Meeting Minutes

I. Call To Order at 2:31 p.m. by Leslie Widger

II. Establish Quorum
   a. Council members present: Leslie Widger, Bennie Chacon, Brenda Wilson, Barbara Griego-Jones, Patti Ortiz, Mitch Vigil and Rodney Martinez.

III. Approval of Agenda
   a. A motion was made to approve the agenda by Bennie Chacon and seconded by Brenda Wilson. Motion passed.

IV. Approval of Previous Minutes-November 2014
   a. A motion was made by Bennie Chacon to pass the minutes. Seconded by Patti Ortiz. The minutes passed.

V. Treasurer’s Report
   a. Bennie Chacon stated that the balance as of December 9, 2014 was $3,960.25. Deposits from the craft fair was a total of $60. Holiday Fund Drive was $303.40. CEC deposits were $126.18. A payment was made for $46.15 for Nino’s for those who attended the Statewide Liaison Council dinner for those of the ASU CEC that attended, leaving an account balance of $4,596.34. Scholarship accounts as of December 31, 2014: Big Scholarship Fund, $60,493.56 and the CEC scholarship fund was $3,540.75 for a total of $64,034.31. A motion was made to approve the Treasurer’s report by Rodney Martinez and was seconded by Brenda Wilson. The motion passed.

VI. Old Business
   a. Scholarship
      Tammy Lopez was present to discuss the different ways a memorial scholarship fund could be set up.
      i. Annually it could be set up with $1,000
      ii. Endowment interest earned would be $10,000 and would be there forever. Would need to have the $10,000 accrued in five years and in the sixth year, it would begin to collect interest.
      iii. The Cook family provided a one-time scholarship for the Art Department in the amount of $1,800.
      iv. Right now the CEC has two pots of scholarships. The larger amount of $60,000 acts an endowment but it is not restricted. The Classified Council has access to all money in this account.
      v. Tammy suggested using the earnings from the Craft Fair and also consider using the larger fund for a Jeff Cook Scholarship.
vi. Rodney stated that it would have to be presented to all classified employees and they would have to vote on it.

vii. Discussion followed on the K-12 Scholarship. Tammy stated that this is no longer active and she will check to see if there is money in this account.

viii. Criteria needs to be developed for the memorial fund and Tammy will write up agreement.

ix. Bennie will add a special column for the Craft Fair on the Treasurer’s Report.

x. Four scholarships were given in the fall and two for spring semester.

xi. Typical deadline for scholarships is March 1st with a two week deadline.

b. Judge John Kuenhold
   i. The council believed that the meeting with Judge Kuenhold went well. Some of the items that came from that meeting is employees were sent an evaluation e-mail on Tracey Rogers, Human Resources Director, Survey for Sexual Assault and Patti Ortiz has been asked to sit on the Compression Salary committee.

c. Holiday Fund Drive
   i. The holiday fund driver earned $303.40. Six $50 gift cards were purchased and provided to students and employees in need.

VII. New Business
a. Spaghetti dinner
   i. Discussion on the Valentine Spaghetti Dinner was tabled until next meeting. Concerns were that the Trustees would be meeting in Denver and would be unable to attend. It was brought up to have it at a later time when the Trustees were in Alamosa (on or around April 17th) and call it the Spring Fling.

b. Autumn at Adams
   i. Leslie stated that the CEC was asked if they would take over the Autumn at Adams, more specifically, the Chili Cook-Off. James Trujillo stated that paper products would be provided as well as plastic ware. Linda Releya would no longer be in charge of it. Leslie will meet with James and Linda to attain more information and inform the Council.

VIII. Reports
a. Compensation Committee Reports
   i. Patti Ortiz provided a brief report. Committee members consist of Bill Mansheim, Tracey Rogers, Christie Miller, and Kevin Daniel. She will continue to provide updates.

b. Presidential Search
   i. Patti stated that five finalists have been provided to the Board of Trustees and they will announce when they will be on campus.

c. General Meeting
   i. Items to address at the next general meeting are as follows:
      1. Scholarships
         a. Given on a yearly basis and not by semester
2. Bylaws
3. Goals of the Classified Council Committee – Leslie will send
4. All classified employees will receive the goals as well.

d. SLC Meeting
   i. Will be held tomorrow, February 4th in Denver/Aurora. Rodney will attend this meeting.
      1. Salary compensation is being addressed.
      ii. Leslie will attend next meeting.

IX. Adjourn
   a. Bennie made a motion to adjourn at 3:48 p.m. and Rodney seconded.

Respectfully submitted by Barbara Griego-Jones