design and Construction informed Council that bids have been received from four construction companies to renovate the ESS building. Adolfson and Peterson Construction (A&P) was the lowest bid. Council discussed concerns they had with A&P, which is the company currently working on the Rex Stadium complex, given how far behind they are with the completion of the new community building. Mr. van de Boogaard noted that he voiced his concerns with A&P management regarding the delay on their current project and was reassured by A&P that an entirely new project team would be assigned to the ESS renovation and that the company is committed to
“redeem itself” in response to their past performance. Council then discussed rebid options, timelines, logistic and problems with suppliers/manufacturers. Council agreed to accept A&P’s bid for the ESS renovation. The official completion date is 222 day from the “notice to proceed” and should be the first week of August 2011.

Board of Trustees Meeting

Council briefly discussed the agenda for the December 2010 Adams State College Board of Trustees meeting which will be held on the Adams State campus.

Crises/Emergency Use of Campus

President Svaldi informed Council that he received a letter from Ortega Middle School regarding an agreement with Adams State to use Plachy Hall as their school’s “crisis/emergency” location and asked Ken Marquez, Assistant Vice President for Student Affairs, to review any agreements that Adams State may have with the school district and report his findings at a later meeting.

Colorado WINS Update

Carol McCann, Administrative Assistant for Counselor Education and the local Colorado WINS representative, informed Council that many Classified Facility Services employees are unhappy with the added workload associated with the vacating of the ESS Building in preparation for the upcoming renovation. Many feel that the added work of relocating offices goes above and beyond their specific duties. CO WINS has requested a review of the employee job descriptions to determine job relevance.

BANNER Request

Don Johnston, Assistant Vice President for Graduate Studies/Institutional Planning, requested permission from Council to proceed with the instillation of BANNER Workflow software. The software an electronic document sharing system that will aid in the operational efficiency of campus-wide document delivery. He informed Council that the institution already owns the license to the software and that discussions with the Department of Computing Services are ongoing to determine timelines, instillation/design requirements and resource needs. Council agreed to the proposal in principle but requested the proposal be presented to Cabinet for further consideration.

JBC Meeting Update

Bill Mansheim, Vice President for Finance and Government Relations, briefly updated Council on a recent JBC meeting. He, President Svaldi, Dr. Mumper and Trustee Arnold Salazar attended the meeting which, overall, went well. The Financial Accountability Plan was also approved for two years.

All-State Game @ Adams

Larry Mortensen, Athletic Director, was pleased to inform members of Executive Council that Adams State was selected to host the 2011 Colorado High School Coaches Association’s All-State games. The event will host high school all-star sports of boys and girls basketball,
football, softball, volleyball and wrestling on June 7 – 11, 2011 and will provide the institution the opportunity to showcase what Adams State has to offer. In addition, the influx of thousands of attendees into the area will have a tremendous beneficial economic impact to the community and the entire Valley.

**Adjournment**

The meeting adjourned at 10:31 a.m.