The ASC Cabinet convened a regular meeting on Thursday, December 18, in the Student Union Building, Room 315.

Call to Order:
Provost Mumper called the meeting to order at 2:35 PM.

Roll Call of Members:
Dr. Benita Brink - Present
Ms Heather Heersink - Present
Dr. Don Johnston - Present
Dr. Anthony Laker - Absent
Dr. Bruce Landis - Present
Mr. Bill Mansheim - Absent
Mr. Ken Marquez - Present
Mr. Larry Mortensen - Present

Dr. Michael Mumper - Facilitator
Mr. Mike Nicholson - Present
Dr. Frank Novotny - Present
Ms Tracy Rogers - Present
Mr. Mark Schoenecker - Present
Dr. Dave Svaldi - Present
Dr. Diana Wenzel - Present
Mr. Erik van de Boogaard - Present

Guests: Mr. Bruce DelTondo - Director of Housing, Mr. Joel Kornigut - Director of Office of Equal Opportunity

Approval of Previous Meeting Summary:
The December 4 meeting summary was distributed prior to the meeting.

MOTION: Mr. van de Boogaard moved to approve the December 4 minutes. Mr. Nicholson seconded. Motion passed.

Approval of Agenda:
The agenda was amended to eliminate the Administration Access Policy action item, and the Foundation Budget information item. The draft agenda for the upcoming Strategic Planning meeting was added as an information item.

Action Items:
Sports Proposal:
The Cabinet discussed a few concerns with the proposal. One concern is the current status of the economy, and the email that President Svaldi sent to the campus today. There were questions with regard to the hiring freeze, and how it will impact this proposal in terms of hiring individuals. Mr. Mortensen assured that salaries for individuals will be minimal; but stipends will need to be added for the women’s swimming program, the men’s soccer program, and the cheerleading program. Monies for a trainer will also need to be set aside, and some adjunct instructors will need to be hired due to the impact of the program to the HPPE courses.

It was discussed that the impact to the General Fund budget would be minimal, and there was concern that we would be at risk in taking on additional cost if the projected numbers didn’t make. If this were
to happen, there would be no new monies added to the General Fund. Mr. Mortensen was confident and assured that we will make our projections; but he also cautioned that the proposal isn’t one that will resolve all issues.

There were concerns with the Cheerleading Program and that it may not bring in the numbers that we would like. Mr. Mortensen indicated that the program is being designed as a coed program, and will also attract students who are interested in dance. This should help raise interest.

Mr. DelTondo also stated that 75% of student athletes will need to live on campus in order for this proposal along with the Housing proposal to work.

MOTION: Mr. Erik van de Boogaard moved to approve the Sports Proposal. Dr. Novotny seconded. Motion passed unanimously.

**Discussion Items:**

*Cabinet Meeting/Days and Times:*
The Cabinet AGREED TO MEET every 2nd and 4th Thursday at 9:00 AM in SUB 315. To accommodate this change, Operations meetings WILL BE MOVED TO every 1st and 3rd Thursdays for the Spring 2009 semester, this group will continue to meet at 2:00.

**Information Items:**

*Shared Governance:*
Dr. Brink stated that a number of surveys are being planned to go to the campus beginning in January. These surveys will give an idea of what perceptions are regarding shared governance. A Classified Staff survey will also be sent out. Educational sessions are being planned to hold discussions with various focus groups in mind. One survey is being planned for the Board of Trustees.

*Reserve Report:*
Ms Heersink explained that there is $58,000 available in the reserve account that could go toward the State’s rescission. Everything thus far has been taken into consideration and has been pulled into reserves. This report does not include the Foundation accounts. There was discussion pertaining to uncertainty with the rescission amount; until we have a definite answer, we will need to be flexible with our budgeting. There was discussion pertaining to some faculty searches perhaps not being filled for next year. With some folks retiring, and perhaps some positions being reallocated, there could be some savings there as well. There was also discussion with regard to contributions perhaps being made to the General Fund from Auxiliaries and/or Extended Studies. President Svaldi would like to have all of the homework done by mid January, so that some more definite decisions could be made.

*Draft Planning Meeting Agenda:*
Mr. Nicholson distributed a draft agenda for the January 8 Strategic Planning Meeting. He asked that everyone read the book, Making Vision Stick prior to the meeting. If anyone has any questions or feedback, please contact him.

**Adjournment:**
MOTION: Mr. Erik van de Boogaard moved to adjourn the meeting. Meeting adjourned at 3:35 PM.

Respectfully Submitted,
Donna L. Griego,
Program Assistant-Provost Office