FEE SCHEDULE:

ASU FT Students Annual Parking Permit.................................Free (limit one per student)
ASU Students Under 6 credit hours Permit..............................$65
Employee Annual Parking Permit.........................................$65
Additional/2\textsuperscript{nd} Vehicle Permit (Employee/Commuter/FacDr).......$15
Individual Reserved Space Permit...........................................$125 (Upon approval of President)
Hang Tag (Employees Only)..................................................$5
Day Pass..............................................................................Complimentary

Proration for permits purchased late (rates available only to those who were not in violation of the permit requirement at the time of purchase):

After October 1 - $60; beginning Spring semester - $50; after March 1 - $45.00; Summer only - $25.00.
No refunds on permits already purchased.

FINES:

<table>
<thead>
<tr>
<th></th>
<th>LOT</th>
<th>DESIGNATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improper display of permit:</td>
<td>$10</td>
<td>Theatre Lot</td>
</tr>
<tr>
<td>No Permit:</td>
<td>$25</td>
<td>Commuter/Employee</td>
</tr>
<tr>
<td>Unauthorized parking in visitor space:</td>
<td>$25</td>
<td>RH South Dirt Lot</td>
</tr>
<tr>
<td>Parked with improper registration:</td>
<td>$25</td>
<td>Porter Hall Lot</td>
</tr>
<tr>
<td>No Parking Zone:</td>
<td>$25</td>
<td>Petteys Hall Lot</td>
</tr>
<tr>
<td>Parked against flow of traffic:</td>
<td>$25</td>
<td>Art Bldg. (Street)</td>
</tr>
<tr>
<td>Parked out of boundary markings:</td>
<td>$25</td>
<td>School of Business</td>
</tr>
<tr>
<td>Parked blocking drive or walkway:</td>
<td>$25</td>
<td>McDaniel Lot</td>
</tr>
<tr>
<td>Parked over time limit:</td>
<td>$25</td>
<td>SUB/Visitor Lot</td>
</tr>
<tr>
<td>Parked off of Asphalt:</td>
<td>$25</td>
<td>Residence at Rex</td>
</tr>
<tr>
<td>Parked in reserve space:</td>
<td>$25</td>
<td>Nielsen Lot</td>
</tr>
<tr>
<td>Abandoned vehicle:</td>
<td>$25*</td>
<td>Plachy Lot</td>
</tr>
<tr>
<td>Blocking fire hydrant:</td>
<td>$50**</td>
<td>North Coronado Lot</td>
</tr>
<tr>
<td>Parked in handicapped only space:</td>
<td>$50**</td>
<td>McCurry Lots</td>
</tr>
<tr>
<td>Moving Violations on parking lots:</td>
<td>$50**</td>
<td>Faculty Drive</td>
</tr>
<tr>
<td>Parking when privilege revoked:</td>
<td>$25</td>
<td>Coronado East</td>
</tr>
<tr>
<td>Boot removal:</td>
<td>$25</td>
<td></td>
</tr>
</tbody>
</table>

*Vehicle will be towed at owner’s expense
**Municipal fines to be paid in Alamosa Municipal Courts

Repeated violations are subject to impoundment and a $25 administrative surcharge in addition to other fines/fees. Fines and fees unpaid after 10 days will incur a $10 late fee. Unpaid fines will be referred to State Collections and parking privileges on ASU property may be denied with the vehicle subject to impoundment. Student records may be frozen until parking fines are paid in full.
I. Registration

A. All vehicles that are parked on the property of Adams State University must be registered with the Adams State University Police Department.
   1. Employee, Commuter and Faculty Drive Student Drivers who alternate vehicles may register (1) additional vehicle for an additional $15.00 fee in the same manner as their primary vehicle.
   2. Alternate vehicle permits are not in lieu of registering multiple cars used within the same household. The primary vehicle and the alternate vehicle should not be parked on campus at the same time.

B. Visitors must register by means of obtaining a Visitor Pass unless parked in time-limited designated areas. Persons lawfully parking with handicapped plates or placard are exempt from the Visitor Pass requirement.

C. Registrants must provide vehicle registration and University ID to apply for and obtain a parking permit.

D. Parking permits shall be properly displayed on all vehicles parked on Adams State University property.
   1. Parking permits are one of five types:
      a) Visitor Passes
         i) Visitor Passes may be obtained from the ASU Police Department
         ii) Invited Guests for meetings sponsored by University organizations may be issued a Visitor Pass via email or by the sponsoring campus organization
      b) Employee Permits
      c) Commuter and Resident Student Permits
      d) Foundation or Lifetime Permits
      e) Chief’s Permits – issued by the Chief of ASU Police for circumstances not covered in the usual parking policy

E. Registration fees are dedicated for use in maintenance and enforcement at the direction of the Adams State University Board of Trustees

II. Reserved Parking:

*SUBJECT TO NEW GUIDELINES – MUST GET APPROVAL FROM ASU PRESIDENT FOR A RESERVED SPACE*

A. Staff members may purchase permits if approved by ASU President, for reserved parking at a cost of $125 annually for each individually reserved space.

B. Reserved spaces are reserved and enforceable 24 hours per day.

C. Specially marked spaces for parking for persons with disabilities who have an authorized handicapped parking license plate or placard are reserved at all times for persons authorized to park for the benefit of such plate or placard holder. Regardless of the fact that the disabled parking space is on University property, Colorado law gives state and municipal enforcement authority for violations. Therefore violators may be cited into municipal or county court rather than face University sanctions only.

III. Reservation of Lots by Event Sponsors

A. There are no automatic exemptions to the requirement that every vehicle parked on Adams State University property must have a parking permit. Persons inviting visitors to campus should communicate the parking requirements to invited guests to avoid confusion. Those inviting guests may obtain Visitor Passes for their guests at their department’s expense, or they may direct guests to the ASU Police Department to obtain Visitor Passes upon their arrival on campus.

B. No person other than the Chief of the ASU Campus Police or the President of the University may waive parking requirements. Persons inviting guests to campus must not promise or expect free parking or ticket waivers.
IV. Enforcement

A. Colorado statute CRS 23-5-107 provides the authority for establishment and enforcement of parking regulations on the property of state Universities including Adams State University.

B. Parking regulations shall be enforced 24 hours a day, 7 days a week unless otherwise posted. Enforcement shall be at all times for vehicles that are abandoned, disabled, blocking access to services, or parked in reserved spaces including handicapped spaces, and during posted events.

C. The Chief of the ASU Campus Police is primary person responsible for enforcement of parking regulations and assigns ASUPD personnel to engage in enforcement activities to insure compliance for safe and equitable access to parking.

D. A Parking Appeals Committee will be designated by the Vice President of Student Affairs and include at least: one Faculty member, one student (AS&F Chief Justice or a Justice), and one other Faculty or Employee.

E. Violators are subject to fines, revocation of parking privileges, and vehicle impoundment

F. Fines are determined by the Office of Student Affairs with consent of the President of the University.

G. Fines will be assessed to the accounts of those with ASU accounts. Fines for non-ASU citizens may be turned over to State Collections. Vehicles found on ASU parking areas which have unpaid fines may be immobilized and impounded.

H. Permits must be on vehicles to which they are accurately registered, on vehicles that are lawfully registered with current license plates.

I. Permits must be current and properly displayed in order for the vehicle to have ASU parking privileges.

IV. Vehicle immobilization, tow, impoundment, and seizure

A. ASU property is under the control and regulation of Colorado law, the Adams State University Board of Trustees, and the University President. Persons and vehicles are lawfully present only for lawful purposes and as invitees subject to University regulations.

B. Vehicles parking on ASU property which are not in conformance with University policy regarding parking and traffic regulation may be immobilized, towed, or impounded.

C. Costs of immobilization, towing, and impoundment will be the responsibility of the registered owner of the vehicle immobilized, towed, or impounded.

   a) Vehicles may be immobilized for the following reasons
      i) Repeated parking violations
      ii) Non-payment of outstanding assessments or fines
      iii) When ownership or control of the vehicle is unknown
      iv) Upon order of the Chief of ASU Police for cause

   b) Vehicles may be towed for the following reasons
      i) Any reason justifying immobilization
      ii) Abandonment
      iii) The vehicle is in inoperable
      iv) The vehicle is evidence of a crime
      v) The vehicle is subject to court order for seizure
      vi) The vehicle is a safety hazard
      vii) The vehicle is improperly parked
      viii) Upon order of the Chief of ASU Police for cause

   c) Vehicles towed may be impounded and stored at the expense of the registered owner

D. All vehicles towed or impounded shall be inventoried by ASUPD personnel for the purpose of protecting the property interests of the registered owner and to protect the University from claims of damage or theft. The inventory shall occur as soon as practicable and may be conducted at the time of the tow or impoundment, or at the place of storage, or at both the place from which the vehicle is towed and the place at which the vehicle is stored for impoundment. The inventory shall include visual and
manual inspection of the interior of the vehicle including the glove box, console area, seats, and any apparent storage areas; the exterior condition including all body surface and wheel covers, undercarriage where practicable, wheel wells, bumpers, and light fixtures; and the engine compartment and trunk areas including any storage areas within the engine compartment and trunk.

V. **Vehicle Limitations**
Vehicles that are not allowed on ASU parking lots include:
A. Vehicles which exceed weight capacity limits of the lot (including busses)
B. Vehicles containing hazardous materials
C. Vehicles which are not properly licensed and insured
D. Vehicles which are abandoned or not road-worthy.