ASU 2020 Semi-annual Board Update
December 15, 2016

The following document includes all Action Items found within ASU 2020 which have an outcome, assessment, or timeline linked directly to the 2016-17 academic-year. Following each action item is a brief summary of status or progress. Text in green corresponds to an item which is on-track to meet the proposed timeline. Items in orange are things which will likely not be completed within the proposed timeline, or may need some additional attention.

In January the President’s Cabinet will be reviewing progress on ASU 2020. Supporting documents will be submitted at that time for assessment and tracking purposes.

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**Goal 1: Academic Excellence**
Adams State University will provide challenging and responsive curricula that educate, serve, and inspire our diverse populations

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**Strategic Initiative 1.1:**
Ensure a quality education for our diverse populations by offering relevant, current, and rigorous undergrad and graduate course work.

**Action 1.1.1:** Revitalize the General Education curriculum in alignment with Institutional Learning Outcomes.
- Identify outcomes by Fall 2016 – Voting on Adams Outcomes was e-mailed faculty, staff, and students on November 10 and were “approved by vote” on November 17. Carol GM presented to Senate on November 28 and approved. Institutional and General Education Student Learning Outcomes (Adams Outcomes) will be official by December 16. – Beez Schell 12/02/16
- Identify assessment measures by 2016-2017 academic year – The assessment plan for Adams Outcomes is included with the Pathways Project. The assessment plan will be discussed in Spring and Fall of 2017. Assessment of General Education will also follow this timeline. We hope to pilot two LEAP rubrics in the Spring at the Student Scholar Days and at the end of semester. – Beez Schell 12/02/16

**Action 1.1.2:** Implement a revised 1-year program assessment and 5-year program review process.
- Pilot the processes by 2016-2017 academic year – pilot program has been implemented – online submission of 1-year reports; Student Learning Assessment Committee (SLAC) evaluating under the new process – Chris Gilmer 11/30/16

**Action 1.1.3:** Establish a central office “Graduate Center” responsible for alignment of goals, assessment, and program evaluation
- Graduate center established and staffed by Fall 2017
  In progress – the central office is to be headed by the Assistant Vice President for Graduate Studies (AVPGS) – the search is underway for this position and “center” is in the current budget. – Margaret Doell 11/29/16

**Action 1.1.4:** Gather and disseminate annual data to the campus and SLV community regarding faculty and student extracurricular activities, e.g. faculty and student research, publications and presentations, service and experiential learning, study abroad, community service projects, alumni activities, conferences attended, etc.
- Implemented within Blackboard Outcomes by Spring 2017
  Student data is gathered annually for extracurricular activities and disseminated in Student Life Annual Report – Aaron Miltenberger 11/30/16
**Action 1.1.5**: Improve the process/procedures for Online Course Development and Approval  
In progress, however, further work on the processes/procedures in the action item will likely be delayed until reconfigurations in Extended Studies have been completed.

- Creation and approval of “Adams State Online Course Quality Assurance Form for Course Development and Approval” by end of Fall 2016  
  Implemented – Walter Roybal 11/29/16

**Action 1.1.6**: Establish a Department Chair review of online courses
- Adoption of “Adams State Online Course Semester Review by Department Chairs” by Spring 2017
- Course reviews will be done every semester by Spring 2017  
  Both bullets have been implemented. Extended Studies is continually monitoring and adapting the reviews as course-specific issues arise. As a result of the reviews, instructors for 5 courses have been directed to significantly revise their courses.  
  – Walter Roybal 11/29/16

**Action 1.1.8**: Establish a comprehensive process for development of new program proposals and approval process.
- Process discussed and developed by 2016-2017 academic year
- Process implemented by 2017-2018 academic year  
  This action item (and both bullets) are in-progress and on-track. – Margaret Doell 11/29/16

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**Strategic Initiative 1.2:**
Provide a responsive and professional education that fosters civic responsibility in a global culture.

**Action 1.2.1**: Assess and improve/expand current experiential, service and cultural learning opportunities
- Establish a baseline for current offerings by Fall 2016 – Title V re-worked the current Career Services position to now be the Director of the Office for Civic Engagement and Career Services. This person has just been hired and will begin work in January, 2017. The new Director will be actively involved in determining our baseline and planning for future work.  
  – Beez Schell 12/02/16

**Action 1.2.2**: Support visiting scholars and professionals initiatives
- Collect and assess current data on visiting scholars and professionals by 2016-2017  
  National Center for Historically Underserved Students – November 13 & 14; follow-up to occur in 2017
  Work in this area is ongoing – Chris Gilmer 11/30/16

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**Strategic Initiative 1.3:**
Strategically strengthen and expand the University’s undergraduate and graduate degree programs

**Action 1.3.1**: Support student scholarship and research
- Annual Research and Engagement Grant program is accepting applications through April 2017 for undergraduate research projects to be completed during summer 2017. This will be annual program for the duration of the Title V grant at which time it will be assessed for effectiveness with the possibility of institutionalization.  
  – Leslie Alvarez 12/01/16
- Student Scholar Days continues to promote student research.
- Gather and assess data on current programming 2016 – 2017 academic year  
  AS&F annual reports tracks student scholarship and research projects that received funding from AS&F – Aaron Miltenberger 11/30/16
**Action 1.3.2:** Establish consistent policies and procedures across graduate programs

- Review current policies and procedures by Fall 2016
- Create a graduate handbook of policies and procedures by 2017-2018 academic year

In-progress and on track; Graduate Council has reviewed all undergraduate policies and identified those that have parallels for graduate studies – working to develop these policies in Spring 2017; handbook review will begin after policies have been written. – Margaret Doell 11/29/16

**Action 1.3.3:** Create an Honors Program

- Committee will organize and define Honors programming by the end of the 2016-2017 academic year
- Director will be recruited to work with Admissions and faculty on faculty/student guidelines by end of 2016-2017 academic year
- Pilot the first cohort group of students by Fall 2017

This action item remains a priority for Academic Affairs (administration and faculty); The Office of Academic Affairs will work to engage faculty during Spring 2017; pilot of first cohort in Fall 2017 probably unrealistic – Chris Gilmer 11/30/16

**Action 1.3.4:** Develop course evaluation specific to online undergrad and graduate courses and multiple delivery methods to enable data driven decision making

- Development complete by end of Spring 2016
- Implement by Fall 2016 – this date should be Fall 2017 based upon the previous bullet

No progress has been made – Walter Roybal 11/29/16

The Graduate Incentive Group made some recommendations regarding this and these have been passed to Senate, which is the body that should be responsible – Margaret Doell 11/29/16

**Action 1.3.5:** Establish a policy to determine faculty overload for undergrad and graduate programs

- Policy developed and adopted by end of Spring 2016
- Policy implemented with the beginning of Fall 2016

This action item is complete – Margaret Doell 11/29/16

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**Goal 2: Student Success**

Adams State University will address diverse student needs by offering varied learning opportunities and support services for all students to achieve educational, personal, and career successes.

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**Strategic Initiative 2.1.:**

Provide flexible avenues and entry points from which to be engaged in and to progress toward their educational, personal, and career goals.

**Action 2.1.1:** Adams State will evaluate the efficacy of the current AAA program outcomes

- Evaluation completed by Spring 2017
- Written summary with recommendations by Spring 2017

Curt Howell is overseeing this work; in progress & probably on track for both of these items to be complete in spring/summer 2017; also, some of this work dovetails in content and timeline with the Pathways project – Margaret Doell 11/29/16

**Action 2.1.4:** Evaluate the success and need for additional Supplemental Instruction (SI) courses

- Evaluate the current SI programs by end of Fall 2016
- Evaluate Pass/Fail data of correlated non-SI classes (campus wide) – Fall 2016

Evaluation of courses with consistently high failure rates was conducted during summer 2016; working to implement SI in some sections for Spring 2017 – Toni Leach 11/30/16
**Action 2.1.5:** Provide the necessary training for Supplemental Instruction (SI)
- Participating instructors will attend UMKC training – beginning Summer 2016
  This did not occur. In consultation with a few Math faculty, it is believed that a different model to support student success should be implemented. We hope to explore the idea of co-requisite model with peer support.

**Action 2.1.6:** Extra and Co-Curricular Programing and Campus Recreation and Wellness will be increased
- Develop specific definitions of programming categories mentioned in the action statement in order to facilitate data collection and study – Fall 2016 – implemented and underway via “Check I’m Here” software – Aaron Miltenberger 11/30/16

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**Strategic Initiative 2.2:**
Recruit and support eligible transfer students

**Action 2.2.1:** Evaluate the need for additional articulation agreements
- Conduct evaluation by Spring 2017
  The “evaluation” process is somewhat undefined; there are some limitations of what can be done within state rules (e.g. if there is a statewide articulation, then individual institutions shall not also have separate agreements) – Margaret Doell 11/29/16

**Action 2.2.2:** Create new articulation agreements based upon evaluation outcome
- Confirm an additional 5 articulation agreements by 2020
  Currently we have 19 statewide articulation agreements, 4 agreements with TSJC, and 1 new agreement (Fall 2016) with UNM Taos in pre-business to B.A. General Business and another that is under development in Nursing. – Margaret Doell 11/29/16

**Action 2.2.3:** ASU will accommodate transfer, commuter, graduate, on line, and international students through orientation
- Assessments tool and evaluation surveys will be used – begin fall 2016 – First-Year-Immersion has a component devoted to transfer and international students (FYI Annual Report) – Aaron Miltenberger 11/30/16

**Action 2.2.4:** Publicize GT and transfer processes for transfer students
- Improve the Transfer website information by Fall 2016
  The website has been updated to reflect changes in “Prior Learning”; in-progress, but some work remains. – Margaret Doell 11/29/16
- Hire and train a transfer coordinator
  Completed in August 2016; this position has been shifted into the Admissions program – Margaret Doell 11/29/16

**Action 2.2.5:** Develop graduate student recruitment and transfer plan
- Recruitment and transfer plan developed by end of Spring 2017
  Strategic Enrollment Management plan does incorporate all students; but additional work will be done on the graduate side; transfer coordinator hired in August and that position has been transferred to Admissions as of December 1 – Karla Hardesty 11/29/16

  Individual departments have done some work in this area – need to discuss & coordinate once the AVPGS position has been filled– Margaret Doell 11/29/16
Strategic Initiative 2.3:
Enhance student advising to ensure it is accurate, timely, and supportive of the attainment of student goals

Action 2.3.1: Evaluate the effect of current advising practices on first time, full time student retention
- Identify current practices – Spring 2017 – Research has been completed and ongoing collection of data specific to ASU students during Fall 2016 – Debbie Chapman 11/30/16

Action 2.3.3: Implement degree audit software
- Ready for faculty and student use by Fall 2018
  Kickoff in August 2016; implementation in January 2017 – likely implemented in Fall 2017 – Karla Hardesty 11/29/16

Action 2.3.5: Academic Advising Office will review all first time full time registrations
- 100% of new student registrations have been reviewed by September 2016 – 381 of 466 registrations were completed; approximately 37% had some errors – Debbie Chapman 11/30/16

Strategic Initiative 2.4:
Provide all students practical and hands-on experience supporting their learning and professional development

Action 2.4.2: Implement a course in Career Planning for all undeclared majors
- Course developed and piloted Fall 2016 – The course was developed and piloted although outcomes were not entirely positive, therefore the course is under review for future. The new Director of Civic Engagement and Career Services (to be hired in January) will oversee this project. – Aaron Miltenberger 11/30/16
- Revisions to the course developed by end of Spring 2017 – under review – Aaron Miltenberger 11/30/16

Action 2.4.3: Co-curricular and extra-curricular programs will be evaluated to determine the extent of academic support, relevant career experience provided, degree of persistence, and opportunity for personal growth
- Evaluate by 2020 Student Life and Recreation collects data annually (available in annual reports); Different campus offices will need to collaborate on the evaluation of the data. – Aaron Miltenberger 11/30/16

Action 2.4.4: Service learning will be intentionally incorporated into appropriate co-curricular and extra-curricular programs
- 50 - 75% of students graduate with experience in service learning by Spring 2020
  Student Life & Recreation has submitted a proposal for a “Service Learning Course”. This will be reviewed and hope to pilot for Fall 2017. – Aaron Miltenberger 11/30/16

Strategic Initiative 2.5:
Promote and increase early student engagement as a means to graduate students with a strong sense of connection to ASU

Action 2.5.4: Revise student course evaluations for online courses to appropriately address online learning environments
- Revision complete by end of Fall 2016
- Implement Spring 2017
  No progress according to Walter Roybal – 11/29/16
  Faculty Senate is the driver for this process – currently stalled ? – Margaret Doell 11/29/16

Action 2.5.5: Establish guidelines for student-centered syllabi
- A small workshop focused on this item was a part of new-faculty orientation in August 2016 – Leslie Alvarez 12/01/16
- Developed by end of Spring 2017
  Timeline is feasible, but it is currently unclear who will be the driver of this action item. – Matt Nehring 12/01/16
Strategic Initiative 2.6:
Identify and systematically remove obstacles to student success

Action 2.6.5: Identify processes that are unique to graduate programs and/or online programs
- Report to Graduate Council by Spring 2017

Action 2.6.6: Train all staff regarding customer service for graduate students and awareness of graduate programs
- Training systems in place Spring 2017
- Review communication strategies to ensure they are not only for on-campus students – Spring 2017

These two action items (2.6.5 and 2.6.6) are both somewhat on-hold until the new AVPGS position has been filled. – Margaret Doell 11/29/16

Goal 3: Personal and Professional Development
Adams State University will provide educational and professional development opportunities for faculty and staff

Strategic Initiative 3.1:
Increase campus programming for faculty and staff that fosters and promotes inclusive excellence

Action 3.1.1: Create institutionalized office: Center for Teaching, Innovation & Research (CTIR)
Currently the “Center” is a virtual center; the hope is to eventually have a physical “Center” as well; CTIR has facilitated a robust calendar of professional development events, workshops and invited speakers (e.g. Dr. Aaron Richmond “Developing the Model Teacher – January 20, 2017) as well as workshops with local experts. On-track and ongoing – Leslie Alvarez 12/01/16
- The Center for Teaching, Innovation & Research maintains a robust web presence. Ongoing – Leslie Alvarez 12/01/16

Action 3.1.2: Develop a successful annual local teaching and learning conference
- The Center for Teaching, Innovation & Research offers pilot teaching and learning conference (fall 2016). Teaching and Learning Institute as part of new-faculty orientation in August 2016, but open to all campus faculty. The intent is to continue offering this as a kickoff to the academic-year – Leslie Alvarez 12/01/16
- Evaluations will indicate 75% of participants rating conference outcomes as “average” or higher Evaluation survey was included as a part of the above-referenced Institute. – Leslie Alvarez 12/01/16
- Approximately 20 attendees will participate in the pilot event – Did not meet the goal of 20 participants for August 2016 session. – Leslie Alvarez

Action 3.1.3: Provide annual orientation and professional training for faculty (including part-time and adjuncts) through The Center for Teaching, Research & Innovation in collaboration with CIELO, HR, and other offices
- The Center for Teaching, Innovation & Research offers academic year programming including retreats, and institutes related to teaching and learning (ongoing)
- The Center for Teaching, Innovation & Research offers new faculty orientation once annually (ongoing)
Active, ongoing and on-track. Annual reports are available. – Leslie Alvarez 12/01/16
**Action 3.1.4:** Develop mandatory orientation and job-specific training, and professional development opportunities for staff through HR and the Office of Diversity and Inclusion, and other offices

- Professional Advancement for Workplace Success (PAWS) group created to facilitate the development and coordination of a professional development calendar of events/trainings/etc. – Tracy Rogers & Leslie Alvarez 12/01/16
- Survey current staff regarding job-specific training and professional development needs by Fall 2016 – accomplished – Leslie Alvarez 12/01/16
- PASC is currently conducting an additional survey for needs of professional staff. Leslie Alvarez 12/01/16
- Develop a prioritized list of common staff training needs by Spring 2017 – in-progress and on-track – Tracy Rogers 11/30/16

**Action 3.1.5:** Provide faculty and staff development to increase cultural responsiveness and competence, and to increase our skills as equity-minded practitioners

- Meet with individual units to determine inclusive excellence needs (as needed beginning fall 2016) – Office of Inclusive Excellence has contacted faculty search committee chairs and exempt and classified units to identify training needs. As a result of surveying (via email) the Diversity Liaison has met with several individuals to support development of Inclusive Excellence Individual Professional Outcomes (IPO’s); with Extended Studies and the Financial Aid office for the same; and with search committee advocates and search committee members per their requests. – Carol Guerrero-Murphy 12/05/16
- Develop and deliver 5-10 professional development events with a specific focus on cultural responsiveness and competence. (ongoing) – More than 10 events have been held (CIELO President’s Advisor Group “Leadership, Advocacy, and Planning Retreat”, “Curriculum Reform through the Lens of Inclusive Excellence”, Kindred Spirits, HSI Week Activities and many others). – Carol Guerrero-Murphy 12/05/16

**Strategic Initiative 3.2:**
Provide opportunities for faculty and staff to earn degrees and/or certificates

**Action 3.2.1:** Ensure accessibility of current tuition scholarship program

- Review historical utilization and report by Spring 2017 – in progress – Tracy Rogers 11/30/16
- Develop modifications, if necessary, based upon Spring 2017 report – on-track for end of Spring 2017 – Tracy Rogers 11/30/16

**Strategic Initiative 3.3:**
Increase opportunities for faculty and staff to grow and expand in their fields

**Action 3.3.1:** Develop equitable policies and procedures for applying for professional development resources including an accountability requirement

- Create and/or modify policies that outline the procedures for receiving faculty professional development resources (funding, time, support), as well as the equitable assessment of requests and accountability requirements (spring 2017)

This action item must be a collaboration between the Professional Development Committee, CTIR, and the Office of Academic Affairs. The timeline is feasible, but will require focus and attention in early spring to meet the deadline. – Leslie Alvarez 12/01/16

**Action 3.3.2:** Require managers and supervisors (including department chairs) to engage with leadership and management training

- Assign new leaders mentors. (beginning fall 2016) – E-team will discuss in Spring 2017
- Identify leadership training priorities (spring 2017) – Completed for faculty/staff (See PAWS in Action 3.1.4) – Tracy Rogers 11/30/16

**Action 3.3.3:** Develop and implement a faculty/staff “associates” program to utilize local talent in professional development efforts and develop leaders within the campus community

- Design program (fall 2016) – complete – Leslie Alvarez 12/01/16
- Implementation of program (fall 2017) – applications closed on November 30; Associates will be selected to begin in Spring 2017 (ahead of schedule). – Leslie Alvarez
**Strategic Initiative 3.4:**
Develop institutional policies, practices, and provisions to support professional development endeavors

**Action 3.4.1:** Faculty Senate sub-committee reviews meaningful integration of continuing education in retention, promotion, and tenure review
- Solicit formation of faculty senate sub-committee fall 2016 – Liaison for Inclusive Excellence presented rationale, materials, and proposal to the Faculty Senate to establish a faculty senate sub-committee. Senate voted unanimously to proceed, to establish the sub-committee, and to await a draft document from IEL office supporting Professional Development. – Carol Guerrero-Murphy 12/05/16

**Action 3.4.2:** Faculty Evaluation materials specifically value engaging in professional development including engaged pedagogy, civility, and inclusive excellence for faculty and staff
- Initiate spring 2016/Complete Fall 2019 – The Office of Inclusive Excellence has been working on this collaboratively with Faculty Senate; Senate has encouraged Carol Guerrero-Murphy to continue to develop language for the Handbook and initiated a sub-committee (November 28, 2016) to develop faculty evaluation materials including course evaluation. – Ed Crowther & Carol Guerrero-Murphy 12/05/16

**Action 3.4.3:** Evaluation materials include future planning for professional development
- Professional staff evaluation includes dedicated review of accomplished and anticipated professional development by May 2017 – Implemented: included in current year evaluation forms/processes – Tracy Rogers 11/30/16
- Faculty review includes dedicated area to indicate accomplished and anticipated professional development by August 2017
  - The Senate Handbook is currently working on this; on-track – Ed Crowther 11/30/16

**Action 3.4.4:** Create/increase recognition through public awards/honors annually
- Establish committee to determine awards (existing and potential) and begin development. Fall 2016
  - Faculty: committee to meet in early 2017 and hope to still meet other target dates within this action item – Chris Gilmer 11/30/16
  - Staff: The PASC will be forming a sub-committee to determine a fair and documented procedure for identifying and recognizing a small group of exempt staff that were nominated by their supervisors through the exemplary rating received on their annual performance evaluation. The procedure is anticipated to be created and implemented by the end of the current evaluation period (May 2017) – Kevin Daniel 11/30/16
- Staff awards and Faculty recognition is included in End of Year all campus meeting by April 2017 – on-track (see bullets above)
- Group to decide what awards to add by January 2017 – some delay in meeting this timeline, but both faculty and staff groups hope to meet other the deadlines – 11/30/16
- Faculty and Staff accomplishments are highlighted in a dedicated area of the ASU website by August 2016
Goal 4: **Access & Affordability**
Adams State University will develop innovative pricing and aid strategies that will maximize opportunities for our diverse and historically underserved students for all levels and delivery models

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**Strategic Initiative 4.1:**
Develop strategies and incentives to improve persistence and completion

**Action 4.1.1:** Implement Degree Works and train faculty members, appropriate staff, and students in its use
- 18 month implementation timeline, goal to implement Fall 2017 in-progress and on-track for Fall 2017 with appropriate training – Karla Hardesty 11/29/16
- Appropriate training available prior to Advising Week – Fall 2017

**Action 4.1.2:** Explore offering a tuition rate guaranteed for 4 years
- Implement Fall 2016 – accomplished

**Action 4.1.3:** Implement a policy having students declare a major (and be assigned an advisor) within 45 credit hours
- Cabinet approved policy January 2016 – Policy 100-02-13 – Matt Nehring
- Implement Fall 2016 - Implemented

**Action 4.1.4:** Implement a policy having students complete developmental course work within 30 credit hours
- Evaluate and consider adoption of “co-enrollment” options that include simultaneous developmental and college-level coursework – Spring 2017 ongoing work & on-track – Chris Gilmer 11/30/16
- Policy needs to be drafted and approved to align with CCHE policy, then complete implementation – Fall 2017
  Developmental Education/pre-baccalaureate Workgroup and discussion – December 3, 2016 – on-going; related work with tutoring and advising is also underway – Chris Gilmer 11/30/16

**Action 4.1.5:** Move from Accuplacer to Aleks to better place students in math courses and allow the students to learn and test out of remedial math on their own
- Goal Summer 2016 for placement Fall 2016 – Math Placement policy revised in Summer 2016 and ALEKS placement was implemented in August 2016. – Matt Nehring 12/01/16
- Annual data collection and monitoring through 2019 – Data will be collected at the end of Fall 2016 and evaluated by involved groups (GLTC and the mathematics program) in an effort to improve student placement and success. – Matt Nehring 12/01/16

**Action 4.1.6:** Develop “Intrusive Advising” and “Appreciative Advising” training and procedures
- Training development – Spring 2017 – Trevor Turner and Debbie Chapman have been certified as “Appreciative Advisors” (summer 2016); Trevor Turner and Debbie Chapman have been attending academic department meetings in Fall 2016 to introduce the programs. – Debbie Chapman 12/02/16
- Implement training – Fall 2017 Two 2-hour workshops are being organized for Spring 2017 – Debbie Chapman 12/02/16

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**Strategic Initiative 4.2:**
Clearly communicate costs and resources

**Action 4.2.1:** Use standardized cost estimate sheets (across all departments: admissions, athletics, academics, one stop, business office, financial aid)
- Cost estimate sheets to be prepared and disbursed – working to update with Guaranteed Tuition program – Karla Hardesty 11/29/16
Action 4.2.2: Improve campus wide knowledge of general financial aid processes, requirements, and options (faculty, advising, student services, etc)
- Work through Academic Council, Faculty Senate, Cabinet to disburse information and set up trainings – Spring 2017 – The Office of Student Financial Aid has established training and information workshops to disseminate information to faculty, staff and student regarding updates and changes to financial aid processes, i.e.; student employment change in minimum wages effective 1/1/2017 and Prior-Prior Year implementation. These are scheduled on an as-needed basis every semester and will continue into the future. – Phil Schroeder 12/5/16

Action 4.2.3: Prepare to accommodate Prior Prior Year for financial aid in October 2016 for aid year 2017-2018
- Implement October 2016 – The implementation of the FSA (Federal Student Aid) Prior-Prior Year FAFSA has been successfully implemented as of October 1, 2016. The Office of Student Financial Aid has made all necessary technical updates and as of Dec. 2, 2016 have sent 270 financial aid award notifications to first-time, first-year freshman for the 2017-2018 academic year. – Phil Schroeder 12/5/16

Action 4.2.4: Create a communication plan to parents including a timeline of important dates (use e-mail from FASFA, but also traditional US Postal Service options)
- Plan in place by Fall 2016 – Admissions is working on a post-admission document to assist in getting students enrolled – in the works but not implemented – Karla Hardesty 11/29/16
- Make all students and parents aware of this webpage: http://adams.edu/students/learning-resources/index.php The above-reference post-admission document will have this information – Karla Hardesty 11/29/16
- Develop Spanish-language materials and communication – Fall 2017 – One possibility is to explore the use of Google-translate. Karla Hardesty will be working with Creative Relations on this effort – 11/29/16

Strategic Initiative 4.3:
Better utilize financial aid resources.
Action 4.3.1: Investigate online scholarship applications and/or the use of one application for all or multiple scholarships
- Complete investigation into online forms by end of Fall 2017 – in progress & on-track – exploring different solutions; there is some budget impact – Karla Hardesty 11/29/16
- Based upon feasibility study (above) – implement Spring 2017 should be Spring 2018 based upon date in previous bullet

Action 4.3.2: Evaluate return on investment of our current automatic scholarships and discretionary financial aid funds and restructure if needed
- There are essentially no discretionary funds in financial aid – Karla Hardesty 11/29/16
- Streamline by Fall 2016 – should postpone timeline to Fall 2017 – Karla Hardesty 11/29/16
- Fall 2016 evaluate amounts and requirements for awards beginning Fall 2017 – postpone to fall 2018 – Karla Hardesty 11/29/16

Action 4.3.3: Increase fundraising by Foundation
- Working to educate/make campus aware of, through the online ASU News monthly publication, what the Foundation provides to ASU – Tammy Lopez 11/29/16
- Making use of the ASU Wish List (areas of need identified by campus departments) when soliciting donors – Lori Laske/Tammy Lopez 11/29/16
- Participated in November 29 “Giving Tuesday” – Lori Laske 11/29/16
- Working to increase social media presence
- President works with ASU Foundation and Cabinet to set fundraising goals – Spring 2017 – President McClure has been meeting with the Foundation Board President, Ron Howard, to discuss the creation of an Advancement position to oversee fundraising efforts. Additionally, she and Mr. Howard are discussing the possibility of a fundraising campaign. The campaign and fundraising goals are currently contingent on a new leadership position. – Beverlee McClure 12/5/16
**Action 4.3.4:** Research and evaluate alternative, preferably less expensive, book options for students
- ASU Bookstore to develop two-way communication plan with faculty & students
- Evaluate alternative bookstore models – Summer 2016 – As of Summer 2016, the ASU Bookstore is operating under a contract with Follett Bookstore Management

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**Goal 5: Community Relations**
Adams State University will collaborate with the community to provide culturally responsive and sustainable development opportunities that mutually benefit the campus and the San Luis Valley community

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**Strategic Initiative 5.1:**
Develop and extend positive community partnerships through the continued offering of campus events drawn from cultures of the SLV

**Action 5.1.1:** Implement a Speaker’s Bureau Program
(program to utilize campus talent as a resource for community)
- Design Program (fall 2016) – Reviewing material from a similar program developed years ago; program details to be clarified in Spring 2017 and solicit participation by campus. – Tammy Lopez 11/29/16
- Implement Program (fall 2017) – goal of 20 individuals listed and 10 organizations utilizing service – on track – Tammy Lopez 11/29/16

**Action 5.1.2:** Educational Seminars open to community
- Survey community to determine topics – Fall 2016
  Community Partnerships has conducted surveys in the past and would gladly do so again. For the past few years Community Partnerships has coordinated events based on request coming from the community. Interest in hemp was brought to ASU from several farmers and organizations within the SLV. The Green Home Design and Film Festival events are annual events due to continued interest from the community and sponsors. – Mary Hoffman 12/01/16
- Market and document seminars/events starting in Fall 2016 – Lifeways Lecture Series included 4 events in Fall 2016 (Political Issues Impacting the SLV – funded by CIELO) – Andrea Benton-Maestas 11/30/16
  Faculty Lecture Series included 6 lectures for Fall 2016 – Matt Nehring 11/30/16
  Getting Green Done Event – April 30, 2016
  ASU Hemp Collaboration Project – April 20, 2016
  Hemp Farm Tour – July 9, 2016
  Southern Colorado Film Festival, October 13-15, 2016
  (the above is a partial list – more details are available upon request) – Mary Hoffman 12/01/16

**Action 5.1.3:** Host events that represent long-standing and recently integrated cultures of the SLV (cultures in the broad sense – ethnic, farming/agriculture, athletic)
- Events will showcase at least five long-standing and recently integrated cultures throughout the year starting in Fall 2016
  - Casa HSI Week
  - Latinos and Baseball: In the Barrios and Big Leagues – panel discussion September 28 and 29
  - Spud Bowl /Ag Days
Strategic Initiative 5.2:
Stimulate sustainable economic development opportunities for the San Luis Valley community

Action 5.2.1: Invite business leaders to campus
- Business sector roundtables once a semester – beginning fall 2016
There have been several meetings of leaders from the Value-Added Agriculture Sector during the Fall. The goal is to expand the business leaders and sectors invited for Spring 2017. – Beverlee McClure 12/05/16

Strategic Initiative 5.3:
Partner with community and business groups to foster strong unifying campus connections, and build understanding of the large SLV

Action 5.3.1: Establish scholarship program for local service projects (using the President’s leadership program as a guide)
- Assessment of cost of program – spring 2017 – Working to evaluate this action item to see whether it is feasible – Tammy Lopez 11/29/16

Action 5.3.3: ASU students/staff participate in local government and non-profit organizations
- Compile list of volunteer opportunities of local government and non-profit organizations – Spring 2017 – created at the SLV Collaboration Summit in Fall 2017 (resource directory for all non-profit organizations and volunteer opportunities); timeline for remaining bullets within this action item should be met – Aaron Miltenberger 11/30/16
- Distribute list to campus annually – Spring 2017
- Develop process to collect volunteer roles of faculty/staff/students – Fall 2018
- Develop process to promote local (non ASU) events on campus – Fall 2017

Strategic Initiative 5.4:
Deepen campus understanding of, connections with, and commitment to the larger SLV

Action 5.4.1: Broaden students experience in the San Luis Valley
- One program per year in every county of the SLV – Fall 2016 – ASU Cares had projects in 4 of 5 counties; new Director of Civic Engagement and Career Services (to be hired in January 2017) will compile and track – Aaron Miltenberger 11/30/16

Action 5.4.2: Make the San Luis Valley a classroom
- Conduct current survey and collect data. Increase number of offerings
FUTURO Education initiative, Families Uniting to Unleash Rural Opportunities, as one example of a more coordinated, multidisciplinary approach to meeting the needs of current and future Adams State students - dual university enrollment for high school students and adult education for both new and returning working adults. – Chris Gilmer 11/30/16

Strategic Initiative 5.5:
Draw upon the natural resources and extensive outdoor recreation options of the San Luis Valley to provide experiential learning opportunities for campus, community, and regional visitors

Action 5.5.1: Expand Adams State Adventure Program to offer consulting, trips and classes to community
- Offer five opportunities per year exclusive to community members – Fall 2017 – underway and ongoing; beginning June 2016 courses/opportunities were offered to the community through a GOFC Inspire Grant (standup paddleboard, mountain biking, etc.) – Aaron Miltenberger 11/30/16
**Action 5.5.3:** Service projects related to natural resources and outdoor recreation across SLV
- Identify five service projects throughout the valley for student placement – annually by Fall 2016 – ASU Cares 2016 projects included 8 associated with natural resources and/or outdoor recreation – Aaron Miltenberger

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**Strategic Initiative 5.6:**
Develop and cultivate relationships with alumni and supporters to benefit students, campus, community, and connection to the university, and promote opportunities for life-long learning

**Action 5.6.2:** Provide opportunities for lifelong learning
- Assess community need for lifelong learning (professional development, personal interest, etc.) – Spring 2017
- Explore next steps – Fall 2017

This action item needs some focus and attention in Spring 2017 – Aaron Miltenberger 11/30/16