The members of the Adams State College President’s Executive Council convened in a regular meeting on Monday, December 15, 2008 in the President’s Conference Room.

**Call to Order:** Provost Mumper called the meeting to order at 9:05 a.m.

**Attendance:**

Joel Korngut – Excused  
Bruce Landis – Present  
Bill Mansheim – Present  
Isabel Medina-Keiser – Excused  
Larry Mortensen – Present  
Michael Mumper – Present  
Tracy Rogers – Present  
David Svaldi – Excused  
James Trujillo – Present

**Guest(s):**  
Heather Heersink, Budget Director  
Jenny Yund, Budget Analyst  
Dr. Frank Novotny, Associate Provost  
Aida Sahud, Nursing Program Director

**Approval of Summary**

The December 1, 2008 summary was approved.

**Vacancy Savings & Reserve Balance**

Heather Heersink, Budget Director, and Jenny Yund, Budget Analyst, presented a brief vacancy savings and reserve balance report as of November 30, 2008.

**Agenda Items**

**Institutional Development Communication**

Council discussed the need to communicate to the campus the personnel changes in the Office of Institutional Development which are a direct result of the current economic
conditions and the negative impact it has had on the Foundation resulting in the need to reduce expenses. A communication will be drafted for review and dissemination.

Nursing Update

Provost Mumper, Dr. Frank Novotny, Associate Provost and Aida Sahud, Nursing Program Director, updated Council on the phase II nursing proposal and its related timelines. Council was informed that an outside consultant was used to assemble the 4-year curriculum and that the proposal has a very good chance of receiving interim approval in March 2009. Council further discussed at length matters of finance, construction timelines, recruitment concerns, staffing, capacity and other related logistics. No action was taken.

Adjournment

The meeting adjourned at 10:35 a.m.