Meeting Minutes

Welcome and Call to Order at 10:33 AM by Jeff Cook.
Council members present: Jeff Cook, Dodie Day, Patti Ortiz, Kristin Young-Jaramillo, Elaine Wenta, Lisa Brown, and Brenda Wilson.

I. Approval of Agenda (with or without changes)
   A. A motion to approve agenda was made by Patti Ortiz and seconded by Bobbi Maul. Motion passed.

II. Approval of Previous General Meeting Minutes-10/17/2012
   A. A motion to approve previous minutes was made by Leroy Blair and seconded by Bhargavi Pulavarti. Motion passed.

III. Guest Speakers
   A. Bill Mansheim
      1. Reported that the budget was balanced. The Long Bill is waiting for the Governor. 2% raise and Pay for Performance was approved. There is construction for a new ASU sign at the theater. The High Altitude Complex and Outdoor Track are underway with Alcon Construction. There will be no new jobs with the “Bubble”. Richardson Hall renovations are funded for 3 years at 19 million.
   B. Shannon Heersink – Human Resources
      1. Open Enrollment is from 4/23/13 – 5/17/13. Premiums are going down for employees. Passive enrollment is continuing. The flex plan you have to request each year. Patti asked about the Wellness Program(Reduction of premiums if you enroll). Lisa asked about another provider.—Not until next year. Jeff asked if new employees get a handbook.—Yes. Bobbi Maul added for low income employees, there is CICP coverage that is 2ndary for hospital. Employees can now check vacation and sick leave on-line as well as view pay stubs.

IV. Treasurer’s Report
   A. Kristin Young-Jaramillo reported that the balance is $1572.20. $3500.00 was transferred to the Foundation Account. The balance is now $57,606.64. We made $1868 on the Valentine’s Auction. The Holiday Drive collected $313.00, but we gave $600.00 to 10 families. Craft Fair made $464.00.
   B. Comments on interest on balance. Very little is made in interest. Jeff commented that there are very few paycheck deduction donations also.
V. Scholarship Report
A. Elaine Wenta reported that 3 scholarships for $500.00 were awarded for Fall semester, and 1 for Spring semester. The Scholarship committee includes Kevin Ruybal, Jackie Vigil, Sally Kelly, Carol Otto, Andrea Maestas, Elaine Wenta, and Bhargavi Pulavarti.
   1. Communicate with the recipients— not mothers or grandparents.
   2. Karen Melgares suggested we re-visit the policies.

VI. Web Update
A. Patti Ortiz reported that University wording is updated, and the Scholarship info. is updated.
B. Karen Melgares requested link for monthly meetings.—Patti will look into it.

VII. Nominations-4 Open
A. Paper nomination was made for Patti Ortiz by Jeff Cook
B. Paper nomination was made for Lisa Brown by Jacqueline Vigil
C. Rodney Martinez motioned to nominate Elaine Wenta. It was seconded by Patti Ortiz. Retained
D. Karen Melgares motioned to nominate Brenda Wilson. It was seconded by Rodney Martinez. Retained
E. Kristin Jaramillo has asked to step down as Treasurer (at large position).
F. Rodney Martinez commented that CEC has 115 members, and we had a poor turnout for meeting.
   1. Survey will be sent out.

VIII. Discussion/Scholarships
A. Jeff Cook brought up raising the amount. Right now $500-dependent/ $300-spouse/ $100-employee. Discussion followed:
   1. Bobbie Maul said at least increase the employee.
   2. Brenda Wilson said the total increase is around $700.00 per semester.
   3. Patti Ortiz said that we need to look at the Scholarship committee. Elaine will ask if committee wants to change.
   4. Rodney Martinez volunteered to go back on the committee after July.
   5. Karen Melgares also said she was interested in the committee.
   6. Curtis West asked if it was only for classified employees.
   7. Mark Melgares asked how much was given out-$1500.
   8. Rodney Martinez said that we can’t change anything right now.
   9. Elaine Wenta will do an on-line and written survey on Scholarship concerns.

IX. Questions/Concerns
A. Bobbi Maul asked for clarification on cost of living raise and merit based raises.
B. Pat Roybal explained the Wellness Program--$20.00 reduction in the premium.
C. Craft Fair may have to be somewhere else because of the Fieldhouse situation.

X. **Set next meeting date**
   A. Leroy Blair said that 2PM would be ideal for both Facility Services shifts.
   B. October 16, 2013 at 2PM.

XI. **Adjourn** at 11:50 AM A motion was made by Anthony Gallegos and seconded by Lisa Brown. Motion passed.

Respectfully submitted by Brenda Wilson