Meeting Minutes

I. Welcome and Call To Order at 2:15 p.m. by Jeff Cook.

II. Establish Quorum
   A. Council members present: Lisa Brown, Jeff Cook, Dodie Day, Patti Ortiz, Elaine Wenta, Kristin Young-Jaramillo. Sally Kelly resigned because she has gone from a 1.0 FTE to a .51 FTE and will not be able to take time off from her work day to participate in the Classified Employee Council meetings and functions.

III. Approval of Agenda
   A. Patti Ortiz requested an addition to the agenda. She would like to give a report on the Colorado WINS meeting which was held on campus. A motion to approve the agenda with the addition of item G under New Business was made by Lisa Brown and seconded by Kristin Young-Jaramillo. The motion passed.

IV. Approval of Previous Meeting Minutes.
   A. A motion was made to accept the minutes from February 1, 2012 by Elaine Wenta and seconded by Patti Ortiz. The motion passed.

V. Treasurer’s Report
   A. Kristin Young-Jaramillo reported that the current balance is $3,889.32 and this is after a transfer to Foundation in the amount of $1,600. Kristin also reported that the Valentine’s Luncheon brought in $1,596 and out of that a payment to Martinez Catering was made in the amount of $380.00. A profit of $1,216 was made on the Valentine Luncheon. A motion was made to accept the report by Patti Ortiz and seconded by Lisa Brown. The motion passed.

VI. Old Business
   A. Valentine’s Luncheon – It was agreed that thank you cards should be sent to Melanie Jeppesen and Rodney Martinez for their contributions to the success of the Valentine’s Luncheon. Jeff Cook stated that he had cards which we could all sign.

VII. New Business
   A. Scholarship – Elaine Wenta has taken over the responsibilities of scholarship and Jeff Cook turn over all materials to Elaine. Sally Kelly went through the material and made sure everything was in order for Elaine. There are three applications for summer and two have been turned in for fall. One fall application is not complete and it was agreed that Jeff will contact the student. Elaine will take the scholarship basket back to the One Stop and ask Daisy and Lisa to manage it.
B. Web Site – Patti Ortiz reported that there had not been any new changes to the website since her last update. Once the changes to the By Laws have been approved she will update them on the website. She will also remove Sally Kelly.

C. Retreat – The retreat will take place in May. A date was not set.

D. Members – The Classified Employee Council is short one member and the Council may appoint someone to that position. This is an at large position completing Sally Kelly’s term which would be two years. Members of the council will seek a replacement.

E. SLC – Jeff Cook will be traveling to Glenwood Springs to attend the SLC meeting and asked the council to approve paying his registration fee of $40.00. All were in favor of paying the registration fee.

F. General Meeting – The General meeting will be held on Wednesday, April 25, 2012 starting at 10:30 a.m. in Coronado Hall Lobby, room 105. Lisa Brown will complete the Facilities Usage Agreement. Each member will be responsible for knowing when their term is up. Jeff Cook will work on the agenda and have it posted at least 24 hours prior to the meeting. We will invite Human Resources, Mr. Bill Mansheim, Mr. Eric Van de Boogaard, and President David Svaldi to the meeting.

G. Colorado WINS meeting report – Patti Ortiz reported that the approved Colorado WINS information meeting for classified employees held by Mr. Scott Wasserman was well attended. Topics that Colorado WINS has been working on include saving 500 classified jobs, restoring the 2.5% being paid into PERA by employees, and full funding for increases to health and dental premiums.

At this time Jeff Cook gave a report on Cabinet – The third reading in the House would be coming up soon, April 5, 2012, for the name change to ASU and then will move to the Senate. ABM policy is being revamped. Athletics will be adding several new sports which will generate additional students and the High Altitude Program could pull in an additional 100 students.

VIII. Next Meeting Date

A. The next meeting will be the General meeting which will be held on Wednesday, April 25, 2012 at 10:30 a.m. in Coronado Hall Lobby, room 105.

IX. A motion to adjourn was made by Lisa Brown and seconded by Elaine Wenta. The motion passed. The meeting was adjourned at 3:10 p.m.

Respectfully submitted by Dodie Day